

MS State Board of Registered Professional Geologists P.O. Box 22742

Rick L. Ericksen

AGENCY ADDRESS CHIEF EXECUTIVE OFFICER

	Actual Expenses FY Ending June 30, 2013	Estimate Expenses FY Ending June 30, 2014	Requested for FY Ending June 30, 2015	Requested Increase (+) or Decrease (-) FY 2015 vs. FY 2014 (Col. 3 vs. Col. 2)	
				AMOUNT	PERCENT
I. A. PERSONAL SERVICES					
1. Salaries, Wages & Fringe Benefits (Base)	91,952	92,500	92,500		
a. Additional Compensation					
b. Proposed Vacancy Rate (Dollar Amount)					
c. Per Diem					
Total Salaries, Wages & Fringe Benefits	91,952	92,500	92,500		
2. Travel					
a. Travel & Subsistence (In-State)		1,600	1,600		
b. Travel & Subsistence (Out-of-State)					
c. Travel & Subsistence (Out-of-Country)					
Total Travel		1,600	1,600		
B. CONTRACTUAL SERVICES (Schedule B):					
a. Tuition, Rewards & Awards	450	1,200	1,200		
b. Communications, Transportation & Utilities	1,114	1,375	1,434	59	4.29%
c. Public Information		950	950		
d. Rents	7,800	8,800	8,800		
e. Repairs & Service		400	300	(100)	(25.00%)
f. Fees, Professional & Other Services	6,161	26,850	25,444	(1,406)	(5.23%)
g. Other Contractual Services	4,763	4,945	4,925	(20)	(0.40%)
h. Data Processing	1,876	4,480	3,850	(630)	(14.06%)
i. Other					
Total Contractual Services	22,164	49,000	46,903	(2,097)	(4.27%)
C. COMMODITIES (Schedule C):					
a. Maintenance & Construction Materials & Supplies					
b. Printing & Office Supplies & Materials	1,377	1,820	2,004	184	10.10%
c. Equipment, Repair Parts, Supplies & Accessories					
d. Professional & Scientific Supplies & Materials					
e. Other Supplies & Materials	393	1,180	1,095	(85)	(7.20%)
Total Commodities	1,770	3,000	3,099	99	3.30%
D. CAPITAL OUTLAY:					
1. Total Other Than Equipment (Schedule D-1)					
2. Equipment (Schedule D-2):					
b. Road Machinery, Farm & Other Working Equipment					
c. Office Machines, Furniture, Fixtures & Equipment		3,756	3,756		
d. IS Equipment (Data Processing & Telecommunications)					
e. Equipment - Lease Purchase					
f. Other Equipment					
Total Equipment (Schedule D-2)		3,756	3,756		
3. Vehicles (Schedule D-3)					
4. Wireless Comm. Devices (Schedule D-4)					
E. SUBSIDIES, LOANS & GRANTS (Schedule E):					
TOTAL EXPENDITURES	115,886	149,856	147,858	(1,998)	(1.33%)
II. BUDGET TO BE FUNDED AS FOLLOWS:					
Cash Balance-Unencumbered	135,295	119,326	69,470	(49,856)	(41.78%)
General Fund Appropriation (Enter General Fund Lapse Below)					
State Support Special Funds					
Federal Funds _____ Other Special Funds (Specify) _____					
Board of Registered Professional Geologists	99,917	100,000	100,000		
Less: Estimated Cash Available Next Fiscal Period	(119,326)	(69,470)	(21,612)	(47,858)	(68.89%)
TOTAL FUNDS (equals Total Expenditures above)	115,886	149,856	147,858	(1,998)	(1.33%)
GENERAL FUND LAPSE					
III. PERSONNEL DATA					
Number of Positions Authorized in Appropriation Bill	a.) Full Perm	1	1	1	
	b.) Full T-L				
	c.) Part Perm.				
	d.) Part T-L				
Average Annual Vacancy Rate (Percentage)	a.) Full Perm				
	b.) Full T-L				
	c.) Part Perm.				
	d.) Part T-L				

Approved by: Rick L. Ericksen
Official of Board or Commission

Budget Officer: As Above / geology@msbrpg.state.ms.us

Phone Number: 601-354-6370

Submitted by: Rick L. Ericksen
Name

Title: Executive Director

Date: July 17, 2013

REQUEST BY FUNDING SOURCE

Name of Agency MS State Board of Registered Professional Geologists

Specify Funding Sources As Shown Below	FY 2013 Actual Amount	% Of Line Item	% Of Total Budget	FY 2014 Estimated Amount	% Of Line Item	% Of Total Budget	FY 2015 Requested Amount	% Of Line Item	% Of Total Budget
1. General _____ State Support Special (Specify) _____									
2. Budget Contingency Fund									
3. Education Enhancement Fund									
4. Health Care Expendable Fund									
5. Tobacco Control Fund									
6. Hurricane Disaster Reserve Fund									
7. Capital Expense Fund									
8.									
9. Federal _____ Other Special (Specify) _____									
10. Board of Registered Professional Geologists	91,952	100.00%		92,500	100.00%		92,500	100.00%	
11.									
12.									
13.									
Total Salaries	91,952		79.34%	92,500		61.72%	92,500		62.56%
1. General _____ State Support Special (Specify) _____									
2. Budget Contingency Fund									
3. Education Enhancement Fund									
4. Health Care Expendable Fund									
5. Tobacco Control Fund									
6. Hurricane Disaster Reserve Fund									
7. Capital Expense Fund									
8.									
9. Federal _____ Other Special (Specify) _____									
10. Board of Registered Professional Geologists				1,600	100.00%		1,600	100.00%	
11.									
12.									
13.									
Total Travel				1,600		1.06%	1,600		1.08%
1. General _____ State Support Special (Specify) _____									
2. Budget Contingency Fund									
3. Education Enhancement Fund									
4. Health Care Expendable Fund									
5. Tobacco Control Fund									
6. Hurricane Disaster Reserve Fund									
7. Capital Expense Fund									
8.									
9. Federal _____ Other Special (Specify) _____									
10. Board of Registered Professional Geologists	22,164	100.00%		49,000	100.00%		46,903	100.00%	
11.									
12.									
13.									
Total Contractual	22,164		19.12%	49,000		32.69%	46,903		31.72%
1. General _____ State Support Special (Specify) _____									
2. Budget Contingency Fund									
3. Education Enhancement Fund									
4. Health Care Expendable Fund									
5. Tobacco Control Fund									
6. Hurricane Disaster Reserve Fund									
7. Capital Expense Fund									
8.									
9. Federal _____ Other Special (Specify) _____									
10. Board of Registered Professional Geologists	1,770	100.00%		3,000	100.00%		3,099	100.00%	
11.									
12.									
13.									
Total Commodities	1,770		1.52%	3,000		2.00%	3,099		2.09%

REQUEST BY FUNDING SOURCE

Name of Agency MS State Board of Registered Professional Geologists

Specify Funding Sources As Shown Below	FY 2013 Actual Amount	% Of Line Item	% Of Total Budget	FY 2014 Estimated Amount	% Of Line Item	% Of Total Budget	FY 2015 Requested Amount	% Of Line Item	% Of Total Budget
1. General State Support Special (Specify)									
2. Budget Contingency Fund									
3. Education Enhancement Fund									
4. Health Care Expendable Fund									
5. Tobacco Control Fund									
6. Hurricane Disaster Reserve Fund									
7. Capital Expense Fund									
8.									
9. Federal Other Special (Specify)									
10. Board of Registered Professional Geologists									
11.									
12.									
13.									
Total Other Than Equipment									
1. General State Support Special (Specify)									
2. Budget Contingency Fund									
3. Education Enhancement Fund									
4. Health Care Expendable Fund									
5. Tobacco Control Fund									
6. Hurricane Disaster Reserve Fund									
7. Capital Expense Fund									
8.									
9. Federal Other Special (Specify)									
10. Board of Registered Professional Geologists				3,756	100.00%		3,756	100.00%	
11.									
12.									
13.									
Total Equipment				3,756		2.50%	3,756		2.54%
1. General State Support Special (Specify)									
2. Budget Contingency Fund									
3. Education Enhancement Fund									
4. Health Care Expendable Fund									
5. Tobacco Control Fund									
6. Hurricane Disaster Reserve Fund									
7. Capital Expense Fund									
8.									
9. Federal Other Special (Specify)									
10. Board of Registered Professional Geologists									
11.									
12.									
13.									
Total Vehicles									
1. General State Support Special (Specify)									
2. Budget Contingency Fund									
3. Education Enhancement Fund									
4. Health Care Expendable Fund									
5. Tobacco Control Fund									
6. Hurricane Disaster Reserve Fund									
7. Capital Expense Fund									
8.									
9. Federal Other Special (Specify)									
10. Board of Registered Professional Geologists									
11.									
12.									
13.									
Total Wireless Comm. Devices									

REQUEST BY FUNDING SOURCE

Name of Agency MS State Board of Registered Professional Geologists

Specify Funding Sources As Shown Below	FY 2013 Actual Amount	% Of Line Item	% Of Total Budget	FY 2014 Estimated Amount	% Of Line Item	% Of Total Budget	FY 2015 Requested Amount	% Of Line Item	% Of Total Budget
1. General _____ State Support Special (Specify) _____									
2. Budget Contingency Fund									
3. Education Enhancement Fund									
4. Health Care Expendable Fund									
5. Tobacco Control Fund									
6. Hurricane Disaster Reserve Fund									
7. Capital Expense Fund									
8.									
9. Federal _____ Other Special (Specify) _____									
10. Board of Registered Professional Geologists									
11.									
12.									
13.									
Total Subsidies, Loans & Grants									
1. General _____ State Support Special (Specify) _____									
2. Budget Contingency Fund									
3. Education Enhancement Fund									
4. Health Care Expendable Fund									
5. Tobacco Control Fund									
6. Hurricane Disaster Reserve Fund									
7. Capital Expense Fund									
8.									
9. Federal _____ Other Special (Specify) _____									
10. Board of Registered Professional Geologists	115,886	100.00%		149,856	100.00%		147,858	100.00%	
11.									
12.									
13.									
TOTAL	115,886		100.00%	149,856		100.00%	147,858		100.00%

SPECIAL FUNDS DETAIL

MS State Board of Registered Professional Geologists
Name of Agency

S. STATE SUPPORT SPECIAL FUNDS		(1) Actual Revenues FY 2013	(2) Estimated Revenues FY 2014	(3) Requested Revenues FY 2015
Source (Fund Number)	Detailed Description of Source			
	Cash Balance-Unencumbered			
Budget Contingency Fund	BCF - Budget Contingency Fund			
Education Enhancement Fund	EEF - Education Enhancement Fund			
Health Care Expendable Fund	HCEF - Health Care Expendable Fund			
Tobacco Control Fund	TCF - Tobacco Control Fund			
Hurricane Disaster Reserve Fund	HDRF - Hurricane Disaster Reserve Fund			
Capital Expense Fund	CEF - Capital Expense Fund			
Section S TOTAL				

A. FEDERAL FUNDS*		Percentage Match Requirement		(1) Actual Revenues FY 2013	(2) Estimated Revenues FY 2014	(3) Requested Revenues FY 2015
Source (Fund Number)	Detailed Description of Source	FY 2014	FY 2015			
	Cash Balance-Unencumbered					
Section A TOTAL						

B. OTHER SPECIAL FUNDS (NON-FED'L)		(1) Actual Revenues FY 2013	(2) Estimated Revenues FY 2014	(3) Requested Revenues FY 2015
Source (Fund Number)	Detailed Description of Source			
	Cash Balance-Unencumbered	135,295	119,326	69,470
Board of Registered Professional	Registration, enrollment, and associated fees	99,917	100,000	100,000
Section B TOTAL		235,212	219,326	169,470

Section S + A + B TOTAL		235,212	219,326	169,470
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C. TREASURY FUND/BANK ACCOUNTS*			(1) Reconciled Balance as of 6/30/13	(2) Balance as of 6/30/14	(3) Balance as of 6/30/15
Name of Fund/Account	Fund/Account Number	Name of Bank (If Applicable)			
Board of Registered Professional	3858	Bank Clearing Account	1,000	1,000	1,000

* Any non-federal funds that have restricted uses must be identified and narrative of restrictions attached.

**NARRATIVE OF SPECIAL FUNDS DETAIL
AND TREASURY FUND/BANK ACCOUNTS**

MS State Board of Registered Professional Geologists

Name of Agency

OTHER SPECIAL FUNDS

Fund Number 3858 is the Registered Professional Geologists Fund within the State's Treasury, into which all monies from its Licensure & Regulation Program are deposited, less the Trustmark National Bank account which averages a \$1,000.00 balance (see Trustmark National Bank account). All of the funds which are placed in Treasury Fund 3858 are from application, examination, and renewal fees and other monies related to operations of the Board of Registered Professional Geologists under the guidelines of its enabling legislation (Registered Professional Geologists Practice Act of 1997) as revised during the 2006 Legislative Session (effective July 1, 2006), and its Rules and Regulations. Since the re-enactment of the revised law there was a revision of the Board's fee schedule and the adoption of registration renewals that are now set to coincide with the beginning of each calendar year.

TREASURY FUND/BANK

The Trustmark National Bank checking account, that is listed as the "Mississippi State Board of Registered Professional Geologists," is used as a clearing account for the agency. It maintains an average daily account balance of \$1,000.00 and is used to transfer monies it receives through its program of Licensure & Regulation into its State Treasury Fund Number 3858.

CONTINUATION AND EXPANDED REQUEST

MS State Board of Registered Professional Geologists
AGENCY _____

Program No. _____ of _____ I. Programs

SUMMARY OF ALL PROGRAMS

PROGRAM

	FY 2013 Actual				
	(1) General	(2) State Support Special	(3) Federal	(4) Other Special	(5) Total
Salaries, Wages, Fringe				91,952	91,952
Travel					
Contractual Services				22,164	22,164
Commodities				1,770	1,770
Other Than Equipment					
Equipment					
Vehicles					
Wireless Comm. Devs.					
Subsidies, Loans & Grants					
Total				115,886	115,886
No. of Positions (FTE)				1.00	1.00

	FY 2014 Estimate				
	(6) General	(7) State Support Special	(8) Federal	(9) Other Special	(10) Total
Salaries, Wages, Fringe				92,500	92,500
Travel				1,600	1,600
Contractual Services				49,000	49,000
Commodities				3,000	3,000
Other Than Equipment					
Equipment				3,756	3,756
Vehicles					
Wireless Comm. Devs.					
Subsidies, Loans & Grants					
Total				149,856	149,856
No. of Positions (FTE)				1.00	1.00

	FY 2015 Increase/Decrease for Continuation				
	(11) General	(12) State Support Special	(13) Federal	(14) Other Special	(15) Total
Salaries, Wages, Fringe					
Travel					
Contractual Services				(2,097)	(2,097)
Commodities				99	99
Other Than Equipment					
Equipment					
Vehicles					
Wireless Comm. Devs.					
Subsidies, Loans & Grants					
Total				(1,998)	(1,998)
No. of Positions (FTE)					

Note: FY2015 Total Request = FY2014 Estimated + FY2015 Incr(Decr) for Continuation + FY2015 Expansion/Reduction of Existing Activities + FY2015 New Activities.

CONTINUATION AND EXPANDED REQUEST

MS State Board of Registered Professional Geologists
AGENCY _____

Program No. _____ of 1 Programs

SUMMARY OF ALL PROGRAMS

PROGRAM

	FY 2015 Expansion/Reduction of Existing Activities				
	(16) General	(17) State Support Special	(18) Federal	(19) Other Special	(20) Total
Salaries, Wages, Fringe					
Travel					
Contractual Services					
Commodities					
Other Than Equipment					
Equipment					
Vehicles					
Wireless Comm. Devs.					
Subsidies, Loans & Grants					
Total					
No. of Positions (FTE)					

	FY 2015 New Activities				
	(21) General	(22) State Support Special	(23) Federal	(24) Other Special	(25) Total
Salaries, Wages, Fringe					
Travel					
Contractual Services					
Commodities					
Other Than Equipment					
Equipment					
Vehicles					
Wireless Comm. Devs.					
Subsidies, Loans & Grants					
Total					
No. of Positions (FTE)					

	FY 2015 Total Request				
	(26) General	(27) State Support Special	(28) Federal	(29) Other Special	(30) Total
Salaries, Wages, Fringe				92,500	92,500
Travel				1,600	1,600
Contractual Services				46,903	46,903
Commodities				3,099	3,099
Other Than Equipment					
Equipment				3,756	3,756
Vehicles					
Wireless Comm. Devs.					
Subsidies, Loans & Grants					
Total				147,858	147,858
No. of Positions (FTE)				1.00	1.00

Note: FY2015 Total Request = FY2014 Estimated + FY2015 Incr(Decr) for Continuation + FY2015 Expansion/Reduction of Existing Activities + FY2015 New Activities.

SUMMARY OF PROGRAMS
FORM MBR-1-03sum

MS State Board of Registered Professional Geologists
Agency Name

FUNDING REQUESTED FISCAL YEAR 2015

PROGRAM	GENERAL	ST.SUPP.SPECIAL	FEDERAL	OTHER SPECIAL	TOTAL
1. LICENSURE & REGULATION				147,858	147,858
SUMMARY OF ALL PROGRAMS				147,858	147,858

CONTINUATION AND EXPANDED REQUEST

MS State Board of Registered Professional Geologists

Program No. 1 of 1 Programs

AGENCY

LICENSURE & REGULATION

PROGRAM

	FY 2013 Actual				
	(1) General	(2) State Support Special	(3) Federal	(4) Other Special	(5) Total
Salaries, Wages, Fringe				91,952	91,952
Travel					
Contractual Services				22,164	22,164
Commodities				1,770	1,770
Other Than Equipment					
Equipment					
Vehicles					
Wireless Comm. Devs.					
Subsidies, Loans & Grants					
Total				115,886	115,886
No. of Positions (FTE)				1.00	1.00

	FY 2014 Estimate				
	(6) General	(7) State Support Special	(8) Federal	(9) Other Special	(10) Total
Salaries, Wages, Fringe				92,500	92,500
Travel				1,600	1,600
Contractual Services				49,000	49,000
Commodities				3,000	3,000
Other Than Equipment					
Equipment				3,756	3,756
Vehicles					
Wireless Comm. Devs.					
Subsidies, Loans & Grants					
Total				149,856	149,856
No. of Positions (FTE)				1.00	1.00

	FY 2015 Increase/Decrease for Continuation				
	(11) General	(12) State Support Special	(13) Federal	(14) Other Special	(15) Total
Salaries, Wages, Fringe					
Travel					
Contractual Services				(2,097)	(2,097)
Commodities				99	99
Other Than Equipment					
Equipment					
Vehicles					
Wireless Comm. Devs.					
Subsidies, Loans & Grants					
Total				(1,998)	(1,998)
No. of Positions (FTE)					

Note: FY2015 Total Request = FY2014 Estimated + FY2015 Incr(Decr) for Continuation + FY2015 Expansion/Reduction of Existing Activities + FY2015 New Activities.

CONTINUATION AND EXPANDED REQUEST

MS State Board of Registered Professional Geologists
AGENCY

Program No. 1 of 1 Programs

LICENSURE & REGULATION

PROGRAM

FY 2015 Expansion/Reduction of Existing Activities				
(16) General	(17) State Support Special	(18) Federal	(19) Other Special	(20) Total
Salaries, Wages, Fringe				
Travel				
Contractual Services				
Commodities				
Other Than Equipment				
Equipment				
Vehicles				
Wireless Comm. Devs.				
Subsidies, Loans & Grants				
Total				
No. of Positions (FTE)				

FY 2015 New Activities				
(21) General	(22) State Support Special	(23) Federal	(24) Other Special	(25) Total
Salaries, Wages, Fringe				
Travel				
Contractual Services				
Commodities				
Other Than Equipment				
Equipment				
Vehicles				
Wireless Comm. Devs.				
Subsidies, Loans & Grants				
Total				
No. of Positions (FTE)				

FY 2015 Total Request				
(26) General	(27) State Support Special	(28) Federal	(29) Other Special	(30) Total
Salaries, Wages, Fringe			92,500	92,500
Travel			1,600	1,600
Contractual Services			46,903	46,903
Commodities			3,099	3,099
Other Than Equipment				
Equipment			3,756	3,756
Vehicles				
Wireless Comm. Devs.				
Subsidies, Loans & Grants				
Total			147,858	147,858
No. of Positions (FTE)			1.00	1.00

Note: FY2015 Total Request = FY2014 Estimated + FY2015 Incr(Decr) for Continuation + FY2015 Expansion/Reduction of Existing Activities + FY2015 New Activities.

PROGRAM DECISION UNITS

MS State Board of Registered Professional Geologists

1 - LICENSURE & REGULATION

AGENCY

PROGRAM NAME

	A	B	C	D	E	F	G	H
EXPENDITURES:	FY 2014 Appropriation	Escalations By DFA	Non-Recurring Items	Continuation Of Prgram	Total Funding Change	FY 2015 Total Request		
SALARIES	92,500					92,500		
GENERAL								
ST.SUP.SPECIAL								
FEDERAL								
OTHER	92,500					92,500		
TRAVEL	1,600					1,600		
GENERAL								
ST.SUP.SPECIAL								
FEDERAL								
OTHER	1,600					1,600		
CONTRACTUAL	49,000			(2,097)	(2,097)	46,903		
GENERAL								
ST.SUP.SPECIAL								
FEDERAL								
OTHER	49,000			(2,097)	(2,097)	46,903		
COMMODITIES	3,000			99	99	3,099		
GENERAL								
ST.SUP.SPECIAL								
FEDERAL								
OTHER	3,000			99	99	3,099		
CAPITAL-OTE								
GENERAL								
ST.SUP.SPECIAL								
FEDERAL								
OTHER								
EQUIPMENT	3,756					3,756		
GENERAL								
ST.SUP.SPECIAL								
FEDERAL								
OTHER	3,756					3,756		
VEHICLES								
GENERAL								
ST.SUP.SPECIAL								
FEDERAL								
OTHER								
WIRELESS DEV								
GENERAL								
ST.SUP.SPECIAL								
FEDERAL								
OTHER								
SUBSIDIES								
GENERAL								
ST.SUP.SPECIAL								
FEDERAL								
OTHER								
TOTAL	149,856			(1,998)	(1,998)	147,858		

FUNDING:

GENERAL FUNDS								
ST.SUP.SPCL.FUNDS								
FEDERAL FUNDS								
OTHER SP.FUNDS	149,856			(1,998)	(1,998)	147,858		
TOTAL	149,856			(1,998)	(1,998)	147,858		

POSITIONS:

GENERAL FTE								
ST.SUP.SPCL.FTE								
FEDERAL FTE								
OTHER SP FTE	1.00					1.00		
TOTAL FTE	1.00					1.00		

PRIORITY LEVEL:

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PROGRAM NARRATIVE

Program Data Collected in Accordance with the
Mississippi Performance Budget and Strategic Planning Act of 1994
(To Accompany Form MBR-1-03)

MS State Board of Registered Professional Geologists

1 - LICENSURE & REGULATION

AGENCY NAME

PROGRAM NAME

I. Program Description:

The program of Licensure & Regulation consists of the following areas:

1) Administration of Competency Examination(s) - Examination of applicants to maintain and ensure standards of geologic knowledge, competency, professional practice/ethics, and expertise related to the public practice of geology;

2) Participation with the National Association of State Boards of Geology (ASBOG®) - this portion of the program of Licensure & Regulation consists of the Board participating on a semi-annual meeting basis by sending one or more Subject Matter Experts who serve on the Board or its designee(s) to review, update, and maintain the two geologic competency examinations (the Fundamentals of Geology and the Practice of Geology examinations). This participation is furthered by the Board being represented at the ASBOG® Annual meeting by a Board designated voting delegate and also by continuous participation by the Board's Executive Director who continues to chair two of ASBOG®'s committees and serves as a member on another;

3) Applicant Credential Review/Verification - Thorough review of applicants credentials prior to their acceptance as Registered Professional Geologist (RPG) or Geologist-In-Training (GIT) to ensure that the applicant meets or exceeds the requirements as set forth under the Registered Professional Geologists Practice Act of 1997 to publicly practice geology;

4) Investigate/Discipline - this aspect of the program is involved with the compliance of registrants/licenseses and enrollees to the Registered Professional Geologists Practice Act of 1997 (one of the major portions of the regulation component), including those that may attempt to publicly practice geology in the state that may not be appropriately registered and/or qualified to do so. The Board accomplishes this portion of its program through either formal complaints filed with its office or through actions which it may initiate on its own behalf. In either case, the Board in so doing may impose disciplinary action(s) that may consist of sanctioning and/or implementation of remedial training, fine(s) and/or the revocation of a registrant's license to publicly practice geology. If the complaint and ensuing Board action is against a non-registrant of the agency, the Board may be required to institute relief via civil litigation (e.g. court imposed injunctive relief);

5) Information Dissemination - Provide for the dissemination of relevant information to existing and potential applicants, examinees, registrants, enrollees, state and federal agencies, and the public to assure their understanding of current procedures, laws, rules & regulations governing the public practice of geology; and

6) Continuing Education - Provide access/notification of educational programs-professional meetings, and offerings of affordable, continuing education seminars, short courses, training, etc. to assure the continued professional competency and professional enhancement of its registrants/licenseses and enrollees practicing or training under the supervision of a registered/licensed professional geologist in the state of Mississippi.

II. Program Objective:

The objectives of the Licensure & Regulation Program are to safeguard the public's life, health, and property and to promote the public welfare by thoroughly reviewing qualifications of applicants; to administer qualifying/competency examinations; to investigate complaints and, where warranted, effect subsequent disciplinary actions; provide educational outreach; and enforce the Registered Professional Geologists Practice Act of 1997, via the act itself along with its rules & regulations governing and related to the public practice of geology.

Program Objective 1 - Administration of Competency Examinations: This program objective focuses on the qualifications and registration/enrollment of applicants. These activities are continuously ongoing. In FY99 the agency administered its first Association of State Boards of Geology (ASBOG) examinations (national qualifying/competency exams) to applicants and also to the geology students of the Univ. of Mississippi, Mississippi State Univ. , the Univ. of Southern Mississippi, and Millsaps College. These institutions of higher learning in the State of Mississippi all offer degrees in geology. All of the noted institutions have implemented the requirement that the ASBOG "Fundamentals of Geology" examination must be taken by all senior-level geology majors and also for those graduating with advanced degrees in geology. The only exception is that Millsaps College recommends the exam for those students majoring in geology with an emphasis on environmental geology. Nationally, Mississippi pioneered the use of this exam for the purposes of assessment of both geology students and geology teaching staff. Since the "Fundamentals of Geology" examination was first adopted and implemented as an "exit" exam by this agency in Mississippi (the first in the nation), other states with licensure/registration have now either implemented or are anticipating its use as an "exit" exam.

In addition to implementing the "Fundamentals of Geology" examination as an "exit" exam, this exam is also administered to those who desire to become licensed in Mississippi to publicly practice geology. This exam is the first of two competency examinations that must be successfully passed prior to becoming a registrant. Once the Fundamentals of Geology examination is successfully passed the examinee may either become a Geologist-In-Training (if s/he lacks the four years of geologic work experience) or request to sit for the second examination (the "Practice of Geology") if s/he has the required four years of work experience to be considered for

PROGRAM NARRATIVE

Program Data Collected in Accordance with the
Mississippi Performance Budget and Strategic Planning Act of 1994
(To Accompany Form MBR-1-03)

MS State Board of Registered Professional Geologists

1 - LICENSURE & REGULATION

AGENCY NAME

PROGRAM NAME

registration as a Registered Professional Geologist. Once an applicant for registration has successfully passed both examinations and the Board has received all other required information and fees the applicant is then reviewed by the Board for his/her acceptance to publicly practice geology in this state. The ASBOG examinations have been administered by this Board since FY99 and thereafter on a continuous basis, once every six (6) months. Note: the ASBOG examinations have been adopted for use by every U.S. state (now numbering 30) and one (1) U.S. territory (Puerto Rico) that have geology practice regulation acts.

Program Objective 2 - Applicant Credential Review/Verification -Thorough review of applicant's credentials prior to his/her acceptance as Registered Professional Geologist (RPG) or Geologist-In-Training (GIT) to ensure that the applicant meets or exceeds the requirements as set forth under the Registered Professional Geologists Practice Act of 1997 to publicly practice geology. The continued implementation of this facet of the Program of Licensure & Regulation requires verification of a minimum of the following: 1) degree(s) in geology with course work consisting of 30 semester or 45 quarter hours in geology; 2) 3 references submitted by geologists familiar with the applicant that verify the applicant's professional work history; 3) a written record of the applicant's work history including work activities; 4) verification of licensure/registration with other state boards (other than Mississippi) where the applicant may be licensed/registered to publicly practice geology including a brief background check utilizing those records; and 5) the determination and/or receipt of the grades obtained from any competency examinations that the applicant may have taken related to the professional practice of geology.

Program Objective 3 - A critical portion of the program's objectives is related to the regulation of the activities of those performing geologic tasks that may impact the public's health, safety, and welfare. These regulatory activities began increasing in FY 2000 and have continued to maintain a consistent level going into FY 2012 - this pattern has been projected into FY 2013. In order to further this key component of the program, the Board has attempted to increase the awareness of the geologic and related, regulated community as well as the un-regulated community of its presence and objectives through education and communication of the Board's activities through newsletters, its web site (www.msbrpg.state.ms.us), formal public presentations, etc.

As a natural consequence of the legislated requirement of registration for those who publicly practice geology there has been a corresponding increased awareness of the practice act and an increased number of verbal reports and/or complaints which have been filed with the Board related to unregistered/unqualified geologic practice. In addition to formal complaints which have been filed with the Board there has been a consistent flow of verbal complaints concerning questionable geologic activities that may result in further and future actions of the Board on its' own behalf if such activities are found to be under the jurisdiction of the Board's regulatory functions.

Program Objective 4 - Information Dissemination - An additional objective of the program is to identify those components, practices and professional work (private and public/governmental) that are geologic in nature and then to communicate those practices and activities identified as geological to others. The identification of these geologic activities that may impact the public's health safety and welfare have been tabulated. In most cases those activities should be performed only by those who are so qualified (i.e. registered professional geologists). The listing of geologic activities that has been tabulated by the Association of State Boards of Geology is followed by this board of registration. This information is being disseminated by the board through continued meetings with other state agencies, related professional organizations, private industry and also through a proactive stance with the institutions of higher learning in the state that have programs in the geological sciences. Educational outreach activities have led to an increased awareness that geologic work, when performed in or affecting the public sector, must be done by or under the supervision of a registered professional geologist.

The director of the agency has a series of presentations that are delivered to those groups that are interested in knowing more about the practice of geology. Additionally, the director visits on an annual basis, the University of Mississippi, Mississippi State University, the University of Southern Mississippi, and Millsaps College and provides students of geology an overview of geologic licensure/registration and the competency examination process.

Program Objective 5 - Another key component and object of the Board's program of Licensure & Regulation has been the implementation of low cost (or no cost) continuing voluntary education opportunities and the dissemination of information related to other educational opportunities that may be available through companion professional organizations to help ensure that its (the Mississippi State Board of Registered Professional Geologists) registrants maintain and expand their professional competency in existing and new technologies and technological advances in the geological sciences, as well as existing, modified and new governmental rules, regulations, and procedures that may have components which are related to geologic practice and the protection of the public's health, safety and welfare. A portion of these program objectives are funded from regulatory and other fees as set forth in its enabling legislation. This agency had partnered with the Eastern Gulf Region of the Petroleum Technology Transfer Council over several years and the two had been offering from 1 to 4 seminars each year on topics related to the public

PROGRAM NARRATIVE

Program Data Collected in Accordance with the
Mississippi Performance Budget and Strategic Planning Act of 1994
(To Accompany Form MBR-1-03)

MS State Board of Registered Professional Geologists

1 - LICENSURE & REGULATION

AGENCY NAME

PROGRAM NAME

practice of geology. However in 2008 the Department of Energy discontinued the funding of the Petroleum Technology Transfer Council. The program was taken over by the American Association of Petroleum Geologists with no provision for funding to make such offerings less expensive so that they would be more affordable for the vast majority of this agency's registrants. This shift in focus was unfortunate and the MSBRPG has refocused its efforts to offer and/or to support one or more continuing education programs each calendar year. The MSBRPG has and continues to communicate educational opportunities to its' registrants that are offered in the Mississippi area - consistent with program guidelines.

III. Current program activities as supported by the funding in Columns 6-15 (FY 14 Estimated & FY 15 Increase/Decrease for continuations) of MBR-1-03 and designated Budget Unit Decisions columns of MBR-1-03-A:

(D) Continuation of Program:

It is projected that there will be a minor decrease in legal fees during FY2015 and that there will be a slight increase in the cost of commodities.

PROGRAM PERFORMANCE INDICATORS AND MEASURES
 Program Data Collected in Accordance with the Mississippi Performance Budget and Strategic
 Planning Act of 1994

MS State Board of Registered Professional Geologists
 AGENCY NAME

1 - LICENSURE & REGULATION
 PROGRAM NAME

PROGRAM OUTPUTS: (This is the measure of the process necessary to carry out the goals and objectives of this program. This is the volume produced, i.e., how many people served, how many documents generated.)

	<u>FY 2013 ACTUAL</u>	<u>FY 2014 ESTIMATED</u>	<u>FY 2015 PROJECTED</u>
1 Number of examinees taking qualifying, geologic examinations administered by agency.	34.00	45.00	40.00
2 Number of registrants/enrollees (Note: registrants are those who are licensed to publicly practice geology and enrollees are enrolled to publicly practice geology under the supervision of a Registered Professional Geologist)	618.00	625.00	620.00
3 Number of investigations - pending or completed through action by the Board and/or through filings of formal complaints for unlicensed Geological practice or for the violation(s) of the Geologist Practice Act of 1997. During FY 2012 the Board concluded two (2) investigations. These two (2) investigations resulted in one letter of instructional compliance guidelines regarding the use of a registrant's signing and sealing practices. The other investigation concluded that there was no merit to the matters under question and it is noted that the complainant failed to provide a signed written complaint as required. The matter was not pursued as a result of same and furthered by legal counsel advice to this agency.	0.00	20.00	10.00
4 Number of new registrants and enrollees	26.00	25.00	25.00
5 Voluntary Continuing Education - The agency continues to provide access/notification of educational programs/professional meetings, and offerings of affordable, continuing education seminars, short courses, training, etc. to assure the continued professional competency and professional enhancement of its registrants/licensees and also to further provide additional training and educational opportunities to those who are enrollees (GITs) with the MSBRPG (the tabulation here reflects the cumulative number of offerings communicated on an annual basis).	2.00	3.00	3.00

PROGRAM EFFICIENCIES: (This is the measure of the cost, unit cost or productivity associated with a given outcome or output. This measure indicates linkage between services and funding, i.e., cost per investigation, cost per student or number of days to complete investigation.)

	<u>FY 2013 ACTUAL</u>	<u>FY 2014 ESTIMATED</u>	<u>FY 2015 PROJECTED</u>
1 Examinations - cost per examination (Fundamentals of Geology) as an "assessment" exam for students graduating with degrees in Geology from the state's universities and colleges offering terminal degrees in Geology. Total examination cost includes examination purchase, grading, and administration fees on an examination by examination basis.	175.00	175.00	175.00
2 Examinations - cost per Fundamentals of Geology examination to those applying for enrollment and/or licensure/registration to publicly practice Geology. Total examination cost includes	175.00	175.00	175.00

PROGRAM PERFORMANCE INDICATORS AND MEASURES
Program Data Collected in Accordance with the Mississippi Performance Budget and Strategic
Planning Act of 1994

<u>MS State Board of Registered Professional Geologists</u>	<u>1 - LICENSURE & REGULATION</u>		
AGENCY NAME	PROGRAM NAME		
examination purchase, grading, and administration fees on an examination by examination basis.			
3 Examinations - cost per Practice of Geology examination to those applying for enrollment and/or licensure/registration to publicly practice Geology. Total examination cost includes examination purchase, grading, and administration fees on an examination by examination basis.	275.00	275.00	275.00
4 Applications (costs associated with application submission for RPG) on a per application basis	140.00	140.00	140.00
5 Disciplinary/Investigations - Near the end of FY 2013 the Board initiated no less than 20 investigations. These investigations have not yet concluded but will likely result in several letters of concern and several more disciplinary actions related to the unlicensed practice of geology. It is hoped that all of these investigations and related matters will be concluded during FY 2014. Based on this spike of complaints, it is hoped that others will be more cognizant of Mississippi licensure laws and come into compliance prior to being cited for a violation of same.	2.00	20.00	8.00
6 Continuing Education - due to the dissolution of the U.S. Department of Energy's program administered under the Eastern Gulf Region's Petroleum Technology Transfer Council, this agency has been making available to its registrants and enrollees announcements of low cost educational alternatives. The Board will continue in its efforts to find low cost educational opportunities for its registrants and enrollees and has discussed the potential for co-sponsor a day long seminar related to an environmental geology issue/issues with other interested geological organizations. As such, the agency did not expend any monies in this category in FY 2010 but may expend monies during 2011 and 2012.	2.00	3.00	2.00

PROGRAM OUTCOMES: (This is the measure of the quality or effectiveness of the services provided by this program. This measure provides an assessment of the actual impact or public benefit of your agency's actions. This is the results produced, i.e., increased customer satisfaction by x% within a 12-month period, reduce the number of traffic fatalities due to drunk drivers within a 12-month period.)

	<u>FY 2013 ACTUAL</u>	<u>FY 2014 ESTIMATED</u>	<u>FY 2015 PROJECTED</u>
1 Examine qualified applicants and enrollees - (in percent)	100.00	100.00	100.00
2 Register and enroll qualified applicants - (in percent)	100.00	100.00	100.00
3 Investigate complaints - (in percent)	100.00	100.00	100.00
4 Discipline violators (enforcement actions taken) - (in percent)	100.00	100.00	100.00
5 Provide access to continuing education course offerings, seminars, online training, etc. and disseminate these and similar offerings to its registrants and enrollees (in percent).	100.00	100.00	100.00

PROGRAM 3% GENERAL FUND REDUCTION AND NARRATIVE EXPLANATION

MS State Board of Registered Professional Geologists

	Fiscal Year 2014 Funding			FY 2014 GF PERCENT REDUCED
	Total Funds	Reduced Amount	Reduced Funding Amount	
Program Name: (1) LICENSURE & REGULATION				
GENERAL				
ST.SUPPORT SPECIAL				
FEDERAL				
OTHER SPECIAL	149,856		149,856	
TOTAL	149,856		149,856	
Narrative Explanation:				
SUMMARY OF ALL PROGRAMS				
GENERAL				
ST.SUPPORT SPECIAL				
FEDERAL				
OTHER SPECIAL	149,856		149,856	
TOTAL	149,856		149,856	

MS STATE BOARD OF REGISTERED PROFESSIONAL GEOLOGISTS MEMBERS

MS State Board of Registered Professional Geologists

Agency

A. Explain Rate and manner in which board members are reimbursed:

\$40.00 PER DIEM AS PROVIDED FOR UNDER 25-3-69 (SUPP. 1997)

B. Estimated number of meetings FY2014

4 to 6 and as required

C.	Names of Members	City, Town, Residence	Appointed By	Date of Appointment	Length of Term
1.	<u>Kenneth Ruckstuhl</u>	<u>Brandon, MS</u>	<u>Governor</u>	<u>07/12</u>	<u>4 years</u>
2.	<u>Michael J. Wright</u>	<u>Brandon, MS</u>	<u>Governor</u>	<u>07/12</u>	<u>4 years</u>
3.	<u>Maurice N. Birdwell</u>	<u>Brandon, MS</u>	<u>Governor</u>	<u>07/11</u>	<u>4 years</u>
4.	<u>Darrel W. Schmitz</u>	<u>Starkville, MS</u>	<u>Governor</u>	<u>07/09</u>	<u>4 years</u>
5.	<u>Everett J. Ferris</u>	<u>Ocean Springs, MS</u>	<u>Governor</u>	<u>07/09</u>	<u>4 years</u>

Identify Statutory Authority (Code Section or Executive Order Number)*

73-63-1 et seq. (Mississippi Code, Amended 1972)

*If Executive Order, please attach copy.

**SCHEDULE B
CONTRACTUAL SERVICES**

MS State Board of Registered Professional Geologists

Name of Agency

MINOR OBJECT OF EXPENDITURE	(1) Actual Expenses FY Ending June 30, 2013	(2) Estimated Expenses FY Ending June 30, 2014	(3) Requested for FY Ending June 30, 2015
A. TUITION, REWARDS & AWARDS (61010-61099)			
61010 Tuition		300	300
61020 Employee Training	450	900	900
TOTAL (A)	450	1,200	1,200
B. TRANSPORTATION & UTILITIES (61100-61299)			
61110 Postage, Box Rent, etc.	987	1,150	1,150
61190 Transportation of Goods (61180-61190)	127	225	284
TOTAL (B)	1,114	1,375	1,434
C. PUBLIC INFORMATION ((61300-61399)			
61310 Advertising & Public Information		250	250
61350 Exhibits & Displays		700	700
TOTAL (C)		950	950
D. RENTS (61400-61499)			
61420 Building & Floor Space	7,800	7,800	7,800
61480 Exhibits, Displays & Conference Rooms		700	700
61490 - Other Rental		300	300
TOTAL (D)	7,800	8,800	8,800
E. REPAIRS & SERVICES (61500-61599)			
61550 Office Equipment & Furniture		400	300
TOTAL (E)		400	300
F. FEES, PROFESSIONAL & OTHER SERVICES (61600-61699)			
61615 SAAS Fees	223	273	300
61616 MMRS	349	387	994
61620 Department of Audit	30	1,950	1,950
61631 (AG legal) Legal (61630-61636)	1,485	12,000	10,000
61650 State Personnel Board			
61660 Court Costs & Court Reporters		1,540	1,500
61690 Other Fees & Services		1,200	1,200
61651 Per Ser Con	4,074	9,500	9,500
TOTAL (F)	6,161	26,850	25,444
G. OTHER CONTRACTUAL SERVICES (61700-61899)			
61700 - Liability Ins Pool Contribution	163	270	250
61710 Insurance & Fidelity Bonds	100	175	175
61720 Membership Dues	4,500	4,500	4,500
TOTAL (G)	4,763	4,945	4,925
H. INFORMATION TECHNOLOGY (61900-61990)			
61917 - Service Charges Paid to State Computer Center	649	950	950
61921 - Software	96	1,600	1,000
61923 - Basic Telephone Monthly - ITS	364	480	400
61925 - Long Distance charges - ITS		100	150
61927 Private Data Line Monthly Charges - ITS	767	950	950
61961 Repair, Maintenance & Service of IS Equipment		150	150
61980 Software Maintenance		250	250
TOTAL (H)	1,876	4,480	3,850

**SCHEDULE B
CONTRACTUAL SERVICES CONTINUED**

MS State Board of Registered Professional Geologists _____

Name of Agency

MINOR OBJECT OF EXPENDITURE	(1) Actual Expenses FY Ending June 30, 2013	(2) Estimated Expenses FY Ending June 30, 2014	(3) Requested for FY Ending June 30, 2015
I. OTHER (61991-61999)			
6199X Prior Year Expense (61997-61998)			
TOTAL (I)			
GRAND TOTAL <i>(Enter on Line I-B of Form MBR-1)</i>	22,164	49,000	46,903
FUNDING SUMMARY:			
GENERAL FUNDS			
STATE SUPPORT SPECIAL FUNDS			
FEDERAL FUNDS			
OTHER SPECIAL FUNDS	22,164	49,000	46,903
TOTAL FUNDS	22,164	49,000	46,903

**SCHEDULE C
COMMODITIES**

MS State Board of Registered Professional Geologists
Name of Agency _____

MINOR OBJECT OF EXPENDITURE	(1) Actual Expenses FY Ending June 30, 2013	(2) Estimated Expenses FY Ending June 30, 2014	(3) Requested for FY Ending June 30, 2015
B. PRINTING & OFFICE SUPPLIES & MATERIALS (62100-62199)			
62120 - Duplication & Reprod. Supplies	372	430	624
62130 Office Supplies & Materials	903	1,100	1,100
62140 Paper Supplies	102	210	200
62150 Maps, Manuals, Library Books		80	80
62160 Office Equipment (not capital outlay)			
Total (B)	1,377	1,820	2,004
E. OTHER SUPPLIES & MATERIALS (62400-62999)			
62420 Hdwe Plbg & Electrical Supp	27	30	35
62450 Janitor Supplies & Cleaning	63	100	100
62475 Food for Business Meetings	203	400	350
62555 - Info Sys Rep Pts & Equip		200	200
62560 Eating Utensils		10	10
62590 Other Supplies & Materials		190	150
62595 Other Equipment (less than \$500)	100	250	250
Total (E)	393	1,180	1,095
GRAND TOTAL (A, B, C, D & E) <i>(Enter on Line I-C of Form MBR-1)</i>	1,770	3,000	3,099
FUNDING SUMMARY:			
GENERAL FUNDS			
STATE SUPPORT SPECIAL FUNDS			
FEDERAL FUNDS			
OTHER SPECIAL FUNDS	1,770	3,000	3,099
TOTAL FUNDS	1,770	3,000	3,099

**SCHEDULE D-1
CAPITAL OUTLAY
OTHER THAN EQUIPMENT**

MS State Board of Registered Professional Geologists
Name of Agency _____

MINOR OBJECT OF EXPENDITURE	(1) Actual Expenses FY Ending June 30, 2013	(2) Estimated Expenses FY Ending June 30, 2014	(3) Requested for FY Ending June 30, 2015
A. LANDS (63100-63199)			
63110 Land for Buildings			
63120 Land for Right-of-Way			
63130 Land for Aggregates			
63170 Land Purchased for Other Purposes			
NONE OF THE ABOVE - THIS PAGE			
TOTAL (A)			
B. BUILDINGS & IMPROVEMENTS (63200-63299)			
63250 Buildings - Purchased, Constructed, Remodeled			
NONE THIS PAGE			
TOTAL (B)			
C. INFRASTRUCTURE & OTHER (63500-63999)			
NONE THIS PAGE			
TOTAL (C)			
GRAND TOTAL <i>(Enter on Line I-D-1 of Form MBR-1)</i>			
FUNDING SUMMARY:			
GENERAL FUNDS			
STATE SUPPORT SPECIAL FUNDS			
FEDERAL FUNDS			
OTHER SPECIAL FUNDS			
TOTAL FUNDS			

**SCHEDULE D-2
CAPITAL OUTLAY EQUIPMENT**

MS State Board of Registered Professional Geologists

Name of Agency _____

EQUIPMENT BY ITEM	Act. FY Ending June 30, 2013		Est. FY Ending June 30, 2014		Req. FY Ending June 30, 2015		
	No. of Units	Total Cost	No. of Units	Total Cost	No. of Units	Cost Per Unit	Total Cost
A. VEHICLES (see form MBR-1-D-3)							
C. OFFICE MACHINES, FURNITURE, FIXTURES, EQUIP.							
63421 - Computer Workstation			1	3,756	1	3,756	3,756
TOTAL (C)				3,756			3,756
D. IS EQUIPMENT (DP & TELECOMMUNICATIONS)							
63421 - Mainframe Sys							
TOTAL (D)							
E. EQUIPMENT - LEASE PURCHASE (63460-63476)							
634XX Lease Purchases							
TOTAL (E)							
GRAND TOTAL <i>(Enter on Line I-D-2 of Form MBR-1)</i>				3,756			3,756
FUNDING SUMMARY:							
GENERAL FUNDS							
STATE SUPPORT SPECIAL FUNDS							
FEDERAL FUNDS							
OTHER SPECIAL FUNDS				3,756			3,756
TOTAL FUNDS				3,756			3,756

**SCHEDULE D-3
PASSENGER/WORK VEHICLES**

MS State Board of Registered Professional Geologists

Name of Agency _____

MINOR OBJECT OF EXPENDITURE	Vehicle Inventory June 30, 2013	FY Ending June 30, 2013		FY Ending June 30, 2014		FY Ending June 30, 2015	
		No. of Vehicles	Actual Cost	No. of Vehicles	Estimated Cost	No. of Vehicles	Requested Cost
A. PASSENGER & WORK VEHICLES (63310, 63390-63400)							
63310 Passenger, Basic Economy							
63310 Passenger, Basic Sporty							
63310 Passenger, Entry Level							
63310 Passenger, Lower Middle							
63310 Passenger, Traditional Large							
63310 Passenger, Upper Middle							
63310 Passenger, Upper Middle Specialty							
63390 Truck, Compact Pickup							
63390 Truck, Fullsize Pickup							
63390 Truck, Fullsize Utility							
63390 Truck, Midsize Pickup							
63391 Truck, Heavy Duty Station Wagon							
63391 Truck, Heavy Duty Trucks							
63392 Truck, Mini Sport Utility							
63392 Truck, Sport Utility							
63393 Truck, Fullsize Van (Cargo)							
63393 Truck, Minivan (Cargo)							
63393 Truck, Minivan (Passenger)							
63393 Truck, Window Van (Passenger)							
63400 Other Vehicles							
TOTAL (A)							
B. BETTERMENTS OR ACCESSORIES FOR VEHICLES (63395)							
63395 Betterments or Accessories for Vehicles							
TOTAL (B)							
GRAND TOTAL <i>(Enter on Line I-D-3 of Form MBR-1)</i>							
FUNDING SUMMARY:							
GENERAL FUNDS							
STATE SUPPORT SPECIAL FUNDS							
FEDERAL FUNDS							
OTHER SPECIAL FUNDS							
TOTAL FUNDS							

**SCHEDULE D-4
WIRELESS COMMUNICATION DEVICES**

MS State Board of Registered Professional Geologists
Name of Agency _____

MINOR OBJECT OF EXPENDITURE	Device Inventory June 30, 2013	Act FY Ending June 30, 2013		Est FY Ending June 30, 2014		Req FY Ending June 30, 2015	
		No. of Devices	Actual Cost	No. of Devices	Estimated Cost	No. of Devices	Requested Cost
A. CELLULAR PHONES (63435)							
63435 Cellular Phones							
Total (A)							
B. PAGERS (63434)							
63434 Pagers, Paging Equipment							
Total (B)							
C. WIRELESS PERSONAL DIGITAL ASSISTANTS (63435)							
63435 Wireless PDAs, Blackberry, etc							
Total (C)							
GRAND TOTAL <i>(Enter on Line I-D-4 of Form MBR-1)</i>							
FUNDING SUMMARY:							
GENERAL FUNDS							
STATE SUPPORT SPECIAL FUNDS							
FEDERAL FUNDS							
OTHER SPECIAL FUNDS							
TOTAL FUNDS							

**SCHEDULE E
SUBSIDIES, LOANS & GRANT**

MS State Board of Registered Professional Geologists
Name of Agency _____

MINOR OBJECT OF EXPENDITURE	(1) Actual Expenses FY Ending June 30, 2013	(2) Estimated Expenses FY Ending June 30, 2014	(3) Requested for FY Ending June 30, 2015
A. SCHOOL GRANTS TO COUNTIES & MUNICIPALITIES (64000-64599)			
TOTAL (A)			
B. GRANTS TO L.H.L. & OTHER POLITICAL SUBDIVISIONS (64600-64699)			
TOTAL (B)			
C. GRANTS TO NON-GOVERNMENT INSTNS & INDS (64700-64999)			
TOTAL (C)			
D. DEBT SERVICE & JUDGEMENTS (65000-65399)			
Interest from Equip. Lease Purchase			
TOTAL (D)			
E. OTHER (66000-89999)			
TOTAL (E)			
GRAND TOTAL <i>(Enter on Line I-E of Form MBR-1)</i>			
FUNDING SUMMARY:			
GENERAL FUNDS			
STATE SUPPORT SPECIAL FUNDS			
FEDERAL FUNDS			
OTHER SPECIAL FUNDS			
TOTAL FUNDS			

**NARRATIVE
2015 BUDGET REQUEST**

MS State Board of Registered Professional Geologists

Name of Agency

The following recaps each of the major expenditure categories utilized by this agency including the reasons for a requested increase, decrease, or level funding for each.

Personal Services (Salaries, Wages & Fringe Benefits) and Travel - Recommended No Increase in Request from FY 2014 to FY 2015

At this time it is not recommended that any increase in salary be considered unless it is recommended by the Legislature.

Contractual - Incremental increase from FY 2014 to FY 2015

As in past budget requests, a significant portion of contractual funds has been reserved for potential costs associated with the Board entering into litigation related to the enforcement of its regulation of the public practice of geology. Estimates of litigation fees reflected in the legal costs incurred and associated with previous formal complaints have been established. It must be pointed out that previous cases did not require the Board to file legal suits within the judicial system as they were resolved under the powers legislatively granted to the Board. However, the Board currently has nearly 20 complaint cases that it is currently involved with. This represents an increase of roughly 16 to 18 times the usual number of complaints the Board is involved in during any given FY. At this juncture, it appears that the complaint load may be decreasing to a small degree going into FY 2015 and therefore the Board has requested a small decrease in this category but recognizes the need to maintain monies should litigation be required to resolve pending complaints filed during FY2015. Again, these monies would only be utilized on an as needed basis.

We continue to maintain the spending authority request reserved for the Department of Audit fees category (61620) from FY 2014 to FY 2015. The agency continues to set aside these monies for a financial audit of the agency and as such, it will continue to provide a funding allocation in this area of its budget requests in order to ensure that funds are available for such expenses.

Lastly, we continue to heavily rely on Independent Contractor(s) in lieu of hiring another full time employee as to minimize capital outlay and maximize the best and most frugal use of the agency's monies. We anticipate an incremental increase in that category based on several factors including increased independent contractual duties resulting from the increased usage of such contractors related to data entry and other activities associated with SAAS and SPAHRS (and the conversion to the MAGIC software platform now scheduled for mid FY 2014). The utilization of Independent Contractors has historically been and will continue to be of great benefit in maintaining cost effective services at rates less than those that would be associated with the hiring of a full time employee.

Commodities - Essentially no increase/decrease from FY 2014 to FY 2015

We do not expect a significant increase in the funding levels in this category but we still anticipate the potential of having to upgrade computer operating systems and related software should it be discovered that our current operating software is found to be incompatible with the rollout of the state's Magic software platform. If it is found that we maintain compatibility no upgrades will be needed and those earmarked funds will not be expended.

Lastly, in matters associated with the Commodities category, we are now publishing our newsletters on the Internet and accessed from the agency's web site. This has resulted in greatly reduced costs related to postage, paper, and labor costs.

Equipment expenses - Recommended no change in funding levels from FY 2014 to FY 2015

The agency has set aside monies for the purchase of a new computer workstation, if it is required. This contingency plan is in effect should there be an irretrievable system failure. Also note here that the agency backs up all of its data files on a continuous basis so data is available from alternate sources should there be a total system failure.

The agency does not anticipate another computer purchase until FY 2015 but if the current main computer workstation fails it would be a decision to either repair or replace same. To reiterate, the decision to purchase a new workstation is completely dependent on the operational condition of the existing system. If a new system is required in FY 2014, it is anticipated to cost approximately \$2,000.00 plus additional upgrades to other software to be

NARRATIVE
2015 BUDGET REQUEST

MS State Board of Registered Professional Geologists

Name of Agency

compatible with the state's (ITS) recommended Windows 7 operating system.

Summary of anticipated major expenditure areas as related to the continuation of the current program of Licensure & Regulation that have projected no increase and increases/decreases are as follows:

Categories with No Recommended Increases for FY 2014

1) Personal Services (Salaries, Wages & Fringe Benefits) - No increase in salary of the agency's one employee unless authorized by the Legislature.

2) Commodities - As previously noted, we do not expect a significant increase in the funding levels in this category but we still anticipate the potential of having to upgrade computer operating systems and software. As a result, we have maintained spending levels approximately equal to those of FY 2014. Note that cost cutting measures that were implemented in FY 2013 have resulted in dramatic decreases in costs associated with the publication and distribution of the agency's newsletter as well as other similar communications via their electronic distribution.

3) Equipment - no increase is requested from the FY 2014 allocated costs associated with the potential for new computer equipment as more clearly discussed in that preceding section. The agency will continue to defer the purchase of a new workstation computer unless conditions dictate otherwise. However, should the existing equipment fail during the course of FY 2014, it will be required to purchase same during that FY or later during FY 2015.

Categories with Recommended Decreases from those Requested for FY 2014:

1) Contractual - Recommended decrease in funding in this category is based on past investigations and legal actions and use of Independent Contractor(s). Previous legal/investigative costs have served as a gauge as to the amount of monies required to successfully investigate and defend the agency's enabling legislation, rules, and enforcement powers granted thereto. As noted, the potential for additional, future legal actions and services that will be required during FY 2014 and into 2015 have the potential to occur based on a 16 to 18 fold increase of complaints filed near the end of FY 2013. This has been reflected in both the FY 2014 budget allocation and the FY 2015 budget request with the anticipation that we will not be subject to the extraordinary number of complaints that were filed at the end of FY2013 that will be continued and resolved in FY2014.

OUT-OF-STATE TRAVEL
FISCAL YEAR 2013

MS State Board of Registered Professional Geologists _____

Agency Name

Note: All expenditures recorded on this form must be totaled and said total must agree with the out-of-state travel amount indicated for FY 2013 on Form Mbr-1, line I.A.2.b.

Employee's Name	Destination	Purpose	Travel Cost	Funding Source

Total Out of State Travel Cost

FEES, PROFESSIONAL AND OTHER SERVICES
(EXPENDITURE CODES 61600-61699)

MS State Board of Registered Professional Geologists

Name of Agency

TYPE OF FEE AND NAME OF VENDOR	Retired w/ PERS	(1) Actual Expenses FY Ending June 30, 2013	(2) Estimated Expenses FY Ending June 30, 2014	(3) Requested for FY Ending June 30, 2015	Fund Num.
61615 SAAS Fees SAAS Fees / Accounting <i>Comp. Rate: Per state guidelines</i> TOTAL 61615 SAAS Fees		223 <hr/> 223 <hr/>	273 <hr/> 273 <hr/>	300 <hr/> 300 <hr/>	SF 3858
61616 MMRS Repay MMRS / Required - state software fees <i>Comp. Rate: Per state guidelines</i> TOTAL 61616 MMRS		349 <hr/> 349 <hr/>	387 <hr/> 387 <hr/>	994 <hr/> 994 <hr/>	SF 3858
61620 Department of Audit 61620 - Scheduled FY 2002 Financial Audit / Property Audit <i>Comp. Rate: 25/hour</i> TOTAL 61620 Department of Audit		30 <hr/> 30 <hr/>	1,950 <hr/> 1,950 <hr/>	1,950 <hr/> 1,950 <hr/>	SF 3858
61631 (AG legal) Legal (61630-61636) Legal Fees / Legal Counsel <i>Comp. Rate: \$65/hour</i> TOTAL 61631 (AG legal) Legal (61630-61636)		1,485 <hr/> 1,485 <hr/>	12,000 <hr/> 12,000 <hr/>	10,000 <hr/> 10,000 <hr/>	SF 3858
61650 State Personnel Board TOTAL 61650 State Personnel Board					
61660 Court Costs & Court Reporters Transcripts - Bd hearings and depositions / Court Reporting <i>Comp. Rate: Generalized Estimate</i> TOTAL 61660 Court Costs & Court Reporters			1,540 <hr/> 1,540 <hr/>	1,500 <hr/> 1,500 <hr/>	SF 3858
61690 Other Fees & Services Admn Srvs - Contract Workers / Independent contractors admn srvs <i>Comp. Rate: Varies from \$11/hr</i> TOTAL 61690 Other Fees & Services			1,200 <hr/> 1,200 <hr/>	1,200 <hr/> 1,200 <hr/>	SF 3858
61651 Per Ser Con 61651 - Per Service, Independent Contr. / Data Entry <i>Comp. Rate: \$12/hr if implemented</i> TOTAL 61651 Per Ser Con		4,074 <hr/> 4,074 <hr/>	9,500 <hr/> 9,500 <hr/>	9,500 <hr/> 9,500 <hr/>	SF 3858
GRAND TOTAL (61600-61699)		6,161	26,850	25,444	

VEHICLE PURCHASE DETAILS

MS State Board of Registered Professional Geologists

Name of Agency

Year	Model	Person(s) Assigned To	Vehicle Purpose/Use	Replacement or New?	FY2015 Req. Cost
				New	0
					<hr/>
					0
TOTAL VEHICLE REQUEST					0

**VEHICLE INVENTORY
AS OF JUNE 30, 2013**

MS State Board of Registered Professional Geologists _____

Name of Agency

Veh. Type	Vehicle Descript.	Model Year	Model	Person(s) Assigned To	Purpose/Use	Tag Number	Mileage On 6-30-13	Average Miles per Year	Replacement Proposed	
									FY 2014	FY 2015

Vehicle Type = Passenger/Work

**PRIORITY OF DECISION UNITS
FISCAL YEAR**

MS State Board of Registered Professional Geologists _____
Agency Name

Program	Decision Unit	Object	Amount
Priority # 0			
Program # 1 : LICENSURE & REGULATION			
	Continuation of Prgam		
		Contractual	-2,097
		Commodities	99
		Total	-1,998
		Other Special Funds	-1,998

CAPITAL LEASES

MS State Board of Registered Professional Geologists

Name of Agency

Vendor/ Item Leased	Original Date of Lease	Original Number of Months of Lease	Number of Months Remaining on 6-30-13	Last Payment Date	Interest Rate	Amount of Each Payment			Total of Payments to be Made								
						Principal	Interest	Total	Actual FY 2013	Estimated FY 2014			Requested FY 2015				
										Principal	Interest	Total	Principal	Interest	Total		
/	//	0	0	//	.000												

Summary of 3% General Fund Program Reduction to FY2014 Appropriated Funding by Major Object

MS State Board of Registered Professional Geologists _____

Major Object	FY2014 GENERAL FUND REDUCTION	EFFECT ON FY2014 STATE SUPPORT SPECIAL FUNDS	EFFECT ON FY2014 FEDERAL FUNDS	EFFECT ON FY2014 OTHER SPECIAL FUNDS	TOTAL 3% REDUCTIONS
PERSONAL SERVICES					
TRAVEL					
CONTRACTUAL SERVICES					
COMMODITIES					
OTHER THAN EQUIPMENT					
EQUIPMENT					
VEHICLES					
WIRELESS COMM. DEVICES					
SUBSIDIES, LOANS, ETC					
TOTALS					