

	FY 2020 Actual	FY 2021 Estimated	FY 2022 Requested	FY 2022 Recommended
<b><u>Expenditure By Object</u></b>				
Salaries & Fringe Benefits	27,972,580	30,746,989	30,746,989	28,412,847
Travel	73,621	169,790	169,790	169,790
Contractual Services	20,635,758	33,777,619	33,761,341	33,761,341
Commodities	1,227,986	1,482,279	1,498,869	1,482,279
Capital Outlay - Other Than Equipment	0	30,000	30,000	30,000
Capital Outlay - Equipment	488,665	427,237	427,237	427,237
Vehicles	382,674	116,000	116,000	116,000
Wireless Communication Devices	1,038	0	0	0
Subsidies, Loans & Grants	59,341,336	48,715,776	4,778,464	4,778,776
<b>Totals</b>	<b>110,123,658</b>	<b>115,465,690</b>	<b>71,528,690</b>	<b>69,178,270</b>
<b><u>To Be Funded As Follows:</u></b>				
Cash Balance - Unencumbered	13,899,626	19,771,370	17,625,232	17,625,232
State Appropriations	40,659,284	38,717,552	38,717,552	38,267,034
State Support Special Funds	38,174,340	43,937,000	0	0
Transportation/Infrastructure Fund	17,212,113	0	0	0
MS Mgmt/Reporting Sys Revolving	7,541,556	11,000,000	11,000,000	11,000,000
Insurance Recovery Fund	2,002,811	2,900,000	2,900,000	2,900,000
Miscellaneous Special Funds	10,405,298	16,765,000	16,765,000	16,765,000
Less: Est Cash Available	-19,771,370	-17,625,232	-15,479,094	-17,378,996
<b>Totals</b>	<b>110,123,658</b>	<b>115,465,690</b>	<b>71,528,690</b>	<b>69,178,270</b>
General Fund Lapse	12,827	0	0	0
<b><u>Summary Of Positions</u></b>				
Permanent Full-Time	505	505	505	468
Part-Time	3	3	3	2
Time-Limited Full-Time	1	1	1	0
Part-Time	0	0	0	0
<b>Totals</b>	<b>509</b>	<b>509</b>	<b>509</b>	<b>470</b>
<b><u>Summary Of Funding</u></b>				
General Funds	40,659,284	38,717,552	38,717,552	38,267,034
State Support Funds	38,174,340	43,937,000	0	0
Special Funds	31,290,034	32,811,138	32,811,138	30,911,236
<b>Totals</b>	<b>110,123,658</b>	<b>115,465,690</b>	<b>71,528,690</b>	<b>69,178,270</b>

**Agency Description and Programs**

House Bill 659 of the 1989 Regular Legislative Session reorganized the Fiscal Management Board and established in its place the Department of Finance and Administration (DFA). Finance and Administration, as the executive branch agency is responsible for State government financial and administrative operations including employee payroll, vendor payments, employee insurance, construction, maintenance, and protection of State buildings in the Capitol Complex, financial information management systems, management of the State's vehicle fleet, and numerous other related activities.

During the 2020 Regular Legislative Session, the Department of Finance and Administration was appropriated \$17,241,000 in BP State Settlement Funds for the purpose of funding various improvement projects to entities throughout the State of Mississippi.

During the 2020 Regular Legislative Session, the Legislature passed Senate Bill 2772, which created the Mississippi COVID-19 Relief Payment Fund and authorized the Department of Finance and Administration to distribute the Mississippi COVID-19 Relief Payment Fund. In conjunction with the Department of Revenue, eligible Taxpayers with a permanent place of business located in the State of Mississippi were sent direct payments. These funds were to be distributed by the Department of Finance and Administration per guidelines set forth in Senate Bill 2772, Section 4. Per House Bill 1814, 2020 Regular Legislative Session, \$9,000,000 is transferred from the Mississippi COVID-19 Relief Payment Fund to the Budget Contingency Fund. The funding amount of \$51,000,000 is to be distributed from and after passage through December 31, 2020. The amount of \$24,304,000 was distributed in Fiscal Year 2020 and the remaining amount of \$26,696,000 is to be distributed in Fiscal Year 2021. These are non-recurring funds.

Senate Bill 2772 provided \$50,000,000 to the Department of Finance and Administration CARES ACT COVID-19 Fund (6820113000) to defray expenses incurred by any state agency, department or institution for the purposes provided under the Coronavirus Relief Fund, Section 5001 of the federal Coronavirus Aid Relief, and Economic Security Act (P.L. 116-136).

#### 1. Supportive Services

This program provides support to the Executive and Accounting Offices. Current program activities include supervising and managing the operations of the various programs of the agency, serving as a non-voting member of the Public Procurement Review Board, serving as Executive Director of the Tort Claims Board and Chairman of the MMRS Steering Committee, providing advice and assistance to other state agencies and political subdivisions, and providing administrative support to the State Bond Commission.

#### 2. Air Transport

This program provides air transportation to all State Government entities, including the Executive branch and the Legislature. The Flight Department provides the mobility needed by elected and appointed officials to conduct business and promote the State of Mississippi. This aircraft is also utilized to transport foreign dignitaries, federal officials and company representatives from the private sector to and from the State of Mississippi.

#### 3. Building, Grounds, and Real Property Management

This program is mandated by law to administer funds appropriated by the Legislature for capital improvements, repair and renovations. Further, the Real Property Management Division of the Office of Building, Grounds and Real Property Management is mandated by law to acquire, hold, and dispose of real and personal property for the State of Mississippi.

#### 4. Capitol Facilities

This program is responsible for maintaining, servicing, and protecting all the buildings and grounds under its jurisdiction. The protection of life and property is required on a 24-hour a day, seven-day a week schedule.

#### 5. Financial Management and Control

This program provides oversight and assistance to state agencies to ensure that public funds are correctly budgeted, expended, recorded, and reported in compliance with state laws, rules, and regulations. These responsibilities include preparing the Executive Budget Recommendation, providing revenue and expenditure oversight, maintaining the records for adequate financial reporting, and providing financial and administrative support for agencies. This program is responsible for statewide financial reporting, including preparation of the Comprehensive Annual Financial Report.

6. Insurance

This program administers and oversees the operation of the State and Public- School Employees' Health and Life Insurance Plan, Employment Compensation Revolving Fund, and Self-Insured Workers' Compensation Trust.

7. MS Management and Reporting System (MMRS)

This program, established in 1993 under Section 7-7-3, is charged with providing the automated delivery of accurate and relevant information to the State's executives and agency managers in a form that is easily manipulated and understood.

8. Purchasing, Travel and Fleet Management

This program provides regulatory oversight of the commodity procurement process and administers the state travel contract. Additionally, this program provides regulatory oversight of the State fleet management process and coordinates and promotes efficiency in the purchase, lease, rental, acquisition, use, maintenance, and disposal of vehicles by state agencies.

9. Surplus Property

This program acquires, transports, and warehouses state and federal government property surplus for distribution to eligible donors.

10. Procurement and Contracts Office

This program coordinates the purchase of personal and professional services, for the agency to streamline internal agency procurement functions as per Mississippi Code Section 37-7-401.

	FY 2020 Actual	FY 2021 Estimated	FY 2022 Requested	FY 2022 Recommended
<b><u>Summary By Program</u></b>				
1. Supportive Services				
Total Funds	58,919,704	47,938,922	4,001,922	3,823,568
2. Air Transport				
Total Funds	1,013,704	1,528,608	1,376,994	1,376,994
3. Bldg/Grounds/Real Property Mgmt				
Total Funds	3,191,588	14,050,537	14,050,537	13,796,227
4. Capitol Facilities				
Total Funds	21,677,254	21,220,074	21,371,688	20,040,305
5. Financial Mgmt & Control				
Total Funds	6,700,427	7,183,606	7,183,606	7,014,550
6. Insurance				
Total Funds	2,093,011	2,706,693	2,706,693	2,582,303
7. MS Mgmt & Reporting Sys (MMRS)				
Total Funds	14,052,826	17,830,477	17,830,477	17,830,477
8. Purchase, Travel & Fleet Mgmt				
Total Funds	1,765,300	1,911,025	1,911,025	1,701,790
9. Surplus Property				
Total Funds	695,750	853,418	853,418	769,726
10. Procurement & Contracts Office				
Total Funds	14,094	242,330	242,330	242,330