

	FY 2018 Actual	FY 2019 Estimated	FY 2020 Requested	FY 2020 Recommended
<b><u>Expenditure By Object</u></b>				
Salaries & Fringe Benefits	25,169,729	27,931,040	28,270,607	26,320,287
Travel	82,083	125,490	125,490	125,490
Contractual Services	16,791,744	31,087,471	30,887,049	30,887,049
Commodities	1,207,672	1,354,631	1,354,631	1,354,631
Capital Outlay - Other Than Equipment	28,855	80,000	80,000	80,000
Capital Outlay - Equipment	506,389	491,537	541,537	541,537
Vehicles	0	116,000	116,000	116,000
Wireless Communication Devices	0	600	600	600
Subsidies, Loans & Grants	7,452,898	2,757,803	2,758,225	2,758,225
<b>Totals</b>	<b>51,239,370</b>	<b>63,944,572</b>	<b>64,134,139</b>	<b>62,183,819</b>
<b><u>To Be Funded As Follows:</u></b>				
Cash Balance - Unencumbered	5,974,092	4,345,642	3,788,207	3,788,207
State Appropriations	42,989,663	37,761,385	38,076,742	36,643,636
State Support Special Funds	1,372,286	0	0	0
MMRS Revolving Fund - 33125	0	10,186,929	10,186,929	10,186,929
Statewide Cost Allocation Fund - 33143	2,215,960	4,500,000	4,500,000	4,500,000
Insurance Recovery Fund - 33144	2,350,826	2,691,823	2,691,823	2,691,823
Miscellaneous Special Funds	682,185	8,247,000	8,247,000	8,247,000
Less: Est Cash Available	-4,345,642	-3,788,207	-3,356,562	-3,873,776
<b>Totals</b>	<b>51,239,370</b>	<b>63,944,572</b>	<b>64,134,139</b>	<b>62,183,819</b>
<b><u>Summary Of Positions</u></b>				
Permanent Full-Time	463	470	470	456
Part-Time	3	3	3	3
Time-Limited Full-Time	1	1	1	0
Part-Time	0	0	0	0
<b>Totals</b>	<b>467</b>	<b>474</b>	<b>474</b>	<b>459</b>
<b><u>Summary Of Funding</u></b>				
General Funds	42,989,663	37,761,385	38,076,742	36,643,636
State Support Funds	1,372,286	0	0	0
Special Funds	6,877,421	26,183,187	26,057,397	25,540,183
<b>Totals</b>	<b>51,239,370</b>	<b>63,944,572</b>	<b>64,134,139</b>	<b>62,183,819</b>

**Agency Description and Programs**

House Bill 659 of the 1989 Regular Legislative Session reorganized the Fiscal Management Board and established in its place the Department of Finance and Administration. The Department of Finance and Administration now encompasses the functions of the old Fiscal Management Board plus Administration and Policy from the Federal-State Programs, the Office of General Services, Bureau of Surplus Property, and Bureau of Air Transport Services.

#### 1. Supportive Services

This program provides the administrative support to the agency whereby it is responsible for purchasing, accounting, budgeting, and payroll functions, as well as project fund accounting for capital improvements and repairs and renovations. Additional program activities include providing advice and assistance to other state agencies and political subdivisions and providing administrative support to the State Bond Commission and the Mississippi Educational Facilities Authority. The Executive Director serves as Chairman of the Public Procurement Review Board, Chairman of the MMRS Steering Committee, and Executive Director of the Tort Claims Board.

#### 2. Air Transport

This program oversees the State aircraft operations and provides transportation to the Executive branch, the Legislature, and all other agencies within state government. Services are available on a 24-hour a day, seven-day a week schedule to meet the air transportation requirements generated by state government business.

#### 3. Building, Grounds, and Real Property Management

This program is mandated by law to administer funds appropriated by the Legislature for construction contracts for capital improvements and repair and renovations. Further, the Real Property Management Division of the Office of Building, Grounds and Real Property Management is mandated by law to acquire, hold, and dispose of real and personal property for the State of Mississippi.

#### 4. Capitol Facilities

This program is responsible for maintaining, servicing, and protecting all the buildings and grounds under its jurisdiction. The protection of life and property is required on a 24-hour a day, seven-day a week schedule. Parking at state buildings in the Capitol Complex is also a responsibility of this office.

#### 5. Financial Management and Control

This program provides oversight and assistance to state agencies to ensure that public funds are correctly budgeted, expended, recorded, and reported in compliance with state laws, rules, and regulations. These responsibilities include preparing the Executive Budget Recommendation, providing revenue and expenditure oversight, maintaining the records for adequate financial reporting, and providing financial and administrative support for agencies.

#### 6. Insurance

This program administers and oversees the operation of the State and Public- School Employees' Health and Life Insurance Plan, Employment Compensation Revolving Fund, and Self-Insured Workers' Compensation Trust.

#### 7. MS Management and Reporting System (MMRS)

This program, established in 1993 under Section 7-7-3, is charged with providing the automated delivery of accurate and relevant information to the State's executives and agency managers in a form that is easily manipulated and understood.

#### 8. Purchasing, Travel, and Fleet Management

This program provides regulatory oversight of the commodity procurement process and administers the state travel contract. Additionally, this program provides regulatory oversight of the State fleet management process.

#### 9. Surplus Property

This program acquires, transports, and warehouses state and federal government property surplus for distribution to eligible donors.

---

---

	FY 2018 Actual	FY 2019 Estimated	FY 2020 Requested	FY 2020 Recommended
<b><u>Summary By Program</u></b>				
1. Supportive Services				
Total Funds	4,268,293	3,717,392	3,608,270	3,420,988
2. Air Transport				
Total Funds	839,009	1,133,576	1,138,943	1,114,354
3. Bldg/Grounds/Real Property Mgmt				
Total Funds	1,954,348	9,051,255	9,075,922	8,925,290
4. Capitol Facilities				
Total Funds	20,738,355	21,269,513	21,361,618	20,939,644
5. Financial Mgmt & Control				
Total Funds	5,543,464	6,180,746	6,306,524	6,005,166
6. Insurance				
Total Funds	2,128,706	2,691,823	2,709,467	2,368,469
7. MS Mgmt & Reporting Sys (MMRS)				
Total Funds	13,655,473	17,351,375	17,357,762	17,053,612
8. Purchasing, Travel & Fleet Mgmt				
Total Funds	1,407,142	1,714,988	1,735,163	1,642,732
9. Surplus Property				
Total Funds	704,580	833,904	840,470	713,563

---