

MS State Board of Registered Professional Geologists P.O. Box 22742  
AGENCY ADDRESS

Rick L. Ericksen  
CHIEF EXECUTIVE OFFICER

	Actual Expenses FY Ending June 30, 2012	Estimate Expenses FY Ending June 30, 2013	Requested for FY Ending June 30, 2014	Requested Increase (+) or Decrease (-) FY 2014 vs. FY 2013 (Col. 3 vs. Col. 2)	
				AMOUNT	PERCENT
<b>I. A. PERSONAL SERVICES</b>					
1. Salaries, Wages & Fringe Benefits (Base)	88,664	92,159	92,159		
a. Additional Compensation					
b. Proposed Vacancy Rate (Dollar Amount)					
c. Per Diem					
<b>Total Salaries, Wages &amp; Fringe Benefits</b>	<b>88,664</b>	<b>92,159</b>	<b>92,159</b>		
2. Travel					
a. Travel & Subsistence (In-State)	155	800	800		
b. Travel & Subsistence (Out-of-State)		800	1,200	400	50.00%
c. Travel & Subsistence (Out-of-Country)					
<b>Total Travel</b>	<b>155</b>	<b>1,600</b>	<b>2,000</b>	<b>400</b>	<b>25.00%</b>
<b>B. CONTRACTUAL SERVICES (Schedule B):</b>					
a. Tuition, Rewards & Awards	450	1,200	1,200		
b. Communications, Transportation & Utilities	1,250	1,250	1,375	125	10.00%
c. Public Information	26	950	950		
d. Rents	4,515	8,800	8,800		
e. Repairs & Service		50	300	250	500.00%
f. Fees, Professional & Other Services	10,197	23,605	24,997	1,392	5.89%
g. Other Contractual Services	4,747	4,845	4,895	50	1.03%
h. Data Processing	2,294	3,255	4,480	1,225	37.63%
i. Other					
<b>Total Contractual Services</b>	<b>23,479</b>	<b>43,955</b>	<b>46,997</b>	<b>3,042</b>	<b>6.92%</b>
<b>C. COMMODITIES (Schedule C):</b>					
a. Maintenance & Construction Materials & Supplies					
b. Printing & Office Supplies & Materials	1,571	1,759	2,650	891	50.65%
c. Equipment, Repair Parts, Supplies & Accessories					
d. Professional & Scientific Supplies & Materials					
e. Other Supplies & Materials	764	630	1,180	550	87.30%
<b>Total Commodities</b>	<b>2,335</b>	<b>2,389</b>	<b>3,830</b>	<b>1,441</b>	<b>60.31%</b>
<b>D. CAPITAL OUTLAY:</b>					
<b>1. Total Other Than Equipment (Schedule D-1)</b>					
<b>2. Equipment (Schedule D-2):</b>					
b. Road Machinery, Farm & Other Working Equipment					
c. Office Machines, Furniture, Fixtures & Equipment		3,000	3,000		
d. IS Equipment (Data Processing & Telecommunications)					
e. Equipment - Lease Purchase					
f. Other Equipment					
<b>Total Equipment (Schedule D-2)</b>		<b>3,000</b>	<b>3,000</b>		
<b>3. Vehicles (Schedule D-3)</b>					
<b>4. Wireless Comm. Devices (Schedule D-4)</b>					
<b>E. SUBSIDIES, LOANS &amp; GRANTS (Schedule E):</b>					
<b>TOTAL EXPENDITURES</b>	<b>114,633</b>	<b>143,103</b>	<b>147,986</b>	<b>4,883</b>	<b>3.41%</b>
<b>II. BUDGET TO BE FUNDED AS FOLLOWS:</b>					
Cash Balance-Unencumbered	160,356	145,257	101,154	( 44,103)	( 30.36%)
General Fund Appropriation (Enter General Fund Lapse Below)					
State Support Special Funds					
Federal Funds _____ Other Special Funds (Specify) _____					
Board of Registered Professional Geologists	99,534	99,000	99,000		
Less: Estimated Cash Available Next Fiscal Period	( 145,257)	( 101,154)	( 52,168)	( 48,986)	( 48.42%)
<b>TOTAL FUNDS (equals Total Expenditures above)</b>	<b>114,633</b>	<b>143,103</b>	<b>147,986</b>	<b>4,883</b>	<b>3.41%</b>
GENERAL FUND LAPSE					
<b>III. PERSONNEL DATA</b>					
Number of Positions Authorized in Appropriation Bill	a.) Full Perm	1	1	1	
	b.) Full T-L				
	c.) Part Perm.				
	d.) Part T-L				
Average Annual Vacancy Rate (Percentage)	a.) Full Perm				
	b.) Full T-L				
	c.) Part Perm.				
	d.) Part T-L				

Approved by: Rick L. Ericksen  
Official of Board or Commission

Budget Officer: As Above / geology@msbrpg.state.ms.us

Phone Number: 601-354-6370

Submitted by: Rick L. Ericksen  
Name

Title: Executive Director

Date: July 18, 2012

**REQUEST BY FUNDING SOURCE**

Name of Agency MS State Board of Registered Professional Geologists

Specify Funding Sources As Shown Below	FY 2012 Actual Amount	% Of Line Item	% Of Total Budget	FY 2013 Estimated Amount	% Of Line Item	% Of Total Budget	FY 2014 Requested Amount	% Of Line Item	% Of Total Budget
1. General _____ State Support Special (Specify) _____									
2. Budget Contingency Fund									
3. Education Enhancement Fund									
4. Health Care Expendable Fund									
5. Tobacco Control Fund									
6. ARRA - Education, Disc., FMAP									
7. Hurricane Disaster Reserve Fund									
8. Capital Expense Fund									
9. Federal _____ Other Special (Specify) _____									
10. Board of Registered Professional Geologists	88,664	100.00%		92,159	100.00%		92,159	100.00%	
11.									
12.									
13.									
<b>Total Salaries</b>	<b>88,664</b>		<b>77.34%</b>	<b>92,159</b>		<b>64.40%</b>	<b>92,159</b>		<b>62.27%</b>
1. General _____ State Support Special (Specify) _____									
2. Budget Contingency Fund									
3. Education Enhancement Fund									
4. Health Care Expendable Fund									
5. Tobacco Control Fund									
6. ARRA - Education, Disc., FMAP									
7. Hurricane Disaster Reserve Fund									
8. Capital Expense Fund									
9. Federal _____ Other Special (Specify) _____									
10. Board of Registered Professional Geologists	155	100.00%		1,600	100.00%		2,000	100.00%	
11.									
12.									
13.									
<b>Total Travel</b>	<b>155</b>		<b>0.13%</b>	<b>1,600</b>		<b>1.11%</b>	<b>2,000</b>		<b>1.35%</b>
1. General _____ State Support Special (Specify) _____									
2. Budget Contingency Fund									
3. Education Enhancement Fund									
4. Health Care Expendable Fund									
5. Tobacco Control Fund									
6. ARRA - Education, Disc., FMAP									
7. Hurricane Disaster Reserve Fund									
8. Capital Expense Fund									
9. Federal _____ Other Special (Specify) _____									
10. Board of Registered Professional Geologists	23,479	100.00%		43,955	100.00%		46,997	100.00%	
11.									
12.									
13.									
<b>Total Contractual</b>	<b>23,479</b>		<b>20.48%</b>	<b>43,955</b>		<b>30.71%</b>	<b>46,997</b>		<b>31.75%</b>
1. General _____ State Support Special (Specify) _____									
2. Budget Contingency Fund									
3. Education Enhancement Fund									
4. Health Care Expendable Fund									
5. Tobacco Control Fund									
6. ARRA - Education, Disc., FMAP									
7. Hurricane Disaster Reserve Fund									
8. Capital Expense Fund									
9. Federal _____ Other Special (Specify) _____									
10. Board of Registered Professional Geologists	2,335	100.00%		2,389	100.00%		3,830	100.00%	
11.									
12.									
13.									
<b>Total Commodities</b>	<b>2,335</b>		<b>2.03%</b>	<b>2,389</b>		<b>1.66%</b>	<b>3,830</b>		<b>2.58%</b>

**REQUEST BY FUNDING SOURCE**

Name of Agency MS State Board of Registered Professional Geologists

Specify Funding Sources As Shown Below	FY 2012 Actual Amount	% Of Line Item	% Of Total Budget	FY 2013 Estimated Amount	% Of Line Item	% Of Total Budget	FY 2014 Requested Amount	% Of Line Item	% Of Total Budget
1. General _____ State Support Special (Specify) _____									
2. Budget Contingency Fund									
3. Education Enhancement Fund									
4. Health Care Expendable Fund									
5. Tobacco Control Fund									
6. ARRA - Education, Disc., FMAP									
7. Hurricane Disaster Reserve Fund									
8. Capital Expense Fund									
9. Federal _____ Other Special (Specify) _____									
10. Board of Registered Professional Geologists									
11.									
12.									
13.									
<b>Total Other Than Equipment</b>									
1. General _____ State Support Special (Specify) _____									
2. Budget Contingency Fund									
3. Education Enhancement Fund									
4. Health Care Expendable Fund									
5. Tobacco Control Fund									
6. ARRA - Education, Disc., FMAP									
7. Hurricane Disaster Reserve Fund									
8. Capital Expense Fund									
9. Federal _____ Other Special (Specify) _____									
10. Board of Registered Professional Geologists				3,000	100.00%		3,000	100.00%	
11.									
12.									
13.									
<b>Total Equipment</b>				<b>3,000</b>		<b>2.09%</b>	<b>3,000</b>		<b>2.02%</b>
1. General _____ State Support Special (Specify) _____									
2. Budget Contingency Fund									
3. Education Enhancement Fund									
4. Health Care Expendable Fund									
5. Tobacco Control Fund									
6. ARRA - Education, Disc., FMAP									
7. Hurricane Disaster Reserve Fund									
8. Capital Expense Fund									
9. Federal _____ Other Special (Specify) _____									
10. Board of Registered Professional Geologists									
11.									
12.									
13.									
<b>Total Vehicles</b>									
1. General _____ State Support Special (Specify) _____									
2. Budget Contingency Fund									
3. Education Enhancement Fund									
4. Health Care Expendable Fund									
5. Tobacco Control Fund									
6. ARRA - Education, Disc., FMAP									
7. Hurricane Disaster Reserve Fund									
8. Capital Expense Fund									
9. Federal _____ Other Special (Specify) _____									
10. Board of Registered Professional Geologists									
11.									
12.									
13.									
<b>Total Wireless Comm. Devices</b>									

**REQUEST BY FUNDING SOURCE**

Name of Agency MS State Board of Registered Professional Geologists

Specify Funding Sources As Shown Below	FY 2012 Actual Amount	% Of Line Item	% Of Total Budget	FY 2013 Estimated Amount	% Of Line Item	% Of Total Budget	FY 2014 Requested Amount	% Of Line Item	% Of Total Budget
1. General _____ State Support Special (Specify) _____									
2. Budget Contingency Fund									
3. Education Enhancement Fund									
4. Health Care Expendable Fund									
5. Tobacco Control Fund									
6. ARRA - Education, Disc., FMAP									
7. Hurricane Disaster Reserve Fund									
8. Capital Expense Fund									
9. Federal _____ Other Special (Specify) _____									
10. Board of Registered Professional Geologists									
11.									
12.									
13.									
<b>Total Subsidies, Loans &amp; Grants</b>									
1. General _____ State Support Special (Specify) _____									
2. Budget Contingency Fund									
3. Education Enhancement Fund									
4. Health Care Expendable Fund									
5. Tobacco Control Fund									
6. ARRA - Education, Disc., FMAP									
7. Hurricane Disaster Reserve Fund									
8. Capital Expense Fund									
9. Federal _____ Other Special (Specify) _____									
10. Board of Registered Professional Geologists	114,633	100.00%		143,103	100.00%		147,986	100.00%	
11.									
12.									
13.									
<b>TOTAL</b>	<b>114,633</b>		<b>100.00%</b>	<b>143,103</b>		<b>100.00%</b>	<b>147,986</b>		<b>100.00%</b>

**SPECIAL FUNDS DETAIL**

MS State Board of Registered Professional Geologists  
Name of Agency

<b>S. STATE SUPPORT SPECIAL FUNDS</b>		(1) Actual Revenues FY 2012	(2) Estimated Revenues FY 2013	(3) Requested Revenues FY 2014
Source (Fund Number)	Detailed Description of Source			
	Cash Balance-Unencumbered			
Budget Contingency Fund	BCF - Budget Contingency Fund			
Education Enhancement Fund	EEF - Education Enhancement Fund			
Health Care Expendable Fund	HCEF - Health Care Expendable Fund			
Tobacco Control Fund	TCF - Tobacco Control Fund			
ARRA - Education, Discretionary, FMAP	ARRA - Education, Discretionary, FMAP			
Hurricane Disaster Reserve Fund	HDRF - Hurricane Disaster Reserve Fund			
Capital Expense Fund	CEF - Capital Expense Fund			
<b>Section S TOTAL</b>				

<b>A. FEDERAL FUNDS*</b>		Percentage Match Requirement		(1) Actual Revenues FY 2012	(2) Estimated Revenues FY 2013	(3) Requested Revenues FY 2014
Source (Fund Number)	Detailed Description of Source	FY 2013	FY 2014			
	Cash Balance-Unencumbered					
<b>Section A TOTAL</b>						

<b>B. OTHER SPECIAL FUNDS (NON-FED'L)</b>		(1) Actual Revenues FY 2012	(2) Estimated Revenues FY 2013	(3) Requested Revenues FY 2014
Source (Fund Number)	Detailed Description of Source			
	Cash Balance-Unencumbered	160,356	145,257	101,154
Board of Registered Professional	Registration, enrollment, and associated fees	99,534	99,000	99,000
<b>Section B TOTAL</b>		<b>259,890</b>	<b>244,257</b>	<b>200,154</b>

<b>Section S + A + B TOTAL</b>		<b>259,890</b>	<b>244,257</b>	<b>200,154</b>
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<b>C. TREASURY FUND/BANK ACCOUNTS*</b>			(1) Reconciled Balance as of 6/30/12	(2) Balance as of 6/30/13	(3) Balance as of 6/30/14
Name of Fund/Account	Fund/Account Number	Name of Bank (If Applicable)			
Board of Registered Professional	3858	Bank Clearing Account	1,000	1,000	1,000

\* Any non-federal funds that have restricted uses must be identified and narrative of restrictions attached.

**NARRATIVE OF SPECIAL FUNDS DETAIL  
AND TREASURY FUND/BANK ACCOUNTS**

MS State Board of Registered Professional Geologists

Name of Agency

**OTHER SPECIAL FUNDS**

Fund Number 3858 is the Registered Professional Geologists Fund within the State's Treasury, into which all monies from its Licensure & Regulation Program are deposited, less the Trustmark National Bank account which averages a \$1,000.00 balance (see Trustmark National Bank account). All of the funds which are placed in Treasury Fund 3858 are from application, examination, and renewal fees and other monies related to operations of the Board of Registered Professional Geologists under the guidelines of its enabling legislation (Registered Professional Geologists Practice Act of 1997) as revised during the 2006 Legislative Session (effective July 1, 2006), and its Rules and Regulations. Since the re-enactment of the revised law there was a revision of the Board's fee schedule and the adoption of registration renewals that are now set to coincide with the beginning of each calendar year.

**TREASURY FUND/BANK**

The Trustmark National Bank checking account, that is listed as the "Mississippi State Board of Registered Professional Geologists," is used as a clearing account for the agency. It maintains an average daily account balance of \$1,000.00 and is used to transfer monies it receives through its program of Licensure & Regulation into its State Treasury Fund Number 3858.

**CONTINUATION AND EXPANDED REQUEST**

MS State Board of Registered Professional Geologists  
AGENCY

Program No. \_\_\_\_\_ of \_\_\_\_\_ I. Programs

**SUMMARY OF ALL PROGRAMS**

PROGRAM

	FY 2012 Actual				
	(1) General	(2) State Support Special	(3) Federal	(4) Other Special	(5) Total
Salaries, Wages, Fringe				88,664	88,664
Travel				155	155
Contractual Services				23,479	23,479
Commodities				2,335	2,335
Other Than Equipment					
Equipment					
Vehicles					
Wireless Comm. Devs.					
Subsidies, Loans & Grants					
<b>Total</b>				<b>114,633</b>	<b>114,633</b>
No. of Positions (FTE)				1.00	1.00

	FY 2013 Estimate				
	(6) General	(7) State Support Special	(8) Federal	(9) Other Special	(10) Total
Salaries, Wages, Fringe				92,159	92,159
Travel				1,600	1,600
Contractual Services				43,955	43,955
Commodities				2,389	2,389
Other Than Equipment					
Equipment				3,000	3,000
Vehicles					
Wireless Comm. Devs.					
Subsidies, Loans & Grants					
<b>Total</b>				<b>143,103</b>	<b>143,103</b>
No. of Positions (FTE)				1.00	1.00

	FY 2014 Increase/Decrease for Continuation				
	(11) General	(12) State Support Special	(13) Federal	(14) Other Special	(15) Total
Salaries, Wages, Fringe					
Travel				400	400
Contractual Services				3,042	3,042
Commodities				1,441	1,441
Other Than Equipment					
Equipment					
Vehicles					
Wireless Comm. Devs.					
Subsidies, Loans & Grants					
<b>Total</b>				<b>4,883</b>	<b>4,883</b>
No. of Positions (FTE)					

Note: FY2014 Total Request = FY2013 Estimated + FY2014 Incr(Decr) for Continuation + FY2014 Expansion/Reduction of Existing Activities + FY2014 New Activities.

**CONTINUATION AND EXPANDED REQUEST**

MS State Board of Registered Professional Geologists

Program No. \_\_\_\_\_ of 1 Programs

AGENCY \_\_\_\_\_

**SUMMARY OF ALL PROGRAMS**

PROGRAM \_\_\_\_\_

FY 2014 Expansion/Reduction of Existing Activities				
(16) General	(17) State Support Special	(18) Federal	(19) Other Special	(20) Total
Salaries, Wages, Fringe				
Travel				
Contractual Services				
Commodities				
Other Than Equipment				
Equipment				
Vehicles				
Wireless Comm. Devs.				
Subsidies, Loans & Grants				
<b>Total</b>				
No. of Positions (FTE)				

FY 2014 New Activities				
(21) General	(22) State Support Special	(23) Federal	(24) Other Special	(25) Total
Salaries, Wages, Fringe				
Travel				
Contractual Services				
Commodities				
Other Than Equipment				
Equipment				
Vehicles				
Wireless Comm. Devs.				
Subsidies, Loans & Grants				
<b>Total</b>				
No. of Positions (FTE)				

FY 2014 Total Request				
(26) General	(27) State Support Special	(28) Federal	(29) Other Special	(30) Total
Salaries, Wages, Fringe			92,159	92,159
Travel			2,000	2,000
Contractual Services			46,997	46,997
Commodities			3,830	3,830
Other Than Equipment				
Equipment			3,000	3,000
Vehicles				
Wireless Comm. Devs.				
Subsidies, Loans & Grants				
<b>Total</b>			<b>147,986</b>	<b>147,986</b>
No. of Positions (FTE)			1.00	1.00

Note: FY2014 Total Request = FY2013 Estimated + FY2014 Incr(Decr) for Continuation + FY2014 Expansion/Reduction of Existing Activities + FY2014 New Activities.



**SUMMARY OF PROGRAMS**  
**FORM MBR-1-03sum**

MS State Board of Registered Professional Geologists  
Agency Name

FUNDING REQUESTED FISCAL YEAR 2014

PROGRAM	GENERAL	ST.SUPP.SPECIAL	FEDERAL	OTHER SPECIAL	TOTAL
1. LICENSURE & REGULATION				147,986	147,986
SUMMARY OF ALL PROGRAMS				147,986	147,986

**CONTINUATION AND EXPANDED REQUEST**

MS State Board of Registered Professional Geologists

Program No. 1 of 1 Programs

AGENCY

LICENSURE & REGULATION

PROGRAM

	FY 2012 Actual				
	(1) General	(2) State Support Special	(3) Federal	(4) Other Special	(5) Total
Salaries, Wages, Fringe				88,664	88,664
Travel				155	155
Contractual Services				23,479	23,479
Commodities				2,335	2,335
Other Than Equipment					
Equipment					
Vehicles					
Wireless Comm. Devs.					
Subsidies, Loans & Grants					
<b>Total</b>				<b>114,633</b>	<b>114,633</b>
No. of Positions (FTE)				1.00	1.00

	FY 2013 Estimate				
	(6) General	(7) State Support Special	(8) Federal	(9) Other Special	(10) Total
Salaries, Wages, Fringe				92,159	92,159
Travel				1,600	1,600
Contractual Services				43,955	43,955
Commodities				2,389	2,389
Other Than Equipment					
Equipment				3,000	3,000
Vehicles					
Wireless Comm. Devs.					
Subsidies, Loans & Grants					
<b>Total</b>				<b>143,103</b>	<b>143,103</b>
No. of Positions (FTE)				1.00	1.00

	FY 2014 Increase/Decrease for Continuation				
	(11) General	(12) State Support Special	(13) Federal	(14) Other Special	(15) Total
Salaries, Wages, Fringe					
Travel				400	400
Contractual Services				3,042	3,042
Commodities				1,441	1,441
Other Than Equipment					
Equipment					
Vehicles					
Wireless Comm. Devs.					
Subsidies, Loans & Grants					
<b>Total</b>				<b>4,883</b>	<b>4,883</b>
No. of Positions (FTE)					

Note: FY2014 Total Request = FY2013 Estimated + FY2014 Incr(Decr) for Continuation + FY2014 Expansion/Reduction of Existing Activities + FY2014 New Activities.

**CONTINUATION AND EXPANDED REQUEST**

MS State Board of Registered Professional Geologists

Program No. 1 of 1 Programs

AGENCY

LICENSURE & REGULATION

PROGRAM

FY 2014 Expansion/Reduction of Existing Activities				
(16) General	(17) State Support Special	(18) Federal	(19) Other Special	(20) Total
Salaries, Wages, Fringe				
Travel				
Contractual Services				
Commodities				
Other Than Equipment				
Equipment				
Vehicles				
Wireless Comm. Devs.				
Subsidies, Loans & Grants				
<b>Total</b>				
No. of Positions (FTE)				

FY 2014 New Activities				
(21) General	(22) State Support Special	(23) Federal	(24) Other Special	(25) Total
Salaries, Wages, Fringe				
Travel				
Contractual Services				
Commodities				
Other Than Equipment				
Equipment				
Vehicles				
Wireless Comm. Devs.				
Subsidies, Loans & Grants				
<b>Total</b>				
No. of Positions (FTE)				

FY 2014 Total Request				
(26) General	(27) State Support Special	(28) Federal	(29) Other Special	(30) Total
Salaries, Wages, Fringe			92,159	92,159
Travel			2,000	2,000
Contractual Services			46,997	46,997
Commodities			3,830	3,830
Other Than Equipment				
Equipment			3,000	3,000
Vehicles				
Wireless Comm. Devs.				
Subsidies, Loans & Grants				
<b>Total</b>			<b>147,986</b>	<b>147,986</b>
No. of Positions (FTE)			1.00	1.00

Note: FY2014 Total Request = FY2013 Estimated + FY2014 Incr(Decr) for Continuation + FY2014 Expansion/Reduction of Existing Activities + FY2014 New Activities.

**PROGRAM DECISION UNITS**

MS State Board of Registered Professional Geologists

1 - LICENSURE & REGULATION

AGENCY

PROGRAM NAME

	A	B	C	D	E	F	G	H
	FY 2013 Appropriation	Escalations By DFA	Non-Recurring Items	Continuation Of Program	Total Funding Change	FY 2014 Total Request		
<b>EXPENDITURES:</b>								
<b>SALARIES</b>	<b>92,159</b>					<b>92,159</b>		
GENERAL								
ST.SUP.SPECIAL								
FEDERAL								
OTHER	92,159					92,159		
<b>TRAVEL</b>	<b>1,600</b>			<b>400</b>	<b>400</b>	<b>2,000</b>		
GENERAL								
ST.SUP.SPECIAL								
FEDERAL								
OTHER	1,600			400	400	2,000		
<b>CONTRACTUAL</b>	<b>43,955</b>			<b>3,042</b>	<b>3,042</b>	<b>46,997</b>		
GENERAL								
ST.SUP.SPECIAL								
FEDERAL								
OTHER	43,955			3,042	3,042	46,997		
<b>COMMODITIES</b>	<b>2,389</b>			<b>1,441</b>	<b>1,441</b>	<b>3,830</b>		
GENERAL								
ST.SUP.SPECIAL								
FEDERAL								
OTHER	2,389			1,441	1,441	3,830		
<b>CAPITAL-OTE</b>								
GENERAL								
ST.SUP.SPECIAL								
FEDERAL								
OTHER								
<b>EQUIPMENT</b>	<b>3,000</b>					<b>3,000</b>		
GENERAL								
ST.SUP.SPECIAL								
FEDERAL								
OTHER	3,000					3,000		
<b>VEHICLES</b>								
GENERAL								
ST.SUP.SPECIAL								
FEDERAL								
OTHER								
<b>WIRELESS DEV</b>								
GENERAL								
ST.SUP.SPECIAL								
FEDERAL								
OTHER								
<b>SUBSIDIES</b>								
GENERAL								
ST.SUP.SPECIAL								
FEDERAL								
OTHER								
<b>TOTAL</b>	<b>143,103</b>			<b>4,883</b>	<b>4,883</b>	<b>147,986</b>		

**FUNDING:**

GENERAL FUNDS								
ST.SUP.SPCL.FUNDS								
FEDERAL FUNDS								
OTHER SP.FUNDS	143,103			4,883	4,883	147,986		
<b>TOTAL</b>	<b>143,103</b>			<b>4,883</b>	<b>4,883</b>	<b>147,986</b>		

**POSITIONS:**

GENERAL FTE								
ST.SUP.SPCL.FTE								
FEDERAL FTE								
OTHER SP FTE	1.00					1.00		
<b>TOTAL FTE</b>	<b>1.00</b>					<b>1.00</b>		

**PRIORITY LEVEL:**

				<b>1</b>				
--	--	--	--	----------	--	--	--	--

**PROGRAM NARRATIVE**

Program Data Collected in Accordance with the  
Mississippi Performance Budget and Strategic Planning Act of 1994  
(To Accompany Form MBR-1-03)

MS State Board of Registered Professional Geologists

1 - LICENSURE &amp; REGULATION

AGENCY NAME

PROGRAM NAME

**I. Program Description:**

The program of Licensure & Regulation consists of the following areas:

1) Administration of Competency Examination(s) - Examination of applicants to maintain and ensure standards of geologic knowledge, competency, professional practice/ethics, and expertise related to the public practice of geology;

2) Participation with the National Association of State Boards of Geology (ASBOG®) - this portion of the program of Licensure & Regulation consists of the Board participating on a semi-annual meeting basis by sending one or more Subject Matter Experts who serve on the Board or its designee(s) to review, update, and maintain the two geologic competency examinations (the Fundamentals of Geology and the Practice of Geology examinations). This participation is furthered by the Board being represented at the ASBOG® Annual meeting by a Board designated voting delegate and also by continuous participation by the Board's Executive Director who chairs two of ASBOG®'s various committees and serves a member on another;

3) Applicant Credential Review/Verification - Thorough review of applicants credentials prior to their acceptance as Registered Professional Geologist (RPG) or Geologist-In-Training (GIT) to ensure that the applicant meets or exceeds the requirements as set forth under the Registered Professional Geologists Practice Act of 1997 to publicly practice geology;

4) Investigate/Discipline - this aspect of the program is involved with the compliance of registrants/licenseses and enrollees to the Registered Professional Geologists Practice Act of 1997 (one of the major portions of the regulation component), including those that may attempt to publicly practice geology in the state that may not be appropriately registered and/or qualified to do so. The Board accomplishes this portion of its program through either formal complaints filed with its office or through actions which it may initiate on its own behalf. In either case, the Board in so doing may impose disciplinary action(s) that may consist of sanctioning and/or implementation of remedial training, fine(s) and/or the revocation of a registrant's license to publicly practice geology. If the complaint and ensuing Board action is against a non-registrant of the agency, the Board may be required to institute relief via civil litigation (e.g. court imposed injunctive relief);

5) Information Dissemination - Provide for the dissemination of relevant information to existing and potential applicants, examinees, registrants, enrollees, state and federal agencies, and the public to assure their understanding of current procedures, laws, rules & regulations governing the public practice of geology; and

6) Continuing Education - Provide access/notification of educational programs-professional meetings, and offerings of affordable, continuing education seminars, short courses, training, etc. to assure the continued professional competency and professional enhancement of its registrants/licenseses and enrollees practicing or training under the supervision of a registered/licensed professional geologist in the state of Mississippi.

**II. Program Objective:**

The objectives of the Licensure & Regulation Program are to safeguard the public's life, health, and property and to promote the public welfare by thoroughly reviewing qualifications of applicants; to administer qualifying/competency examinations; to investigate complaints and, where warranted, effect subsequent disciplinary actions; provide educational outreach; and enforce the Registered Professional Geologists Practice Act of 1997, via the act itself along with its rules & regulations governing and related to the public practice of geology.

Program Objective 1 - Administration of Competency Examinations: This program objective focuses on the qualifications and registration/enrollment of applicants. These activities are continuously ongoing. In FY99 the agency administered its first Association of State Boards of Geology (ASBOG) examinations (national qualifying/competency exams) to applicants and also to the geology students of the Univ. of Mississippi, Mississippi State Univ. , the Univ. of Southern Mississippi, and Millsaps College. These institutions of higher learning in the State of Mississippi all offer degrees in geology. All of the noted institutions have implemented the requirement that the ASBOG "Fundamentals of Geology" examination must be taken by all senior-level geology majors and also for those graduating with advanced degrees in geology. The only exception is that Millsaps College recommends the exam for those students majoring in geology with an emphasis on environmental geology. Nationally, Mississippi pioneered the use of this exam for the purposes of assessment of both geology students and geology teaching staff. Since the "Fundamentals of Geology" examination was first adopted and implemented as an "exit" exam by this agency in Mississippi (the first in the nation), other states with licensure/registration have now either implemented or are anticipating its use as an "exit" exam.

In addition to implementing the "Fundamentals of Geology" examination as an "exit" exam, this exam is also administered to those who desire to become licensed in Mississippi to publicly practice geology. This exam is the first of two competency examinations that must be successfully passed prior to becoming a registrant. Once the Fundamentals of Geology examination is successfully passed the examinee may either become a Geologist-In-Training (if s/he lacks the four years of geologic work experience) or request to sit for the second examination (the "Practice of Geology") if s/he has the required four years of work experience to be considered for

**PROGRAM NARRATIVE**

Program Data Collected in Accordance with the  
Mississippi Performance Budget and Strategic Planning Act of 1994  
(To Accompany Form MBR-1-03)

MS State Board of Registered Professional Geologists

1 - LICENSURE &amp; REGULATION

AGENCY NAME

PROGRAM NAME

registration as a Registered Professional Geologist. Once an applicant for registration has successfully passed both examinations and the Board has received all other required information and fees the applicant is then reviewed by the Board for his/her acceptance to publicly practice geology in this state. The ASBOG examinations have been administered by this Board since FY99 and thereafter on a continuous basis, once every six (6) months. Note: the ASBOG examinations have been adopted for use by every U.S. state (now numbering 30) and one (1) U.S. territory (Puerto Rico) that have geology practice regulation acts.

Program Objective 2 - Applicant Credential Review/Verification -Thorough review of applicant's credentials prior to his/her acceptance as Registered Professional Geologist (RPG) or Geologist-In-Training (GIT) to ensure that the applicant meets or exceeds the requirements as set forth under the Registered Professional Geologists Practice Act of 1997 to publicly practice geology. The continued implementation of this facet of the Program of Licensure & Regulation requires verification of a minimum of the following: 1) degree(s) in geology with course work consisting of 30 semester or 45 quarter hours in geology; 2) 3 references submitted by geologists familiar with the applicant that verify the applicant's professional work history; 3) a written record of the applicant's work history including work activities; 4) verification of licensure/registration with other state boards (other than Mississippi) where the applicant may be licensed/registered to publicly practice geology including a brief background check utilizing those records; and 5) the determination and/or receipt of the grades obtained from any competency examinations that the applicant may have taken related to the professional practice of geology.

Program Objective 3 - A critical portion of the program's objectives is related to the regulation of the activities of those performing geologic tasks that may impact the public's health, safety, and welfare. These regulatory activities began increasing in FY 2000 and have continued to maintain a consistent level going into FY 2012 - this pattern has been projected into FY 2013. In order to further this key component of the program, the Board has attempted to increase the awareness of the geologic and related, regulated community as well as the un-regulated community of its presence and objectives through education and communication of the Board's activities through newsletters, its web site ([www.msbrpg.state.ms.us](http://www.msbrpg.state.ms.us)), formal public presentations, etc.

As a natural consequence of the legislated requirement of registration for those who publicly practice geology there has been a corresponding increased awareness of the practice act and an increased number of verbal reports and/or complaints which have been filed with the Board related to unregistered/unqualified geologic practice. In addition to formal complaints which have been filed with the Board there has been a consistent flow of verbal complaints concerning questionable geologic activities that may result in further and future actions of the Board on its' own behalf if such activities are found to be under the jurisdiction of the Board's regulatory functions.

Program Objective 4 - Information Dissemination - An additional objective of the program is to identify those components, practices and professional work (private and public/governmental) that are geologic in nature and then to communicate those practices and activities identified as geological to others. The identification of these geologic activities that may impact the public's health safety and welfare have been tabulated. In most cases those activities should be performed only by those who are so qualified (i.e. registered professional geologists). The listing of geologic activities that has been tabulated by the Association of State Boards of Geology is followed by this board of registration. This information is being disseminated by the board through continued meetings with other state agencies, related professional organizations, private industry and also through a proactive stance with the institutions of higher learning in the state that have programs in the geological sciences. Educational outreach activities have led to an increased awareness that geologic work, when performed in or affecting the public sector, must be done by or under the supervision of a registered professional geologist.

The director of the agency has a series of presentations that are delivered to those groups that are interested in knowing more about the practice of geology. Additionally, the director visits on an annual basis, the University of Mississippi, Mississippi State University, the University of Southern Mississippi, and Millsaps College and provides students of geology an overview of geologic licensure/registration and the competency examination process.

Program Objective 5 - Another key component and object of the Board's program of Licensure & Regulation has been the implementation of low cost (or no cost) continuing voluntary education opportunities and the dissemination of information related to other educational opportunities that may be available through companion professional organizations to help ensure that its (the Mississippi State Board of Registered Professional Geologists) registrants maintain and expand their professional competency in existing and new technologies and technological advances in the geological sciences, as well as existing, modified and new governmental rules, regulations, and procedures that may have components which are related to geologic practice and the protection of the public's health, safety and welfare. A portion of these program objectives are funded from regulatory and other fees as set forth in its enabling legislation. This agency had partnered with the Eastern Gulf Region of the Petroleum Technology Transfer Council over several years and the two had been offering from 1 to 4 seminars each year on topics related to the public

**PROGRAM NARRATIVE**

Program Data Collected in Accordance with the  
Mississippi Performance Budget and Strategic Planning Act of 1994  
(To Accompany Form MBR-1-03)

MS State Board of Registered Professional Geologists

1 - LICENSURE &amp; REGULATION

AGENCY NAME

PROGRAM NAME

practice of geology. However in 2008 the Department of Energy discontinued the funding of the Petroleum Technology Transfer Council. The program was taken over by the American Association of Petroleum Geologists with no provision for funding to make such offerings less expensive so that they would be more affordable for the vast majority of this agency's registrants. This shift in focus was unfortunate and the MSBRPG has refocused its efforts to offer and/or to support one or more continuing education program each calendar year. The MSBRPG has and continues to communicate educational opportunities to its' registrants that are offered in the Mississippi area - consistent with program guidelines.

III. Current program activities as supported by the funding in Columns 6-15 (FY 13 Estimated & FY 14 Increase/Decrease for continuations) of MBR-1-03 and designated Budget Unit Decisions columns of MBR-1-03-A:

(D) Continuation of Program:

Note: The following requested budget category funding levels are primarily the result of increased costs due to the upcoming implementation of MAGIC at the beginning of FY 2014 (including the purchase of software that will be compatible and inflation. According to the Bureau of Labor Statistics, over the past three years (2009 to current) inflation has been averaging 2-3% per year and that factor has been considered and reflected in the projected costs to continue the existing program of Licensure & Regulation.

Salaries - no requested increase;

Travel - incrementally small increase based on both inflation resulting in increased air travel and other related travel costs (lodging and/or meals) and the potential loss of funding from related geological organization that heretofore have been defraying significant portions of travel costs;

Contractual - Small increase based on inflation and the phasing in of additional independent contractors to help related to data entry and agency accounting activities;

Commodities - increase the result of inflation and purchase of laser toner cartridges, fusers, etc. for office operations and most importantly the purchase costs associated with obtaining new operating software required for MAGIC and the subsequent upgrade of other software that is anticipated to be incompatible with the new mandated operating software.

**PROGRAM PERFORMANCE INDICATORS AND MEASURES**  
 Program Data Collected in Accordance with the Mississippi Performance Budget and Strategic  
 Planning Act of 1994

MS State Board of Registered Professional Geologists  
 AGENCY NAME

1 - LICENSURE & REGULATION  
 PROGRAM NAME

**PROGRAM OUTPUTS:** (This is the measure of the process necessary to carry out the goals and objectives of this program. This is the volume produced, i.e., how many people served, how many documents generated.)

	<u>FY 2012 ACTUAL</u>	<u>FY 2013 ESTIMATED</u>	<u>FY 2014 PROJECTED</u>
1 Number of examinees taking qualifying, geologic examinations administered by agency.	43.00	40.00	45.00
2 Number of registrants/enrollees (Note: registrants are those who are licensed to publicly practice geology and enrollees are enrolled to publicly practice geology under the supervision of a Registered Professional Geologist)	617.00	620.00	625.00
3 Number of investigations - pending or completed through action by the Board and/or through filings of formal complaints for unlicensed Geological practice or for the violation(s) of the Geologist Practice Act of 1997. During FY 2012 the Board concluded two (2) investigations. These two (2) investigations resulted in one letter of instructional compliance guidelines regarding the use of a registrant's signing and sealing practices. The other investigation concluded that there was no merit to the matters under question and it is noted that the complainant failed to provide a signed written complaint as required. The matter was not pursued as a result of same and furthered by legal counsel advice to this agency.	2.00	2.00	2.00
4 Number of new registrants and enrollees	26.00	25.00	25.00
5 Voluntary Continuing Education - The agency continues to provide access/notification of educational programs/professional meetings, and offerings of affordable, continuing education seminars, short courses, training, etc. to assure the continued professional competency and professional enhancement of its registrants/licensees and also to further provide additional training and educational opportunities to those who are enrollees (GITs) with the MSBRPG (the tabulation here reflects the cumulative number of offerings communicated on an annual basis).	2.00	3.00	3.00

**PROGRAM EFFICIENCIES:** (This is the measure of the cost, unit cost or productivity associated with a given outcome or output. This measure indicates linkage between services and funding, i.e., cost per investigation, cost per student or number of days to complete investigation.)

	<u>FY 2012 ACTUAL</u>	<u>FY 2013 ESTIMATED</u>	<u>FY 2014 PROJECTED</u>
1 Examinations - cost per examination (Fundamentals of Geology) as an "assessment" exam for students graduating with degrees in Geology from the state's universities and colleges offering terminal degrees in Geology. Total examination cost includes examination purchase, grading, and administration fees on an examination by examination basis.	175.00	175.00	175.00
2 Examinations - cost per Fundamentals of Geology examination to those applying for enrollment and/or licensure/registration to publicly practice Geology. Total examination cost includes	175.00	175.00	175.00



**PROGRAM PERFORMANCE INDICATORS AND MEASURES**  
Program Data Collected in Accordance with the Mississippi Performance Budget and Strategic  
Planning Act of 1994

<u>MS State Board of Registered Professional Geologists</u>	<u>1 - LICENSURE &amp; REGULATION</u>		
AGENCY NAME	PROGRAM NAME		
examination purchase, grading, and administration fees on an examination by examination basis.			
3 Examinations - cost per Practice of Geology examination to those applying for enrollment and/or licensure/registration to publicly practice Geology. Total examination cost includes examination purchase, grading, and administration fees on an examination by examination basis.	275.00	275.00	275.00
4 Applications (costs associated with application submission for RPG) on a per application basis	140.00	140.00	140.00
5 Disciplinary/Investigations - pending or completed through action by the Board and/or through filings of formal complaints for unlicensed Geological practice or for the violation(s) of the Geologist Practice Act of 1997. During FY 2012 the Board concluded two (2) investigations. These two (2) investigations resulted in one letter of instructional compliance guidelines regarding the use of a registrant's signing and sealing practices. The other investigation concluded that there was no merit to the matters under question and it is noted that the complainant failed to provide a signed written complaint as required. The matter was not pursued as a result of same and furthered by legal counsel advice to this agency.	2.00	2.00	3.00
As noted in previous budget requests, as a matter of basis, it is estimated that on an enforcement basis, actual costs to the Board have been on the order of \$2,000-\$4,000/case.			
6 Continuing Education - due to the dissolution of the U.S. Department of Energy's program administered under the Eastern Gulf Region's Petroleum Technology Transfer Council, this agency has been making available to its registrants and enrollees announcements of low cost educational alternatives. The Board will continue in its efforts to find low cost educational opportunities for its registrants and enrollees and has discussed the potential for co-sponsor a day long seminar related to an environmental geology issue/issues with other interested geological organizations. As such, the agency did not expend any monies in this category in FY 2010 but may expend monies during 2011 and 2012.	2.00	3.00	3.00

**PROGRAM OUTCOMES:** (This is the measure of the quality or effectiveness of the services provided by this program. This measure provides an assessment of the actual impact or public benefit of your agency's actions. This is the results produced, i.e., increased customer satisfaction by x% within a 12-month period, reduce the number of traffic fatalities due to drunk drivers within a 12-month period.)

	<u>FY 2012</u> <u>ACTUAL</u>	<u>FY 2013</u> <u>ESTIMATED</u>	<u>FY 2014</u> <u>PROJECTED</u>
1 Examine qualified applicants and enrollees - (in percent)	100.00	100.00	100.00
2 Register and enroll qualified applicants - (in percent)	100.00	100.00	100.00
3 Investigate complaints - (in percent)	100.00	100.00	100.00
4 Discipline violators (enforcement actions taken) - (in percent)	100.00	100.00	100.00
5 Provide access to continuing education course offerings,	100.00	100.00	100.00

**PROGRAM PERFORMANCE INDICATORS AND MEASURES**  
Program Data Collected in Accordance with the Mississippi Performance Budget and Strategic  
Planning Act of 1994

MS State Board of Registered Professional Geologists

AGENCY NAME

1 - LICENSURE & REGULATION

PROGRAM NAME

seminars, online training, etc. and disseminate these and similar offerings to its registrants and enrollees (in percent).

**PROGRAM 3% GENERAL FUND REDUCTION AND NARRATIVE EXPLANATION**

MS State Board of Registered Professional Geologists

	Fiscal Year 2013 Funding			FY 2013 GF PERCENT REDUCED
	Total Funds	Reduced Amount	Reduced Funding Amount	
<b>Program Name:</b> (1) LICENSURE & REGULATION				
GENERAL				
ST.SUPPORT SPECIAL				
FEDERAL				
OTHER SPECIAL	143,103		143,103	
<b>TOTAL</b>	<b>143,103</b>		<b>143,103</b>	
<b>Narrative Explanation:</b>				
<b>SUMMARY OF ALL PROGRAMS</b>				
GENERAL				
ST.SUPPORT SPECIAL				
FEDERAL				
OTHER SPECIAL	143,103		143,103	
<b>TOTAL</b>	<b>143,103</b>		<b>143,103</b>	

# MS STATE BOARD OF REGISTERED PROFESSIONAL GEOLOGISTS MEMBERS

MS State Board of Registered Professional Geologists

Agency

A. Explain Rate and manner in which board members are reimbursed:

\$40.00 PER DIEM AS PROVIDED FOR UNDER 25-3-69 (SUPP. 1997)

B. Estimated number of meetings FY2013

4 to 6 and as required

C.	<b>Names of Members</b>	<b>City, Town, Residence</b>	<b>Appointed By</b>	<b>Date of Appointment</b>	<b>Length of Term</b>
1.	<u>Kenneth Ruckstuhl</u>	<u>Brandon, MS</u>	<u>Governor</u>	<u>07/12</u>	<u>4 years</u>
2.	<u>Michael J. Wright</u>	<u>Brandon, MS</u>	<u>Governor</u>	<u>07/12</u>	<u>4 years</u>
3.	<u>Maurice N. Birdwell</u>	<u>Brandon, MS</u>	<u>Governor</u>	<u>07/11</u>	<u>4 years</u>
4.	<u>Darrel W. Schmitz</u>	<u>Starkville, MS</u>	<u>Governor</u>	<u>07/09</u>	<u>4 years</u>
5.	<u>Everett J. Ferris</u>	<u>Ocean Springs, MS</u>	<u>Governor</u>	<u>07/09</u>	<u>4 years</u>

Identify Statutory Authority (Code Section or Executive Order Number)\*

73-63-1 et seq. (Mississippi Code, Amended 1972)

\*If Executive Order, please attach copy.

**SCHEDULE B  
CONTRACTUAL SERVICES**

MS State Board of Registered Professional Geologists

Name of Agency

MINOR OBJECT OF EXPENDITURE	(1) Actual Expenses FY Ending June 30, 2012	(2) Estimated Expenses FY Ending June 30, 2013	(3) Requested for FY Ending June 30, 2014
<b>A. TUITION, REWARDS &amp; AWARDS (61010-61099)</b>			
61010 Tuition		300	300
61020 Employee Training	450	900	900
<b>TOTAL (A)</b>	<b>450</b>	<b>1,200</b>	<b>1,200</b>
<b>B. TRANSPORTATION &amp; UTILITIES (61100-61299)</b>			
61110 Postage, Box Rent, etc.	1,081	1,050	1,150
61190 Transportation of Goods (61180-61190)	169	200	225
<b>TOTAL (B)</b>	<b>1,250</b>	<b>1,250</b>	<b>1,375</b>
<b>C. PUBLIC INFORMATION ((61300-61399)</b>			
61310 Advertising & Public Information	26	250	250
61350 Exhibits & Displays		700	700
<b>TOTAL (C)</b>	<b>26</b>	<b>950</b>	<b>950</b>
<b>D. RENTS (61400-61499)</b>			
61420 Building & Floor Space	4,515	7,800	7,800
61480 Exhibits, Displays & Conference Rooms		700	700
61490 - Other Rental		300	300
<b>TOTAL (D)</b>	<b>4,515</b>	<b>8,800</b>	<b>8,800</b>
<b>E. REPAIRS &amp; SERVICES (61500-61599)</b>			
61550 Office Equipment & Furniture		50	300
<b>TOTAL (E)</b>		<b>50</b>	<b>300</b>
<b>F. FEES, PROFESSIONAL &amp; OTHER SERVICES (61600-61699)</b>			
61615 SAAS Fees	303	229	270
61616 MMRS	408	383	387
61620 Department of Audit	30	2,000	2,000
61631 (AG legal) Legal (61630-61636)	4,397	10,000	10,000
61650 State Personnel Board	137	140	140
61660 Court Costs & Court Reporters		1,500	1,500
61690 Other Fees & Services	1,154	1,000	1,200
61651 Per Ser Con	3,768	8,353	9,500
<b>TOTAL (F)</b>	<b>10,197</b>	<b>23,605</b>	<b>24,997</b>
<b>G. OTHER CONTRACTUAL SERVICES (61700-61899)</b>			
61700 - Liability Ins Pool Contribution	147	220	270
61710 Insurance & Fidelity Bonds	100	125	125
61720 Membership Dues	4,500	4,500	4,500
<b>TOTAL (G)</b>	<b>4,747</b>	<b>4,845</b>	<b>4,895</b>
<b>H. INFORMATION TECHNOLOGY (61900-61990)</b>			
61917 - Service Charges Paid to State Computer Center	763	950	950
61921 - Software	68	450	1,600
61923 - Basic Telephone Monthly - ITS	623	480	480
61925 - Long Distance charges - ITS	3	25	100
61927 Private Data Line Monthly Charges - ITS	837	950	950
61961 Repair, Maintenance & Service of IS Equipment		150	150
61980 Software Maintenance		250	250
<b>TOTAL (H)</b>	<b>2,294</b>	<b>3,255</b>	<b>4,480</b>

**SCHEDULE B  
CONTRACTUAL SERVICES CONTINUED**

MS State Board of Registered Professional Geologists

Name of Agency

MINOR OBJECT OF EXPENDITURE	(1) Actual Expenses FY Ending June 30, 2012	(2) Estimated Expenses FY Ending June 30, 2013	(3) Requested for FY Ending June 30, 2014
<b>I. OTHER (61991-61999)</b>			
6199X Prior Year Expense (61997-61998)			
<b>TOTAL (I)</b>			
<b>GRAND TOTAL</b> <i>(Enter on Line I-B of Form MBR-1)</i>	<b>23,479</b>	<b>43,955</b>	<b>46,997</b>
<b>FUNDING SUMMARY:</b>			
GENERAL FUNDS			
STATE SUPPORT SPECIAL FUNDS			
FEDERAL FUNDS			
OTHER SPECIAL FUNDS	23,479	43,955	46,997
<b>TOTAL FUNDS</b>	<b>23,479</b>	<b>43,955</b>	<b>46,997</b>

**SCHEDULE C  
COMMODITIES**

MS State Board of Registered Professional Geologists  
Name of Agency \_\_\_\_\_

MINOR OBJECT OF EXPENDITURE	(1) Actual Expenses FY Ending June 30, 2012	(2) Estimated Expenses FY Ending June 30, 2013	(3) Requested for FY Ending June 30, 2014
<b>B. PRINTING &amp; OFFICE SUPPLIES &amp; MATERIALS (62100-62199)</b>			
62120 - Duplication & Reprod. Supplies		439	550
62130 Office Supplies & Materials	869	900	1,100
62140 Paper Supplies	116	400	400
62150 Maps, Manuals, Library Books	68	20	80
62160 Office Equipment (not capital outlay)	518		520
<b>Total (B)</b>	<b>1,571</b>	<b>1,759</b>	<b>2,650</b>
<b>E. OTHER SUPPLIES &amp; MATERIALS (62400-62999)</b>			
62420 Hdwe Plbg & Electrical Supp	75	5	30
62450 Janitor Supplies & Cleaning	28	30	100
62475 Food for Business Meetings	326	350	400
62555 - Info Sys Rep Pts & Equip	325	25	200
62560 Eating Utensils		10	10
62590 Other Supplies & Materials	10	60	190
62595 Other Equipment (less than \$500)		150	250
<b>Total (E)</b>	<b>764</b>	<b>630</b>	<b>1,180</b>
<b>GRAND TOTAL (A, B, C, D &amp; E)</b> <i>(Enter on Line I-C of Form MBR-1)</i>	<b>2,335</b>	<b>2,389</b>	<b>3,830</b>
<b>FUNDING SUMMARY:</b>			
GENERAL FUNDS			
STATE SUPPORT SPECIAL FUNDS			
FEDERAL FUNDS			
OTHER SPECIAL FUNDS	2,335	2,389	3,830
<b>TOTAL FUNDS</b>	<b>2,335</b>	<b>2,389</b>	<b>3,830</b>

**SCHEDULE D-1  
CAPITAL OUTLAY  
OTHER THAN EQUIPMENT**

MS State Board of Registered Professional Geologists  
Name of Agency \_\_\_\_\_

MINOR OBJECT OF EXPENDITURE	(1) Actual Expenses FY Ending June 30, 2012	(2) Estimated Expenses FY Ending June 30, 2013	(3) Requested for FY Ending June 30, 2014
<b>A. LANDS (63100-63199)</b>			
63110 Land for Buildings			
63120 Land for Right-of-Way			
63130 Land for Aggregates			
63170 Land Purchased for Other Purposes			
NONE OF THE ABOVE - THIS PAGE			
<b>TOTAL (A)</b>			
<b>B. BUILDINGS &amp; IMPROVEMENTS (63200-63299)</b>			
63250 Buildings - Purchased, Constructed, Remodeled			
NONE THIS PAGE			
<b>TOTAL (B)</b>			
<b>C. INFRASTRUCTURE &amp; OTHER (63500-63999)</b>			
NONE THIS PAGE			
<b>TOTAL (C)</b>			
<b>GRAND TOTAL</b> <i>(Enter on Line I-D-1 of Form MBR-1)</i>			
<b>FUNDING SUMMARY:</b>			
GENERAL FUNDS			
STATE SUPPORT SPECIAL FUNDS			
FEDERAL FUNDS			
OTHER SPECIAL FUNDS			
<b>TOTAL FUNDS</b>			



**SCHEDULE D-2  
CAPITAL OUTLAY EQUIPMENT**

MS State Board of Registered Professional Geologists

Name of Agency \_\_\_\_\_

EQUIPMENT BY ITEM	Act. FY Ending June 30, 2012		Est. FY Ending June 30, 2013		Req. FY Ending June 30, 2014		
	No. of Units	Total Cost	No. of Units	Total Cost	No. of Units	Cost Per Unit	Total Cost
<b>A. VEHICLES (see form MBR-1-D-3)</b>							
<b>C. OFFICE MACHINES, FURNITURE, FIXTURES, EQUIP.</b>							
63421 - Computer Workstation				3,000	1	3,000	3,000
<b>TOTAL (C)</b>				<b>3,000</b>			<b>3,000</b>
<b>D. IS EQUIPMENT (DP &amp; TELECOMMUNICATIONS)</b>							
63421 - Mainframe Sys							
<b>TOTAL (D)</b>							
<b>E. EQUIPMENT - LEASE PURCHASE (63460-63476)</b>							
634XX Lease Purchases							
<b>TOTAL (E)</b>							
<b>GRAND TOTAL</b> <i>(Enter on Line I-D-2 of Form MBR-1)</i>				<b>3,000</b>			<b>3,000</b>
<b>FUNDING SUMMARY:</b>							
GENERAL FUNDS							
STATE SUPPORT SPECIAL FUNDS							
FEDERAL FUNDS							
OTHER SPECIAL FUNDS				3,000			3,000
<b>TOTAL FUNDS</b>				<b>3,000</b>			<b>3,000</b>

**SCHEDULE D-3  
PASSENGER/WORK VEHICLES**

MS State Board of Registered Professional Geologists

Name of Agency \_\_\_\_\_

MINOR OBJECT OF EXPENDITURE	Vehicle Inventory	FY Ending	June 30, 2012	FY Ending	June 30, 2013	FY Ending	June 30, 2014
	June 30, 2012	No. of Vehicles	Actual Cost	No. of Vehicles	Estimated Cost	No. of Vehicles	Requested Cost
<b>A. PASSENGER &amp; WORK VEHICLES (63310, 63390-63400)</b>							
63310 Automobile, Compact Sedan (AU CS)							
63310 Automobile, Full Size Sedan (AU FS)							
63310 Automobile, Mid Size Sedan (AU MS)							
63310 Automobile, Mid Size Station Wagon (AU MW)							
63310 Automobile Utility (AU UT)							
63390 Truck, Carry-All (TK CA)							
63390 Truck, Compact Pickup (TK CU)							
63390 Truck, Dump Bed (TK DU)							
63390 Truck, Medium Duty 2.5 Ton (TK MD)							
63390 Truck, Mid Size Pickup (TK MU)							
63391 Truck, Heavy Duty 5 Ton (TK HD)							
63391 Truck, Heavy Duty Pickup (TK HU)							
63392 Sport Utility Vehicle (TK SU)							
63393 Van, Cargo (VN CD)							
63393 Van, Full Size (VN FV)							
63393 Van, Mid Size (VN MV)							
63400 Other Vehicles							
<b>TOTAL (A)</b>							
<b>B. BETTERMENTS OR ACCESSORIES FOR VEHICLES (63395)</b>							
63395 Betterments or Accessories for Vehicles							
<b>TOTAL (B)</b>							
<b>GRAND TOTAL</b> <i>(Enter on Line I-D-3 of Form MBR-1)</i>							
<b>FUNDING SUMMARY:</b>							
GENERAL FUNDS							
STATE SUPPORT SPECIAL FUNDS							
FEDERAL FUNDS							
OTHER SPECIAL FUNDS							
<b>TOTAL FUNDS</b>							

**SCHEDULE D-4  
WIRELESS COMMUNICATION DEVICES**

MS State Board of Registered Professional Geologists  
Name of Agency \_\_\_\_\_

MINOR OBJECT OF EXPENDITURE	Device Inventory June 30, 2012	Act FY Ending June 30, 2012		Est FY Ending June 30, 2013		Req FY Ending June 30, 2014	
		No. of Devices	Actual Cost	No. of Devices	Estimated Cost	No. of Devices	Requested Cost
<b>A. CELLULAR PHONES (63435)</b>							
63435 Cellular Phones							
<b>Total (A)</b>							
<b>B. PAGERS (63434)</b>							
63434 Pagers, Paging Equipment							
<b>Total (B)</b>							
<b>C. WIRELESS PERSONAL DIGITAL ASSISTANTS (63435)</b>							
63435 Wireless PDAs, Blackberry, etc							
<b>Total (C)</b>							
<b>GRAND TOTAL</b> <i>(Enter on Line I-D-4 of Form MBR-1)</i>							
<b>FUNDING SUMMARY:</b>							
GENERAL FUNDS							
STATE SUPPORT SPECIAL FUNDS							
FEDERAL FUNDS							
OTHER SPECIAL FUNDS							
<b>TOTAL FUNDS</b>							

**SCHEDULE E  
SUBSIDIES, LOANS & GRANT**

MS State Board of Registered Professional Geologists

Name of Agency

MINOR OBJECT OF EXPENDITURE	(1) Actual Expenses FY Ending June 30, 2012	(2) Estimated Expenses FY Ending June 30, 2013	(3) Requested for FY Ending June 30, 2014
<b>A. SCHOOL GRANTS TO COUNTIES &amp; MUNICIPALITIES (64000-64599)</b>			
<b>TOTAL (A)</b>			
<b>B. GRANTS TO L.H.L. &amp; OTHER POLITICAL SUBDIVISIONS (64600-64699)</b>			
<b>TOTAL (B)</b>			
<b>C. GRANTS TO NON-GOVERNMENT INSTNS &amp; INDS (64700-64999)</b>			
<b>TOTAL (C)</b>			
<b>D. DEBT SERVICE &amp; JUDGEMENTS (65000-65399)</b>			
Interest from Equip. Lease Purchase			
<b>TOTAL (D)</b>			
<b>E. OTHER (66000-89999)</b>			
<b>TOTAL (E)</b>			
<b>GRAND TOTAL</b> <i>(Enter on Line I-E of Form MBR-1)</i>			
<b>FUNDING SUMMARY:</b>			
GENERAL FUNDS			
STATE SUPPORT SPECIAL FUNDS			
FEDERAL FUNDS			
OTHER SPECIAL FUNDS			
<b>TOTAL FUNDS</b>			

**NARRATIVE**  
**2014 BUDGET REQUEST**

MS State Board of Registered Professional Geologists

Name of Agency

e following recaps each of the major expenditure categories utilized by this agency including the reasons for a requested increase, decrease, or level funding for each.

**Personal Services (Salaries, Wages & Fringe Benefits) and Travel - Recommended No Increase in Request from FY 2013 to FY 2014**

At this time, and as a result of an incremental increase in salary of the Executive Director, the agency's only full time employee, it is not recommended that any increase in salary be considered at this time.

However, under the category of travel, there is an increase from what was allocated in the FY 2013 Budget compared to the FY 2014 request. Travel costs have been kept to a minimum to the extent practicable while still maintaining the Board's legislatively mandated obligations related to its program of Licensure & Regulation. As a result of unforeseen circumstances, a significant portion of travel monies were not used in FY 2012 but it is anticipated that the agency may be required to utilize a significant portion of those funds allocated for FY 2013. Please note that travel funds have been fully expended as the meetings that require attendance have been heretofore funded by affiliated voluntary geological organizations. It is clearly stated here that the procurement of funding outside those of the agency cannot be relied upon and the requested travel monies are set with that potential in mind.

**Contractual - Recommended Increase from FY 2013 to FY 2014**

As in past budget requests, a significant portion of contractual funds have been reserved for potential costs associated with the Board entering into litigation related to the enforcement of its regulation of the public practice of geology. Estimates of litigation fees reflected in the legal costs incurred and associated with previous formal complaints have been established. It must be pointed out that previous cases did not require the Board to file legal suits within the judicial system as they were resolved under the powers legislatively granted to the Board. During FY 2014 the Board anticipates similar costs and has maintained the need to reserve monies in this category that would be utilized on an as needed basis only.

We continue to maintain the spending authority request reserved for the Department of Audit fees category (61620) from FY 2013 to FY 2014. The agency continues to set aside these monies for a financial audit of the agency and as such, it will continue to provide a funding allocation in this area of its budget requests in order to ensure that funds available for such expenses.

Lastly, we continue to heavily rely on Independent Contractor(s) in lieu of hiring another full time employee as to minimize capital outlay and maximize the best and most frugal use of the agency's monies. We anticipate an incremental increase in that category based on several factors including increased independent contractual duties resulting from the increased usage of such contractors related to data entry and other activities associated with SAAS and SPAHRS (note that both SAAS and SPAHRS have been scheduled to be converted to the MAGIC software platform at the beginning of FY 2014). The utilization of Independent Contractors has historically been and will continue to be of great benefit in maintaining cost effective services at rates less than those that would be associated with the hiring of a full time employee during the FY 2014 time frame.

**Commodities - Increase from FY 2013 to FY 2014**

The increase (\$1,410.00) in our budget request in this category is substantially the result of costs related to the implementation of the MAGIC software platform. We have done a preliminary assessment of the agency's computer systems and after discussing this matter with personnel with the ITS we are required to upgrade the agency's computers to a new operating system (Windows XP Professional to Windows 7). The preceding required change of operating system will also impact other software used by the agency leading to the need to purchase new software that is compatible with the new operating system software. Our cost forecasts have been researched and are very conservative. It is hoped that the upgrading of other software used by the agency will be minimal cost-wise. However, if there are additional, unforeseen software conflicts we will be required to purchase upgrades of those to be compatible with the new operating system software. Currently the only way to make this determination is to attempt installs of the software and that is not anticipated until the beginning of FY 2014.

Lastly, in matters associated with the Commodities category, we have implemented the publication of our agency's newsletter on the Internet and accessed from the agency's web site. This has resulted in greatly reduced

**NARRATIVE**  
**2014 BUDGET REQUEST**

MS State Board of Registered Professional Geologists

Name of Agency

costs related to postage, paper, and labor costs.

Equipment expenses - Recommended no change in funding levels from FY 2013 to FY 2014

The agency has set aside monies for the purchase of a new computer workstation, if it is required. This contingency plan is in effect should there be an irretrievable system failure. Also note here that the agency backs up all of its data files on a continuous basis so data is available from alternate sources should there be a total system failure.

The agency does not anticipate another computer purchase until the current FY 2013 but if the current main computer workstation fails it would then be to either repair or replace same. To reiterate, the decision to purchase a new workstation is completely dependent on the operational condition of the existing system. If a new system is required in FY 2013, it is anticipated to cost approximately \$2,000.00 plus additional upgrades to other software to be compatible with the state's (ITS) mandated Windows 7 operating system.

Summary of anticipated major expenditure areas as related to the continuation of the current program of Licensure & Regulation that have projected increases/decreases are as follows:

Categories with Recommended Requested Increases from those Requested for FY 2014:

- 1) Personal Services (Salaries, Wages & Fringe Benefits) - No increase in salary of the agency's one employee.
- 2) Contractual - Recommended increase that is based on past investigations and legal actions and use of Independent Contractor(s). Previous legal/investigative costs have served as a gauge as to the amount of monies required to successfully investigate and defend the agency's enabling legislation, rules, and enforcement powers granted thereto. As noted, the potential for additional, future legal actions and services that will be required during FY 2013 and into 2014 have the potential to occur. This has been reflected in both the FY 2013 budget allocation and the FY 2014 budget request.
- 3) Commodities - Required increase (\$1,410.00 +/-) as the result of anticipated new operating system purchases and other software upgrades to be compatible with the new operating system required with the implementation of the MAGIC software platform being instituted in FY 2014. As previously noted, cost cutting measures have been implemented to distribute the agency's newsletter and other similar communications electronically thus dramatically reducing expenses related to postage, paper, printing, and labor.
- 4) Equipment - no increase is requested from the FY 2013 allocated costs associated with the potential for new computer equipment as more clearly discussed in that preceding section. The agency will continue to defer the purchase of a new workstation computer unless conditions dictate otherwise. However, should the existing equipment fail during the course of FY 2013, it will be required to purchase same during that FY or later during FY 2014.

Categories with Recommended Requested Increases from those Requested for FY 2014:

- 1) Personal Services (Salaries, Wages & Fringe Benefits) - No increase in salary of the agency's one employee.
- 2) Contractual - Recommended increase that is based on past investigations and legal actions and use of Independent Contractor(s). Previous legal/investigative costs have served as a gauge as to the amount of monies required to successfully investigate and defend the agency's enabling legislation, rules, and enforcement powers granted thereto. As noted, the potential for additional, future legal actions and services that will be required during FY 2013 and into 2014 have the potential to occur. This has been reflected in both the FY 2013 budget allocation and the FY 2014 budget request.
- 3) Commodities - Required increase (\$1,410.00 +/-) as the result of anticipated new operating system purchases and other software upgrades to be compatible with the new operating system required with the implementation of the MAGIC software platform being instituted in FY 2014. As previously noted, cost cutting measures have been implemented to distribute the agency's newsletter and other similar communications electronically thus dramatically reducing expenses related to postage, paper, printing, and labor.
- 4) Equipment - no increase is requested from the FY 2013 allocated costs associated with the potential for new

**NARRATIVE**  
**2014 BUDGET REQUEST**

MS State Board of Registered Professional Geologists \_\_\_\_\_  
Name of Agency

computer equipment as more clearly discussed in that preceding section. The agency will continue to defer the purchase of a new workstation computer unless conditions dictate otherwise. However, should the existing equipment fail during the course of FY 2013, it will be required to purchase same during that FY or later during FY 2014.

**OUT-OF-STATE TRAVEL  
FISCAL YEAR 2012**

MS State Board of Registered Professional Geologists  
Agency Name

Note: All expenditures recorded on this form must be totaled and said total must agree with the out-of-state travel amount indicated for FY 2012 on Form Mbr-1, line I.A.2.b.

Employee's Name	Destination	Purpose	Travel Cost	Funding Source
			<b>Total Out of State Travel Cost</b>	



**FEES, PROFESSIONAL AND OTHER SERVICES**  
**(EXPENDITURE CODES 61600-61699)**

MS State Board of Registered Professional Geologists

Name of Agency

TYPE OF FEE AND NAME OF VENDOR	Retired w/ PERS	(1) Actual Expenses FY Ending June 30, 2012	(2) Estimated Expenses FY Ending June 30, 2013	(3) Requested for FY Ending June 30, 2014	Fund Num.
61615 SAAS Fees					
SAAS Fees / Accounting		303	229	270	SF 3858
<i>Comp. Rate: Per state guidelines</i>					
<b>TOTAL 61615 SAAS Fees</b>		<u><u>303</u></u>	<u><u>229</u></u>	<u><u>270</u></u>	
61616 MMRS					
Repay MMRS / Required - state software fees		408	383	387	SF 3858
<i>Comp. Rate: Per state guidelines</i>					
<b>TOTAL 61616 MMRS</b>		<u><u>408</u></u>	<u><u>383</u></u>	<u><u>387</u></u>	
61620 Department of Audit					
61620 - Scheduled FY 2002 Financial Audit / Property Audit		30	2,000	2,000	SF 3858
<i>Comp. Rate: 25/hour</i>					
<b>TOTAL 61620 Department of Audit</b>		<u><u>30</u></u>	<u><u>2,000</u></u>	<u><u>2,000</u></u>	
61631 (AG legal) Legal (61630-61636)					
Legal Fees / Legal Counsel		4,397	10,000	10,000	SF 3858
<i>Comp. Rate: \$65/hour</i>					
<b>TOTAL 61631 (AG legal) Legal (61630-61636)</b>		<u><u>4,397</u></u>	<u><u>10,000</u></u>	<u><u>10,000</u></u>	
61650 State Personnel Board					
State Personnel Board Position fees / Human Resource		137	140	140	SF 3858
<i>Comp. Rate: \$140/position</i>					
<b>TOTAL 61650 State Personnel Board</b>		<u><u>137</u></u>	<u><u>140</u></u>	<u><u>140</u></u>	
61660 Court Costs & Court Reporters					
Transcripts - Bd hearings and depositions / Court Reporting			1,500	1,500	SF 3858
<i>Comp. Rate: Generalized Estimate</i>					
<b>TOTAL 61660 Court Costs &amp; Court Reporters</b>			<u><u>1,500</u></u>	<u><u>1,500</u></u>	
61690 Other Fees & Services					
Admn Srvs - Contract Workers / Independent contractors admn srvs		1,154	1,000	1,200	SF 3858
<i>Comp. Rate: Varies from \$11/hr</i>					
<b>TOTAL 61690 Other Fees &amp; Services</b>		<u><u>1,154</u></u>	<u><u>1,000</u></u>	<u><u>1,200</u></u>	
61651 Per Ser Con					
61651 - Per Service, Independent Contr. / Data Entry		3,768	8,353	9,500	SF 3858
<i>Comp. Rate: \$12/hr if implemented</i>					
<b>TOTAL 61651 Per Ser Con</b>		<u><u>3,768</u></u>	<u><u>8,353</u></u>	<u><u>9,500</u></u>	
<b>GRAND TOTAL (61600-61699)</b>		<u><u>10,197</u></u>	<u><u>23,605</u></u>	<u><u>24,997</u></u>	

**VEHICLE PURCHASE DETAILS**

MS State Board of Registered Professional Geologists

Name of Agency

<b>Year</b>	<b>Model</b>	<b>Person(s) Assigned To</b>	<b>Vehicle Purpose/Use</b>	<b>FY2014 Req. Cost</b>
				0
				<hr/>
				<b>0</b>
			<b>TOTAL VEHICLE REQUEST</b>	<b>0</b>

**VEHICLE INVENTORY  
AS OF JUNE 30, 2012**

MS State Board of Registered Professional Geologists \_\_\_\_\_

Name of Agency

Veh. Type	Vehicle Descript.	Model Year	Model	Person(s) Assigned To	Purpose/Use	Tag Number	Mileage On 6-30-12	Average Miles per Year	Replacement Proposed	
									FY 2013	FY 2014

Vehicle Type = Passenger/Work

**PRIORITY OF DECISION UNITS  
FISCAL YEAR**

MS State Board of Registered Professional Geologists \_\_\_\_\_  
Agency Name

<b>Program</b>	<b>Decision Unit</b>	<b>Object</b>	<b>Amount</b>
<b>Priority # 1</b>			
Program # 1 : LICENSURE & REGULATION			
Continuation of Program			
		Travel	400
		Contractual	3,042
		Commodities	1,441
		<b>Total</b>	<b>4,883</b>
		Other Special Funds	4,883

**CAPITAL LEASES**

MS State Board of Registered Professional Geologists

Name of Agency

Vendor/ Item Leased	Original Date of Lease	Original Number of Months of Lease	Number of Months Remaining on 6-30-12	Last Payment Date	Interest Rate	Amount of Each Monthly/Yearly Payment			Total of Payments to be Made							
						Principal	Interest	Total	Actual FY 2012	Estimated FY 2013			Requested FY 2014			
										Principal	Interest	Total	Principal	Interest	Total	
/	//	0	0	//	.000											

**Summary of 3% General Fund Program Reduction to FY2013 Appropriated Funding by Major Object**

MS State Board of Registered Professional Geologists \_\_\_\_\_

<b>Major Object</b>	<b>FY2013 GENERAL FUND REDUCTION</b>	<b>AFFECT ON FY2013 STATE SUPPORT SPECIAL FUNDS</b>	<b>AFFECT ON FY2013 FEDERAL FUNDS</b>	<b>AFFECT ON FY2013 OTHER SPECIAL FUNDS</b>	<b>TOTAL 3% REDUCTIONS</b>
<b>PERSONAL SERVICES</b>					
<b>TRAVEL</b>					
<b>CONTRACTUAL SERVICES</b>					
<b>COMMODITIES</b>					
<b>OTHER THAN EQUIPMENT</b>					
<b>EQUIPMENT</b>					
<b>VEHICLES</b>					
<b>WIRELESS COMM. DEVICES</b>					
<b>SUBSIDIES, LOANS, ETC</b>					
<b>TOTALS</b>					