

	FY 2019 Actual	FY 2020 Estimated	FY 2021 Requested	FY 2021 Recommended
<b><u>Expenditure By Object</u></b>				
Salaries & Fringe Benefits	25,656,359	30,424,183	30,424,183	29,331,266
Travel	113,783	164,290	164,290	164,290
Contractual Services	18,492,763	35,191,285	35,645,530	35,335,585
Commodities	1,075,189	1,466,779	1,466,779	1,466,779
Capital Outlay - Other Than Equipment	0	30,000	30,000	30,000
Capital Outlay - Equipment	652,170	688,067	417,237	417,237
Vehicles	133,560	386,470	116,000	116,000
Subsidies, Loans & Grants	59,305,197	32,660,565	4,258,280	4,258,280
<b>Totals</b>	<b>105,429,021</b>	<b>101,011,639</b>	<b>72,522,299</b>	<b>71,119,437</b>
<b><u>To Be Funded As Follows:</u></b>				
Cash Balance - Unencumbered	6,063,979	11,450,565	9,860,377	9,860,377
State Appropriations	37,750,970	40,272,111	40,272,111	39,808,299
State Support Special Funds	3,172,605	13,870,340	0	0
MS Mangement Revolving Fund	8,322,098	11,000,000	11,000,000	11,000,000
Insurance Recovery Fund	1,855,996	2,900,000	2,900,000	2,900,000
Statewide Cost Allocation Fund	2,958,532	3,000,000	3,000,000	3,000,000
Miscellaneous Special Funds	56,755,406	28,379,000	13,450,000	13,450,000
Less: Est Cash Available	-11,450,565	-9,860,377	-7,960,189	-8,899,239
<b>Totals</b>	<b>105,429,021</b>	<b>101,011,639</b>	<b>72,522,299</b>	<b>71,119,437</b>
General Fund Lapse	10,415	0	0	0
State Support Fund Lapse	327,395	0	0	0
<b><u>Summary Of Positions</u></b>				
Permanent Full-Time	470	505	505	486
Part-Time	3	3	3	3
Time-Limited Full-Time	1	1	1	0
Part-Time	0	0	0	0
<b>Totals</b>	<b>474</b>	<b>509</b>	<b>509</b>	<b>489</b>
<b><u>Summary Of Funding</u></b>				
General Funds	37,750,970	40,272,111	40,272,111	39,808,299
State Support Funds	3,172,605	13,870,340	0	0
Special Funds	64,505,446	46,869,188	32,250,188	31,311,138
<b>Totals</b>	<b>105,429,021</b>	<b>101,011,639</b>	<b>72,522,299</b>	<b>71,119,437</b>

**Agency Description and Programs**

House Bill 659 of the 1989 Regular Legislative Session reorganized the Fiscal Management Board and established in its place the Department of Finance and Administration. The Department of Finance and Administration now encompasses the functions of the old Fiscal Management Board plus Administration and Policy from the Federal-State Programs, the Office of General Services, Bureau of Surplus Property, and Bureau of Air Transport Services.

**1. Supportive Services**

This program provides the administrative support to the agency whereby it is responsible for purchasing, budgeting, and payroll functions, as well as project fund accounting for capital improvements and repairs and renovations. Additional program activities include providing advice and assistance to other state agencies and political subdivisions and providing administrative support to the State Bond Commission and the Mississippi Educational Facilities Authority. The Executive Director serves as a non-voting member of the Public Procurement Review Board, Chairman of the MMRS Steering Committee, and Executive Director of the Tort Claims Board. Additional responsibilities include implementing, supervising, and administering improvement projects paid for with funds from the Capitol Complex Improvement District Project Fund.

**2. Air Transport**

This program provides air transportation to all State Government entities, including the Executive branch and the Legislature. The Flight Department provides the mobility needed by elected and appointed officials to conduct business and promote the State of Mississippi. This aircraft is also utilized to transport foreign dignitaries, federal officials and company representatives from the private sector to and from the State of Mississippi.

**3. Building, Grounds, and Real Property Management**

This program is mandated by law to administer funds appropriated by the Legislature for construction contracts for capital improvements and repair and renovations. Further, the Real Property Management Division of the Office of Building, Grounds and Real Property Management is mandated by law to acquire, hold, and dispose of real and personal property for the State of Mississippi.

**4. Capitol Facilities**

This program is responsible for maintaining, servicing, and protecting all the buildings and grounds under its jurisdiction. The protection of life and property is required on a 24-hour a day, seven-day a week schedule. Parking at state buildings in the Capitol Complex is also a responsibility of this office.

**5. Financial Management and Control**

This program provides oversight and assistance to state agencies to ensure that public funds are correctly budgeted, expended, recorded, and reported in compliance with state laws, rules, and regulations. These responsibilities include preparing the Executive Budget Recommendation, providing revenue and expenditure oversight, maintaining the records for adequate financial reporting, and providing financial and administrative support for agencies. This program is responsible for statewide financial reporting, including preparation of the Comprehensive Annual Financial Report.

**6. Insurance**

This program administers and oversees the operation of the State and Public- School Employees' Health and Life Insurance Plan, Employment Compensation Revolving Fund, and Self-Insured Workers' Compensation Trust.

**7. MS Management and Reporting System (MMRS)**

This program, established in 1993 under Section 7-7-3, is charged with providing the automated delivery of accurate and relevant information to the State's executives and agency managers in a form that is easily manipulated and understood.

**8. Purchasing, Travel and Fleet Management**

This program provides regulatory oversight of the commodity procurement process and administers the state travel contract. Additionally, this program provides regulatory oversight of the State fleet management process.

**9. Surplus Property**

This program acquires, transports, and warehouses state and federal government property surplus for distribution to eligible donors.

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	FY 2019 Actual	FY 2020 Estimated	FY 2021 Requested	FY 2021 Recommended
<b><u>Summary By Program</u></b>				
1. Supportive Services				
Total Funds	56,664,010	32,934,236	4,031,896	3,959,169
2. Air Transport				
Total Funds	1,078,450	1,234,711	1,544,711	1,224,516
3. Bldg/Grounds/Real Property Mgmt				
Total Funds	2,114,447	13,570,970	14,070,970	13,863,856
4. Capitol Facilities				
Total Funds	18,781,274	22,945,452	22,548,452	22,339,898
5. Financial Mgmt & Control				
Total Funds	9,232,694	6,526,946	6,526,946	6,421,001
6. Insurance				
Total Funds	2,222,855	2,816,617	2,816,617	2,636,329
7. MS Mgmt & Reporting Sys (MMRS)				
Total Funds	13,015,689	18,330,477	18,330,477	18,112,119
8. Purchasing, Travel & Fleet Mgmt				
Total Funds	1,677,014	1,849,190	1,849,190	1,815,036
9. Surplus Property				
Total Funds	642,588	803,040	803,040	747,513