## BUDGET REQUEST FOR FISCAL YEAR ENDING JUNE 30, 2012

MS Brd of Licensure for Professional Engrs & Srvyrs 660 North Street, Suite 400, Jackson, MS 39202 Rosemary Brister

MS Brd of Licensure for Professional Engrs & Srvyrs 660 North Stre AGENCY ADDRESS	eet, Suite 400, Jackson,	MS 39202	Rosemary CHIEF EX	ECUTIVE OFFICER	
ADDRESS.				Request	2d
	Actual Expenses FY Ending June 30, 2010	Estimate Expenses FY Ending June 30, 2011	Requested for FY Ending June 30, 2012	Increase (+) or I FY 2012 vs. (Col. 3 vs.	Decrease (-) FY 2011
I. A. PERSONAL SERVICES				AMOUNT	PERCENT
1. Salaries, Wages & Fringe Benefits (Base)	228,289	331,275	331,275		
a. Additional Compensation	_		6,931		
b. Proposed Vacancy Rate (Dollar Amount) c. Per Diem	4,200	10,000	10,000		
Total Salaries, Wages & Fringe Benefits	232,489	341,275	348,206	6,931	2.03%
2. Travel	232,409	341,273	340,200	0,931	2.03 /0
a. Travel & Subsistence (In-State)	11,520	18,500	18,500		
b. Travel & Subsistence (Out-of-State)	5,124	18,500	18,500		
c. Travel & Subsistence (Out-of-Country)					
Total Travel	16,644	37,000	37,000		
B. CONTRACTUAL SERVICES (Schedule B): a. Tuition, Rewards & Awards	3,720	5,000	5,000		
b. Communications, Transportation & Utilities	12,055	12,300	13,000	700	5.69%
c. Public Information	53	75	100	25	33.33%
d. Rents	42,108	49,500	49,750	250	0.50%
e. Repairs & Service	1,333	1,000	1,500	500	50.00%
f. Fees, Professional & Other Services	46,971	56,350	61,650	5,300	9.40%
g. Other Contractual Services h. Data Processing	10,635 32,028	11,600 53,175	11,300 58,000	( 300) 4,825	( 2.58%) 9.07%
i. Other	32,026	33,173	38,000	4,823	9.07%
Total Contractual Services	148,903	189,000	200,300	11,300	5.97%
C. COMMODITIES (Schedule C):	140,903	189,000	200,300	11,500	3.9170
a. Maintenance & Construction Materials & Supplies	20.215	10.700	10.700		
b. Printing & Office Supplies & Materials	28,315	19,700 1,200	19,700 1,200		
c. Equipment, Repair Parts, Supplies & Accessories d. Professional & Scientific Supplies & Materials	832	1,200	1,200		
e. Other Supplies & Materials	1,853	2,350	2,350		
Total Commodities	31,000	23,250	23,250		
D. CAPITAL OUTLAY: 1. Total Other Than Equipment (Schedule D-1)	22,000				
Equipment (Schedule D-2):     b. Road Machinery, Farm & Other Working Equipment					
c. Office Machines, Furniture, Fixtures & Equipment	4,988	1,500	2,300	800	53.33%
d. IS Equipment (Data Processing & Telecommunications)		12,500	8,900	( 3,600)	( 28.80%)
e. Equipment - Lease Purchase f. Other Equipment					
Total Equipment (Schedule D-2)	4,988	14,000	11,200	( 2,800)	( 20.00%)
3. Vehicles (Schedule D-3)	4,200	14,000	11,200	( 2,800)	( 20.00 /0)
4. Wireless Comm. Devices (Schedule D-4)					
E. SUBSIDIES, LOANS & GRANTS (Schedule E):					
TOTAL EXPENDITURES	434,024	604,525	619,956	15,431	2.55%
II. BUDGET TO BE FUNDED AS FOLLOWS:			·		
Cash Balance-Unencumbered General Fund Appropriation (Enter General Fund Lapse Below)	1,036,295	1,141,031	1,036,506	( 104,525)	( 9.16%)
State Support Special Funds					
F. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1. 1.					
MS Brd of PE/PS Licensure - Special	538,760	500,000	500,000		
Less: Estimated Cash Available Next Fiscal Period	( 1,141,031)	( 1,036,506)	( 916,550)	( 119,956)	( 11.57%)
TOTAL FUNDS (equals Total Expenditures above)	434,024	604,525	619,956	15,431	2.55%
GENERAL FUND LAPSE	,521	00.,020	327,500	10,101	2.00 / 0
III. PERSONNEL DATA					
Number of Positions Authorized in Appropriation Bill a.) Full Perm	5	5	5		
b.) Full T-L					
c.) Part Perm. d.) Part T-L					
Average Annual Vacancy Rate (Percentage) a.) Full Perm	1.00	1.00	1	( 1.00)	
b.) Full T-L		2.00		( 2.00)	
c.) Part Perm.					
d.) Part T-L					
Approved by: Rosemary Brister		Submitted by:	Rosemary Brister		

Approved by		Subillitied by.	reosemary Brister
	Official of Board or Commission		Name
Budget Officer:	Rosemary Brister / information@pepls.state.ms.us	Title:	Executive Director
Phone Number:	601-359-6164	Date:	July 28, 2010

Name of Agency MS Brd of Licensure for Professional Engrs & Srvyrs

Specify Funding Sources As Shown Below	FY 2010 Actual Amount	% Of Line Item	% Of Total Budget	FY 2011 Estimated Amount	% Of Line Item	% Of Total Budget	FY 2012 Requested Amount	% Of Line Item	% Of Total Budget
State Support Special (Specify)     Budget Contingency Fund			_						
Education Enhancement Fund									
4. Health Care Expendable Fund						-			
5. Tobacco Control Fund									
6. ARRA - Education, Disc., FMAP			-						-
7. Hurricane Disaster Reserve Fund			-			-			
8 Federal			-			-			-
Other Special (Specify)  9. MS Brd of PE/PS Licensure - Special	232,489	100.00%	-	341,275	100.00%		348,206	100.00%	-
10.									
11.									
12.									
Total Salaries	232,489		53.56%	341,275		56.45%	348,206		56.16%
1. General State Support Special (Specify)									
Budget Contingency Fund									
3. Education Enhancement Fund									
4. Health Care Expendable Fund									
5. Tobacco Control Fund									
6. ARRA - Education, Disc., FMAP									
7. Hurricane Disaster Reserve Fund									
8. Federal Other Special (Specific)									
Other Special (Specify)  9. MS Brd of PE/PS Licensure - Special	16,644	100.00%		37,000	100.00%		37,000	100.00%	
10.									
11.									
12.									
Total Travel	16,644		3.83%	37,000		6.12%	37,000		5.96%
1 General									
State Support Special (Specify)  2. Budget Contingency Fund						-			-
3. Education Enhancement Fund									
Health Care Expendable Fund			-			-			
5. Tobacco Control Fund			-			-			
6. ARRA - Education, Disc., FMAP			-			-			
7. Hurricane Disaster Reserve Fund						-			-
8 Federal						-			-
Other Special (Specify)  9. MS Brd of PE/PS Licensure - Special	1/18 003	100.00%		180 000	100.00%		200.300	100.00%	-
10.	140,903	100.00%	-	189,000	100.00%		200,300	100.00%	-
11.			-						-
12.			-						-
Total Contractual	148,903		34.30%	189,000		31.26%	200,300		32.30%
1 Canaral	1,11			,			,		
2. Budget Contingency Fund						-			
Budget Contingency Fund     Budget Contingency Fund     Budget Contingency Fund     Budget Contingency Fund			-			-			-
Education Emiancement Fund     Health Care Expendable Fund									
Health Care Expendable Fund     Tobacco Control Fund									
6. ARRA - Education, Disc., FMAP			-			-			-
ARRA - Education, Disc., FMAP      Hurricane Disaster Reserve Fund			_						-
8. Federal									-
9. MS Brd of PE/PS Licensure - Special	31,000	100.00%		23,250	100.00%		23,250	100.00%	
10.									
11.									
12.									
Total Commodities	31,000		7.14%	23,250		3.84%	23,250		3.75%

Name of Agency MS Brd of Licensure for Professional Engrs & Srvyrs

Specify Funding Sources As Shown Below	FY 2010 Actual Amount	% Of Line Item	% Of Total Budget	FY 2011 Estimated Amount	% Of Line Item	% Of Total Budget	FY 2012 Requested Amount	% Of Line Item	% Of Total Budget
General State Support Special (Specify)      Budget Contingency Fund			-						
Education Enhancement Fund			-						
Health Care Expendable Fund			-						
Tobacco Control Fund     Tobacco Control Fund			-						
6. ARRA - Education, Disc., FMAP			-						
7. Hurricane Disaster Reserve Fund			-						
8 Federal			-						
9. MS Brd of PE/PS Licensure - Special			-						
10. 11.			-						
12.			-						
Total Other Than Equipment									
1 General									
State Support Special (Specify)  2. Budget Contingency Fund									
Education Enhancement Fund			-						
4. Health Care Expendable Fund			-						
5. Tobacco Control Fund									
6. ARRA - Education, Disc., FMAP									
7. Hurricane Disaster Reserve Fund									
8. Federal Other Special (Specify)									
9. MS Brd of PE/PS Licensure - Special	4,988	100.00%	-	14,000	100.00%		11,200	100.00%	
10.			-						
11.			-						
12.	4 000		1.140/	14000		2.210/	11 200		1.000/
Total Equipment	4,988		1.14%	14,000		2.31%	11,200		1.80%
1. General State Support Special (Specify)			-						
Budget Contingency Fund									
			-						
3. Education Enhancement Fund			-						
4. Health Care Expendable Fund			-						
Health Care Expendable Fund     Tobacco Control Fund			-						
Health Care Expendable Fund     Tobacco Control Fund     ARRA - Education, Disc., FMAP									
4. Health Care Expendable Fund  5. Tobacco Control Fund  6. ARRA - Education, Disc., FMAP  7. Hurricane Disaster Reserve Fund									
4. Health Care Expendable Fund  5. Tobacco Control Fund  6. ARRA - Education, Disc., FMAP  7. Hurricane Disaster Reserve Fund  8. Federal  Other Special (Specify)									
4. Health Care Expendable Fund  5. Tobacco Control Fund  6. ARRA - Education, Disc., FMAP  7. Hurricane Disaster Reserve Fund  8. Federal  Other Special (Specify)  9. MS Brd of PE/PS Licensure - Special									
4. Health Care Expendable Fund  5. Tobacco Control Fund  6. ARRA - Education, Disc., FMAP  7. Hurricane Disaster Reserve Fund  8. Federal  Other Special (Specify)  9. MS Brd of PE/PS Licensure - Special  10.									
4. Health Care Expendable Fund  5. Tobacco Control Fund  6. ARRA - Education, Disc., FMAP  7. Hurricane Disaster Reserve Fund  8. Federal  Other Special (Specify)  9. MS Brd of PE/PS Licensure - Special  10.  11.									
4. Health Care Expendable Fund  5. Tobacco Control Fund  6. ARRA - Education, Disc., FMAP  7. Hurricane Disaster Reserve Fund  8. Federal  9. MS Brd of PE/PS Licensure - Special  10.  11.									
4. Health Care Expendable Fund  5. Tobacco Control Fund  6. ARRA - Education, Disc., FMAP  7. Hurricane Disaster Reserve Fund  8. Federal  Other Special (Specify)  9. MS Brd of PE/PS Licensure - Special  10.  11.  12.  Total Vehicles									
4. Health Care Expendable Fund  5. Tobacco Control Fund  6. ARRA - Education, Disc., FMAP  7. Hurricane Disaster Reserve Fund  8. Federal Other Special (Specify)  9. MS Brd of PE/PS Licensure - Special  10.  11.  12.  Total Vehicles  1. General State Support Special (Specify)									
4. Health Care Expendable Fund  5. Tobacco Control Fund  6. ARRA - Education, Disc., FMAP  7. Hurricane Disaster Reserve Fund  8. Federal  Other Special (Specify)  9. MS Brd of PE/PS Licensure - Special  10.  11.  12.  Total Vehicles									
4. Health Care Expendable Fund  5. Tobacco Control Fund  6. ARRA - Education, Disc., FMAP  7. Hurricane Disaster Reserve Fund  8. Federal  Other Special (Specify)  9. MS Brd of PE/PS Licensure - Special  10.  11.  12.  Total Vehicles  1. General  State Support Special (Specify)  2. Budget Contingency Fund									
4. Health Care Expendable Fund  5. Tobacco Control Fund  6. ARRA - Education, Disc., FMAP  7. Hurricane Disaster Reserve Fund  8. Federal Other Special (Specify)  9. MS Brd of PE/PS Licensure - Special  10.  11.  12.  Total Vehicles  1. General State Support Special (Specify)  2. Budget Contingency Fund  3. Education Enhancement Fund									
4. Health Care Expendable Fund  5. Tobacco Control Fund  6. ARRA - Education, Disc., FMAP  7. Hurricane Disaster Reserve Fund  8. Federal Other Special (Specify)  9. MS Brd of PE/PS Licensure - Special  10.  11.  12.  Total Vehicles  1. General State Support Special (Specify)  2. Budget Contingency Fund  3. Education Enhancement Fund  4. Health Care Expendable Fund									
4. Health Care Expendable Fund  5. Tobacco Control Fund  6. ARRA - Education, Disc., FMAP  7. Hurricane Disaster Reserve Fund  8. Federal Other Special (Specify)  9. MS Brd of PE/PS Licensure - Special  10.  11.  12.  Total Vehicles  1. General State Support Special (Specify)  2. Budget Contingency Fund  3. Education Enhancement Fund  4. Health Care Expendable Fund  5. Tobacco Control Fund									
4. Health Care Expendable Fund  5. Tobacco Control Fund  6. ARRA - Education, Disc., FMAP  7. Hurricane Disaster Reserve Fund  8. Federal Other Special (Specify)  9. MS Brd of PE/PS Licensure - Special  10.  11.  12.  Total Vehicles  1. General State Support Special (Specify)  2. Budget Contingency Fund  3. Education Enhancement Fund  4. Health Care Expendable Fund  5. Tobacco Control Fund  6. ARRA - Education, Disc., FMAP  7. Hurricane Disaster Reserve Fund  8. Federal									
4. Health Care Expendable Fund  5. Tobacco Control Fund  6. ARRA - Education, Disc., FMAP  7. Hurricane Disaster Reserve Fund  8. Federal Other Special (Specify)  9. MS Brd of PE/PS Licensure - Special  10.  11.  12.  Total Vehicles  1. General State Support Special (Specify)  2. Budget Contingency Fund  3. Education Enhancement Fund  4. Health Care Expendable Fund  5. Tobacco Control Fund  6. ARRA - Education, Disc., FMAP  7. Hurricane Disaster Reserve Fund  8. Federal Other Special (Specify)									
4. Health Care Expendable Fund  5. Tobacco Control Fund  6. ARRA - Education, Disc., FMAP  7. Hurricane Disaster Reserve Fund  8. Federal Other Special (Specify)  9. MS Brd of PE/PS Licensure - Special  10.  11.  12.  Total Vehicles  1. General State Support Special (Specify)  2. Budget Contingency Fund  3. Education Enhancement Fund  4. Health Care Expendable Fund  5. Tobacco Control Fund  6. ARRA - Education, Disc., FMAP  7. Hurricane Disaster Reserve Fund  8. Federal Other Special (Specify)  9. MS Brd of PE/PS Licensure - Special									
4. Health Care Expendable Fund  5. Tobacco Control Fund  6. ARRA - Education, Disc., FMAP  7. Hurricane Disaster Reserve Fund  8. Federal Other Special (Specify)  9. MS Brd of PE/PS Licensure - Special  10.  11.  12.  Total Vehicles  1. General State Support Special (Specify)  2. Budget Contingency Fund  3. Education Enhancement Fund  4. Health Care Expendable Fund  5. Tobacco Control Fund  6. ARRA - Education, Disc., FMAP  7. Hurricane Disaster Reserve Fund  8. Federal Other Special (Specify)									
4. Health Care Expendable Fund  5. Tobacco Control Fund  6. ARRA - Education, Disc., FMAP  7. Hurricane Disaster Reserve Fund  8. Federal Other Special (Specify)  9. MS Brd of PE/PS Licensure - Special  10.  11.  12.  Total Vehicles  1. General State Support Special (Specify)  2. Budget Contingency Fund  3. Education Enhancement Fund  4. Health Care Expendable Fund  5. Tobacco Control Fund  6. ARRA - Education, Disc., FMAP  7. Hurricane Disaster Reserve Fund  8. Federal Other Special (Specify)  9. MS Brd of PE/PS Licensure - Special  10.									

Name of Agency MS Brd of Licensure for Professional Engrs & Srvyrs

Specify Funding Sources As Shown Below	FY 2010 Actual Amount	% Of Line Item	% Of Total Budget	FY 2011 Estimated Amount	% Of Line Item	% Of Total Budget	FY 2012 Requested Amount	% Of Line Item	% Of Total Budget
State Support Special (Specify)     Budget Contingency Fund			_						
3. Education Enhancement Fund									
4. Health Care Expendable Fund									
5. Tobacco Control Fund									
6. ARRA - Education, Disc., FMAP									
7. Hurricane Disaster Reserve Fund									
8. Federal Other Special (Specify)									
9. MS Brd of PE/PS Licensure - Special									
10.									
11.									
12.									
Total Subsidies, Loans & Grants									
State Support Special (Specify)     Budget Contingency Fund			-						
Education Enhancement Fund									
Health Care Expendable Fund									
5. Tobacco Control Fund									
6. ARRA - Education, Disc., FMAP									
7. Hurricane Disaster Reserve Fund									
8. Federal Other Special (Specify)									
9. MS Brd of PE/PS Licensure - Special	434,024	100.00%		604,525	100.00%		619,956	100.00%	
10.									
11.									
12.									
TOTAL	434,024		100.00%	604,525		100.00%	619,956		100.00%

## SPECIAL FUNDS DETAIL

MS Brd of Licensure for Professional Engrs & Srvyrs

S. STATE SUPPORT SPECIAL FUNDS  Source (Fund Number)	Detailed Description of Source	(1) Actual Revenues FY 2010	(2) Estimated Revenues FY 2011	(3) Requested Revenues FY 2012
	Cash Balance-Unencumbered			
Budget Contingency Fund	BCF - Budget Contingency Fund			
Education Enhancement Fund	EEF - Education Enhancement Fund			
Health Care Expendable Fund	HCEF - Health Care Expendable Fund			
Tobacco Control Fund	TCF - Tobacco Control Fund			
ARRA - Education, Discretionary, FMAP	ARRA - Education, Discretionary, FMAP			
Hurricane Disaster Reserve Fund HDRF - Hurricane Disaster Reserve Fund				
	Section S TOTAL			

A. FEDERAL FUNDS*  Source (Fund Number)	Detailed Description of Source	Percentage Match Requirement FY 2011 FY 2012		(1) Actual Revenues FY 2010	(2) Estimated Revenues FY 2011	(3) Requested Revenues FY 2012
	Cash Balance-Unencumbered					
Section A TOTAL						

B. OTHER SPECIAL FUNDS (NON-FED'L) Source (Fund Number)	Detailed Description of Source	(1) Actual Revenues FY 2010	(2) Estimated Revenues FY 2011	(3) Requested Revenues FY 2012
	Cash Balance-Unencumbered	1,036,295	1,141,031	1,036,506
MS Brd of PE/PS Licensure - Special	Regulatory Fees & Interest Earned	538,760	500,000	500,000
	1,575,055	1,641,031	1,536,506	

Section S + A + B TOTAL	1,575,055	1,641,031	1,536,506

C. TREASURY FUND/BANK ACCOUNTS*			(1)	(2)	(3)
Name of Fund/Account	Fund/Account Number	Name of Bank (If Applicable)	Reconciled Balance as of 6/30/10	Balance as of 6/30/11	Balance as of 6/30/12
State Treasury	3842	Regulatory Fees & Interest Earned	1,139,981		
Checking Account	5002130466	Regions Banks	1,000		
Petty Cash			50		

<sup>\*</sup> Any non-federal funds that have restricted uses must be identified and narrative of restrictions attached.

## NARRATIVE OF SPECIAL FUNDS DETAIL AND TREASURY FUND/BANK ACCOUNTS

MS Brd of Licensure for Professional Engrs & Srvyrs	
Name of Agency	

#### OTHER SPECIAL FUNDS

This is a 100% Special Funds agency. All monies are derived from application fees, license renewal fees, examination fees, disciplinary penalties, and minor miscellaneous fee.

#### TREASURY FUND/BANK

Section 73-13-17 of Mississippi law requires that all monies received by this Board, including interest earned, shall be deposited into the special fund in the state treasury specifically for the operation of this agency. Any unexpended monies remaining at the end of the fiscal year shall not lapse into the general fund, but shall remain in the agency's special fund.

MS Brd of Licensure for Professional Engrs & Srvyrs	Program No of1_ Programs
AGENCY	SUMMARY OF ALL PROGRAMS
	PROGRAM

	FY 2010 Actual				
	(1) General	(2) State Support Special	(3) Federal	(4) Other Special	(5) Total
Salaries, Wages, Fringe				232,489	232,489
Travel				16,644	16,644
Contractual Services				148,903	148,903
Commodities				31,000	31,000
Other Than Equipment					
Equipment				4,988	4,988
Vehicles					
Wireless Comm. Devs.					
Subsidies, Loans & Grants					
Total				434,024	434,024
No. of Positions (FTE)			-	4.00	4.00

	FY 2011 Estimate				
	(6) General	(7) State Support Special	(8) Federal	(9) Other Special	(10) Total
Salaries, Wages, Fringe				341,275	341,275
Travel				37,000	37,000
Contractual Services				189,000	189,000
Commodities				23,250	23,250
Other Than Equipment					
Equipment				14,000	14,000
Vehicles					
Wireless Comm. Devs.					
Subsidies, Loans & Grants					
Total				604,525	604,525
No. of Positions (FTE)				5.00	5.00

	FY 2012 Increase/Decrease for Continuation					
	(11) General	(12) State Support Special	(13) Federal	(14) Other Special	(15) Total	
Salaries, Wages, Fringe				6,931	6,931	
Travel						
Contractual Services				11,300	11,300	
Commodities						
Other Than Equipment						
Equipment				( 2,800)	( 2,800)	
Vehicles						
Wireless Comm. Devs.						
Subsidies, Loans & Grants						
Total				15,431	15,431	
No. of Positions (FTE)						

 $Note: \ FY2012\ Total\ Request = FY2011\ Estimated + FY2012\ Incr(Decr)\ for\ Continuation \\ \ \ + FY2012\ Expansion/Reduction\ of\ Existing\ Activities + FY2012\ New\ Activities.$ 

CONTINUATION AND EXPANDED REQUEST

MS Brd of Licensure for Professional Engrs & Srvyrs	Program No of1 Programs
AGENCY	SUMMARY OF ALL PROGRAMS
	PROGRAM

	FY 2012 Expansion/Reduction of Existing Activities						
	(16) General	(17) State Support Special	(18) Federal	(19) Other Special	(20) Total		
Salaries, Wages, Fringe							
Travel							
Contractual Services							
Commodities							
Other Than Equipment							
Equipment							
Vehicles							
Wireless Comm. Devs.							
Subsidies, Loans & Grants							
Total							
No. of Positions (FTE)							

	FY 2012 New Activities					
	(21) General	(22) State Support Special	(23) Federal	(24) Other Special	(25) Total	
Salaries, Wages, Fringe						
Travel						
Contractual Services						
Commodities						
Other Than Equipment						
Equipment						
Vehicles						
Wireless Comm. Devs.						
Subsidies, Loans & Grants						
Total						
No. of Positions (FTE)						

	FY 2012 Total Request					
	(26) General	(27) State Support Special	(28) Federal	(29) Other Special	(30) Total	
Salaries, Wages, Fringe				348,206	348,206	
Travel				37,000	37,000	
Contractual Services				200,300	200,300	
Commodities				23,250	23,250	
Other Than Equipment						
Equipment				11,200	11,200	
Vehicles						
Wireless Comm. Devs.						
Subsidies, Loans & Grants						
Total				619,956	619,956	
No. of Positions (FTE)				5.00	5.00	

 $Note: \ FY2012\ Total\ Request = FY2011\ Estimated + FY2012\ Incr(Decr)\ for\ Continuation \\ \ \ + FY2012\ Expansion/Reduction\ of\ Existing\ Activities + FY2012\ New\ Activities.$ 

## SUMMARY OF PROGRAMS FORM MBR-1-03sum

MS Brd of Licensure for Professional	Engrs & Srvyrs

Agency Name

## FUNDING REQUESTED FISCAL YEAR 2012

PROGRAM	GENERAL	ST.SUPP.SPECIAL	FEDERAL	OTHER SPECIAL	TOTAL
1. LICENSURE & REGULATION				619,956	619,956
SUMMARY OF ALL PROGRAMS				619,956	619,956

MS Brd of Licensure for Professional Engrs & Srvyrs	Program No. 1 of 1 Programs
AGENCY	LICENSURE & REGULATION
	PROGRAM

	FY 2010 Actual				
	(1) General	(2) State Support Special	(3) Federal	(4) Other Special	(5) Total
Salaries, Wages, Fringe				232,489	232,489
Travel				16,644	16,644
Contractual Services				148,903	148,903
Commodities				31,000	31,000
Other Than Equipment					
Equipment				4,988	4,988
Vehicles					
Wireless Comm. Devs.					
Subsidies, Loans & Grants					
Total				434,024	434,024
No. of Positions (FTE)			-	4.00	4.00

	FY 2011 Estimate				
	(6) General	(7) State Support Special	(8) Federal	(9) Other Special	(10) Total
Salaries, Wages, Fringe				341,275	341,275
Travel				37,000	37,000
Contractual Services				189,000	189,000
Commodities				23,250	23,250
Other Than Equipment					
Equipment				14,000	14,000
Vehicles					
Wireless Comm. Devs.					
Subsidies, Loans & Grants					
Total				604,525	604,525
No. of Positions (FTE)				5.00	5.00

		FY 2012 Increase/Decrease for Continuation				
	(11) General	(12) State Support Special	(13) Federal	(14) Other Special	(15) Total	
Salaries, Wages, Fringe				6,931	6,931	
Travel						
Contractual Services				11,300	11,300	
Commodities						
Other Than Equipment						
Equipment				( 2,800)	( 2,800)	
Vehicles						
Wireless Comm. Devs.						
Subsidies, Loans & Grants						
Total				15,431	15,431	
No. of Positions (FTE)						

 $Note: \ FY2012\ Total\ Request = FY2011\ Estimated + FY2012\ Incr(Decr)\ for\ Continuation \\ \ \ + FY2012\ Expansion/Reduction\ of\ Existing\ Activities + FY2012\ New\ Activities.$ 

State of Mississippi Form MBR-1-03

MS Brd of Licensure for Professional Engrs & Srvyrs	Program No. 1 of 1 Programs
AGENCY	LICENSURE & REGULATION
	PROGRAM

		FY 2012 Expansion/Reduction of Existing Activities				
	(16) General	(17) State Support Special	(18) Federal	(19) Other Special	(20) Total	
Salaries, Wages, Fringe						
Travel						
Contractual Services						
Commodities						
Other Than Equipment						
Equipment						
Vehicles						
Wireless Comm. Devs.						
Subsidies, Loans & Grants						
Total						
No. of Positions (FTE)			·			

	FY 2012 New Activities					
	(21) General	(22) State Support Special	(23) Federal	(24) Other Special	(25) Total	
Salaries, Wages, Fringe						
Travel						
Contractual Services						
Commodities						
Other Than Equipment						
Equipment						
Vehicles						
Wireless Comm. Devs.						
Subsidies, Loans & Grants						
Total						
No. of Positions (FTE)						

	FY 2012 Total Request					
	(26) General	(27) State Support Special	(28) Federal	(29) Other Special	(30) Total	
Salaries, Wages, Fringe				348,206	348,206	
Travel				37,000	37,000	
Contractual Services				200,300	200,300	
Commodities				23,250	23,250	
Other Than Equipment						
Equipment				11,200	11,200	
Vehicles						
Wireless Comm. Devs.						
Subsidies, Loans & Grants						
Total				619,956	619,956	
No. of Positions (FTE)				5.00	5.00	

 $Note: \ FY2012\ Total\ Request = FY2011\ Estimated + FY2012\ Incr(Decr)\ for\ Continuation \\ \ \ + FY2012\ Expansion/Reduction\ of\ Existing\ Activities + FY2012\ New\ Activities.$ 

GENERAL ST.SUP.SPECIAL

#### PROGRAM DECISION UNITS

1 - LICENSURE & REGULATION MS Brd of Licensure for Professional Engrs & Srvyrs PROGRAM NAME AGENCY В  $\mathbf{C}$ D F  $\mathbf{G}$ E Н FY 2011 Non-Recurring Cntrct Escalations Educational Its Reduction Inflation/ **EXPENDITURES:** By DFA Benchmarks Worker Retirement Appropriation Items Cnsltg-database Upgi postage Increase SALARIES 341,275 6,931 GENERAL ST.SUP.SPECIAL FEDERAL OTHER 341,275 6,931 TRAVEL 37,000 GENERAL ST.SUP.SPECIAL **FEDERAL** OTHER 37,000 CONTRACTUAL 189,000 5,000 3,300 3,000 GENERAL ST.SUP.SPECIAL FEDERAL OTHER 189,000 5,000 3,300 3,000 COMMODITIES 23,250 GENERAL ST.SUP.SPECIAL FEDERAL 23,250 OTHER CAPITAL-OTE GENERAL ST.SUP.SPECIAL **FEDERAL** OTHER **EQUIPMENT** 14,000 2,800) GENERAL ST.SUP.SPECIAL FEDERAL OTHER 14,000 2,800) VEHICLES GENERAL ST.SUP.SPECIAL FEDERAL OTHER WIRELESS DEV GENERAL ST.SUP.SPECIAL FEDERAL OTHER SUBSIDIES GENERAL ST.SUP.SPECIAL **FEDERAL** OTHER TOTAL 604,525 6,931 5,000 2,800) 3,300 3,000 FUNDING: GENERAL FUNDS ST.SUP.SPCL.FUNDS FEDERAL FUNDS OTHER SP.FUNDS 604,525 6,931 5,000 2,800) 3,300 3,000 TOTAL 604,525 6,931 5,000 2,800) 3,300 3,000 POSITIONS: GENERAL FTE ST.SUP.SPCL.FTE FEDERAL FTE OTHER SP FTE 5.00 5.00 TOTAL FTE PRIORITY LEVEL: 1 2 5 4 3 FY 2012 Total **EXPENDITURES:** Funding Change Total Request SALARIES 6,931 348,206

#### PROGRAM DECISION UNITS

MS Brd of Licensure for Professional Engrs & Srvyrs 1 - LICENSURE & REGULATION AGENCY PROGRAM NAME K  $\mathbf{M}$ N  $\mathbf{o}$ P FEDERAL 6,931 348,206 OTHER TRAVEL 37,000 GENERAL ST.SUP.SPECIAL FEDERAL OTHER 37,000 11,300 CONTRACTUAL 200,300 GENERAL ST.SUP.SPECIAL **FEDERAL** 11,300 200,300 OTHER COMMODITIES 23,250 GENERAL ST.SUP.SPECIAL FEDERAL OTHER 23,250 CAPITAL-OTE GENERAL ST.SUP.SPECIAL FEDERAL OTHER **EQUIPMENT** 2,800) 11,200 GENERAL ST.SUP.SPECIAL FEDERAL 2,800) 11,200 OTHER VEHICLES GENERAL ST.SUP.SPECIAL FEDERAL OTHER WIRELESS DEV GENERAL ST.SUP.SPECIAL FEDERAL OTHER SUBSIDIES GENERAL ST.SUP.SPECIAL FEDERAL OTHER TOTAL 15,431 619,956 **FUNDING:** GENERAL FUNDS ST.SUP.SPCL.FUNDS FEDERAL FUNDS OTHER SP.FUNDS 15,431 619,956 TOTAL 15,431 619,956 POSITIONS: GENERAL FTE ST.SUP.SPCL.FTE FEDERAL FTE 5.00 OTHER SP FTE TOTAL FTE 5.00 PRIORITY LEVEL:

#### PROGRAM NARRATIVE

Program Data Collected in Accordance with the Mississippi Performance Budget and Strategic Planning Act of 1994 (To Accompany Form MBR-1-03)

MS Brd of Licensure for Professional Engrs & Srvyrs

1 - LICENSURE & REGULATION

AGENCY NAME

PROGRAM NAME

#### I. Program Description:

Enforcing state law, rules and regulations governing the professions of engineering and surveying through applications, verifications, detailed reviews, investigations, hearings and disciplinary actions.

#### II. Program Objective:

To safeguard life, health, and property, and to promote the public welfare by licensing qualified individuals and by disciplining those found to be in violation of state laws, rules and regulations with regard to the professions of engineering and surveying.

III. Current program activities as supported by the funding in Columns 6-15 (FY 11 Estimated & FY 12 Increase/Decrease for continuations) of MBR-1-03 and designated Budget Unit Decisions columns of MBR-1-03-A:

#### (D) Educational Benchmarks:

Educational Benchmarks for three employees completing SPB-sponsored courses during FY2011.

#### (E) ITS cnsltg-database upgrad:

We need to replace/upgrade our licensee database. We will begin this project during FY2011 and continue it in 2012. This amount is based on an estimate given to us by ITS.

#### (F) Reduction:

We won't need to purchase as much furniture and equipment in FY 2012 due to our recent office move to a new location; by then we should have made most of the needed purchases.

#### (G) Inflation/Postage increase:

General inflation of routine expenses, including an announced postage increase.

#### (H) Cntrct Worker retirement:

As of July 1, 2011 state agencies are required to pay the full amount of the employer's contributions on the amount of compensation received by a retiree currently working under contract for the agency

#### PROGRAM PERFORMANCE INDICATORS AND MEASURES

Program Data Collected in Accordance with the Mississippi Performance Budget and Strategic
Planning Act of 1994

MS Brd of Licensure for Professional Engrs & Srvyrs

1 - LICENSURE & REGULATION

AGENCY NAME

PROGRAM NAME

PROGRAM OUTPUTS: (This is the measure of the process necessary to carry out the goals and objectives of this program. This is the volume produced, i.e., how many people served, how many documents generated.)

		FY 2010	FY 2011	FY 2012
		<u>ACTUAL</u>	<b>ESTIMATED</b>	PROJECTED
1	Examinees	553.00	500.00	500.00
2	New Licenses Issued	591.00	550.00	550.00
3	Investigations Conducted	23.00	30.00	30.00

<u>PROGRAM EFFICIENCIES</u>: (This is the measure of the cost, unit cost or productivity associated with a given outcome or output. This measure indicates linkage between services and funding, i.e., cost per investigation, cost per student or number of days to complete investigation.)

		FY 2010	FY 2011	FY 2012
		<u>ACTUAL</u>	<b>ESTIMATED</b>	PROJECTED
1 Average App	plication Fee	75.00	75.00	75.00

PROGRAM OUTCOMES: (This is the measure of the quality or effectiveness of the services provided by this program. This measure provides an assessment of the actual impact or public benefit of your agency's actions. This is the results produced, i.e., increased customer satisfaction by x% within a 12-month period, reduce the number of traffic fatalities due to drunk drivers within a 12-month period.)

	FY 2010	FY 2011	FY 2012
	ACTUAL	<u>ESTIMATED</u>	PROJECTED
1	0.00	0.00	0.00
2	0.00	0.00	0.00
3	0.00	0.00	0.00

## PROGRAM 3% GENERAL FUND REDUCTION AND NARRATIVE EXPLANATION

MS Brd of Licensure for Professional Engrs & Srvyrs

		Fiscal Year 2011 Funding		
	Total Funds	Reduced Amount	Reduced Funding Amount	PERCENT REDUCED
<b>Program Name:</b> (1) LICENSUR	E & REGULATION			
GENERAL				
ST.SUPPORT SPECIA	ıL .			
FEDERAL				
OTHER SPECIAL	604,525		604,525	
TOTAL	604,525		604,525	
Narrative Explanation: Not applicable to a special fu SUMMARY OF ALL PROGRAM				
GENERAL				
ST.SUPPORT SPECIA	ıL			
FEDERAL				
OTHER SPECIAL	604,525		604,525	
TOTAL	604,525		604,525	

State of Mississippi Form MBR-1-04

# MS Brd of Licensure for Professional Engrs & Srvyrs MEMBERS

N	MS Brd of Licensure for Professional Engrs & Srvyrs
	Agency
A.	. Explain Rate and manner in which board members are reimbursed:
	Per Diem is \$40 per day in accordance with MS state law 25-3-69.
В.	. Estimated number of meetings FY2011
	7 regular meetings, 2 national meetings, 3 special meetings

C.	Names of Members	City, Town, Residence	Appointed By	Date of Appointment	Length of Term
1.	Terrell Temple	Meridian, MS	Gov. Barbour	6/22/10	until 7/1/12
2.	Rick Turner	Hattiesburg, MS	Gov. Barbour	6/22/10	until 7/1/13
3.	Shannon Tidwell	Ripley, MS	Gov. Barbour	6/22/10	until 7/1/14
4.	Joe Byrd	Brookhaven, MS	Gov. Barbour	6/22/10	until 7/1/13
5.	Joe Lauderdale	Jackson, MS	Gov. Barbour	7/1/07	until 7/1/11
6.	Matt Rankin	Clinton, MS	Gov. Barbour	6/22/10	until 7/1/12
7.	Bennie Sellers	Hattiesburg, MS	Gov. Barbour	6/22/10	until 7/1/12
8.	Dennis Truax	Starkville, MS	Gov. Barbour	6/22/10	until 7/1/13
9.	Jimmy Dickerson	Batesville, MS	Gov. Barbour	7/2/06	until aptmnt made

Identify Statutory Authority (Code Section or Executive Order Number)\*

Title 73, Chapter 13

<sup>\*</sup>If Executive Order, please attach copy.

## SCHEDULE B CONTRACTUAL SERVICES

## MS Brd of Licensure for Professional Engrs & Srvyrs

MINOR OBJECT OF EXPENDITURE	(1) Actual Expenses FY Ending June 30, 2010	(2) Estimated Expenses FY Ending June 30, 2011	(3) Requested for FY Ending June 30, 2012
A. TUITION, REWARDS & AWARDS (61010-61099)			
61010 Tuition			
61020 Employee Training & NCEES workshops	3,720	5,000	5,000
TOTAL (A)	3,720	5,000	5,000
B. TRANSPORTATION & UTILITIES (61100-61299)		-	
61110 Postage, Box Rent, etc.	10,478	10,300	11,000
611XX Transportation of Goods (61180-61190)	1,577	2,000	2,000
61210 Electricity			
61220 Gas			
61230 Water & Sewage			
TOTAL (B)	12,055	12,300	13,000
C. PUBLIC INFORMATION ((61300-61399)	· · · · ·	,	
61310 Advertising & Public Information	53	75	100
61340 Signs & Billboards		,,,	100
61350 Exhibits & Displays			
TOTAL (C)	53	75	100
D. RENTS (61400-61499)	33	73	100
61420 Building & Floor Space	85		
61430 Land	83		
61440 Office Equipment	4,019	4,500	4,750
61460 Other Equipment	4,019	4,500	4,730
61470 Capitol Facilities - Rental	38,004	45,000	45,000
61480 Exhibits, Displays & Conference Rooms	36,004	45,000	45,000
	42 100	40.500	40.750
TOTAL (D)	42,108	49,500	49,750
E. REPAIRS & SERVICES (61500-61599)			
61500 Grounds, Walks, Fences & Lots			
61520 Buildings			
61530 Machinery & Field Equipment 61540 Motor Vehicles			
61550 Office Equipment & Furniture	1,333	1,000	1,500
61580 Shop Equipment	1,333	1,000	1,500
61590 Miscellaneous Items of Equipment			
	1 222	1 000	1.500
TOTAL (E)	1,333	1,000	1,500
F. FEES, PROFESSIONAL & OTHER SERVICES (61600-6169	9)	2.500	2.700
61610 Engineering	1,022	2,500	2,500
61615 SAAS Fees - DFA	1,023	1,150	1,200
61616 MMRS Fees	2,122	3,000	2,600
61620 Department of Audit	30	3,750	2,500
6162X Accounting (61621-61624) 6163X Legal (61630-61636)	2,168	5,000	6,000
6164X Medical Services (61640-61646)	2,108	5,000	0,000
61650 State Personnel Board	700	700	700
6165X Personnel Services Contracts (61651-61653)	/00	/00	700
61658 Personnel Services Contracts (61631-61653)	29,482	32,000	32,600
6166X Court Costs & Reporters (61661-61666)	29,482	32,000	500
61670 Laboratory & Testing Fees	200		300
6168X Contract Worker (61682-61688)	2,175	2,200	5,500
5.10011 Contract (101002 01000)	9,071	2,200	7,550

## SCHEDULE B CONTRACTUAL SERVICES CONTINUED

MS Brd of Licensure for Professional Engrs & Srvyrs

MINOR OBJECT OF EXPENDITURE	(1) Actual Expenses FY Ending June 30, 2010	(2) Estimated Expenses FY Ending June 30, 2011	(3) Requested for FY Ending June 30, 2012
TOTAL (F)	46,971	56,350	61,650
G. OTHER CONTRACTUAL SERVICES (61700-61899)			
61700 Liability Insurance Pool Contributions (Tort Claims)	189		
61710 Insurance & Fidelity Bonds	2,983	3,300	3,300
61715 Insurance Computer Equipment		100	
61720 Membership Dues	6,763	7,000	7,000
61721 Subscriptions	700	1,200	1,000
TOTAL (G)	10,635	11,600	11,300
H. INFORMATION TECHNOLOGY (61900-61990)		1	
61902 IS Professional Fees - Outside Vendor			
61905 IS Professional Fees - ITS	21,324	42,500	45,000
6191X IS Training/Education (61914-61915)			
61917 Service Charges to State Data Center	4,400	5,500	5,500
61918 Data Entry			
61921 Software Acquistion and Installation			
61922 Basic Telephone Monthly - Outside Vendor			
61923 Basic Telephone Monthly - ITS	4,331	4,750	5,000
61924 Long Distance Charges - Outside Vendor			
61925 Long Distance Charges - ITS	105	425	500
61926 Private Data Line Monthly Charges - Outside Vendor			
61927 Private Data Line Monthly Charges - ITS			
61928 Public Network Access Charges - Outside Vendor			
61929 Public Network Access Charges - ITS			
6193X IS Related Rentals (61932-61933)			
61938 Pager Usage Time - Outside Vendor			
61939 Cellular Usage Time - Outside Vendor	466		500
61961 Maintenance/Repair of IS Equipment	325		
61962 Maintenance/Repair of Telephone Systems (ITS)	1,077		1,500
TOTAL (H)	32,028	53,175	58,000
I. OTHER (61991-61999)			
6199X Prior Year Expense (61996-61998)			
61999 Contractual Services - No PO Required			
TOTAL (I)			
GRAND TOTAL (Enter on Line I-B of Form MBR-1)	148,903	189,000	200,300
FUNDING SUMMARY:			
GENERAL FUNDS			
STATE SUPPORT SPECIAL FUNDS			
FEDERAL FUNDS			
OTHER SPECIAL FUNDS	148,903	189,000	200,300
TOTAL FUNDS	148,903	189,000	200,300

## SCHEDULE C COMMODITIES

## MS Brd of Licensure for Professional Engrs & Srvyrs

MINOR OBJECT OF EXPENDITURE	(1) Actual Expenses FY Ending June 30, 2010	(2) Estimated Expenses FY Ending June 30, 2011	(3) Requested for FY Ending June 30, 2012
A. MAINTENANCE & CONSTR. MATERIALS & SUPPLIES (62010-62099	))	'	
62040 Lumber Parts	,		
62050 Steel & Other Metals			
62060 Paints			
Total (A)			
B. PRINTING & OFFICE SUPPLIES & MATERIALS (62100-62199)	7.110		- <b>-</b>
62110 Printing Binding	5,118	6,000	6,500
62120 Duplication & Reproduction Supplies	1,445	1,500	2,000
62130 Office Supplies & Materials	3,528	4,000	4,500
62140 Paper Supplies	376	1,200	1,000
62150 Maps, Manuals, Library Books	102	500	400
62160 Office Equipment (not capital outlay)	17,746	6,500	5,300
Total (B)	28,315	19,700	19,700
C. EQUIPMENT REPAIR PARTS, SUPPLIES & ACCES. (62200-62299)			
62210 Fuels - Gasoline			
62255 Info Systems Repair		1,200	1,200
62270 Radio & TV Supply & Repair			
62271 Repair of Comm Systems, Parts			
62290 Other Equipment Repair Parts			
Total (C)		1,200	1,200
D. PROFESSIONAL & SCI. SUPPLIES AND MATERIALS (62300-62399)			
62331 Film Processing	832		
62340 Drugs & Chemicals - Medical & Lab Use	032		
62390 Other Professional Scientific			
	922		
Total (D)	832		
E.OTHER SUPPLIES & MATERIALS (62400-62999)			
62420 Hardware, Plumbing & Electrical			
62450 Janitor Supplies & Cleaning			
62460 Wearing Material			
62475 Food for Meetings	1,285	1,300	1,600
62520 Decal Signs			
62530 Uniforms & Wearing Apparel		400	300
62560 Eating Utensils	2		
62590 Other Supplies & Materials	229		
62595 Other Equipment (less than \$1,000)	249	650	450
62998 Prior year expense	88		
Total (E)	1,853	2,350	2,350
GRAND TOTAL (A, B, C, D & E) (Enter on Line 1-C of Form MBR-1)	31,000	23,250	23,250
FUNDING SUMMARY:			
GENERAL FUNDS			
STATE SUPPORT SPECIAL FUNDS			
FEDERAL FUNDS			
OTHER SPECIAL FUNDS	31,000	23,250	23,250
TOTAL FUNDS	31,000	23,250	23,250

## SCHEDULE D-1 CAPITAL OUTLAY OTHER THAN EQUIPMENT

MS Brd of Licensure for Professional Engrs & Srvyrs

MINOR OBJECT OF EXPENDITURE	(1) Actual Expenses FY Ending June 30, 2010	(2) Estimated Expenses FY Ending June 30, 2011	(3) Requested for FY Ending June 30, 2012
A. LANDS (63100-63199)			
63110 Land for Buildings			
63120 Land for Right-of-Way			
63130 Land for Aggregates			
63170 Land Purchased for Other Purposes			
TOTAL (A)			
B. BUILDINGS & IMPROVEMENTS (63200-63299)			
63250 Buildings - Purchased, Constructed, Remodeled			
TOTAL (B)			
C. INFRASTRUCTURE & OTHER (63500-63999)			
635XX Other			
TOTAL (C)			
GRAND TOTAL (Enter on Line I-D-1 of Form MBR-1)			
FUNDING SUMMARY:			
GENERAL FUNDS			
STATE SUPPORT SPECIAL FUNDS			
FEDERAL FUNDS			
OTHER SPECIAL FUNDS			
TOTAL FUNDS			

## SCHEDULE D-2 CAPITAL OUTLAY EQUIPMENT

MS Brd of Licensure for Professional Engrs & Srvyrs

	Act. FY	Ending June 30, 2010	Est. FY I	Ending June 30, 2011	Rec	q. FY Ending June 30,	2012
EQUIPMENT BY ITEM	No. of		No. of		No. of		
	Units	Total Cost	Units	Total Cost	Units	Cost Per Unit	Total Cost
A. VEHICLES (see form MBR-1-D-3)							
B. ROAD MACHINERY, FARM & OTHER EQUIPMENT	•						
63320 Road Machinery							
TOTAL (B)							
C. OFFICE MACHINES, FURNITURE, FIXTURES, EQU	IP.						
Overhead Projector for meeting room	1	1,750					
Executive chair	1	1,212			1	750	750
Large stationary cabinet	1	1,023			1	1,050	1,050
Large pedestal desk	1	1,003					
Tables for mailing and work rooms			3	1,500	1	500	500
TOTAL (C)		4,988		1,500			2,300
D. IS EQUIPMENT (DP & TELECOMMUNICATIONS)							
63421 IT/IS Equipment-pers. computers			3	3,000	2	1,200	2,400
File server			1	6,000	1	6,000	6,000
new printer for all employees' use				3,500			
monitor replacement for main file server					1	500	500
TOTAL (D)				12,500			8,900
E. EQUIPMENT - LEASE PURCHASE (63460-63476)			1	<u> </u>			·
63462 Lease-Purchase - Information Systems Equipment							
63463 Lease-Purchase - Telecom. Infrastructure / Equipment							
63468 Lease-Purchase - Telephone Equipment							
63469 Lease-Purchase - Two-way Radio Equipment							
63476 Lease-Purchase - Other Equipment							
TOTAL (E)							
F. OTHER EQUIPMENT							
63490 Other Equipment							
63396 Betterments or Accessories for Vehicles							
63495 Betterments or Accessories for Other than Vehicles							
TOTAL (F)							
GRAND TOTAL (Enter on Line I-D-2 of Form MBR-1)		4,988		14,000			11,20
FUNDING SUMMARY:		· · · · · · · · · · · · · · · · · · ·					
GENERAL FUNDS							
STATE SUPPORT SPECIAL FUNDS							
FEDERAL FUNDS							
OTHER SPECIAL FUNDS		4,988		14,000			11,200
TOTAL FUNDS		4,988		14,000			11,200

## SCHEDULE D-3 PASSENGER/WORK VEHICLES

MS Brd of Licensure for Professional Engrs & Srvyrs

	Vehicle	FY En	ding	June 30, 2010	FY En	ding June 30, 2011	FY Endin	g June 30, 2012
MINOR OBJECT OF EXPENDITURE	Inventory June 30, 2010	No. of Vehicles		Actual Cost	No. of Vehicles	Estimated Cost	No. of Vehicles	Requested Cost
A. PASSENGER & WORK VEHICLES (63310, 63390-63	3400)							
63310 Automobile, Compact Sedan (AU CS)								
63310 Automobile, Full Size Sedan (AU FS)								
63310 Automobile, Mid Size Sedan (AU MS)								
63310 Automobile, Mid Size Station Wagon (AU MW)								
63310 Automobile Utility (AU UT)								
63390 Truck, Carry-All (TK CA)								
63390 Truck, Compact Pickup (TK CU)								
63390 Truck, Dump Bed (TK DU)								
63390 Truck, Medium Duty 2.5 Ton (TK MD)								
63390 Truck, Mid Size Pickup (TK MU)								
63391 Truck, Heavy Duty 5 Ton (TK HD)								
63391 Truck, Heavy Duty Pickup (TK HU)								
63392 Sport Utility Vehicle (TK SU)								
63393 Van, Cargo (VN CD)								
63393 Van, Full Size (VN FV)								
63393 Van, Mid Size (VN MV)								
63400 Other Vehicles								
TOTAL (A)								
B. BETTERMENTS OR ACCESSORIES FOR VEHICLE	ES (63395)							
63395 Betterments or Accessories for Vehicles								
TOTAL (B)								
GRAND TOTAL (Enter on Line I-D-3 of Form MBR-1)								
FUNDING SUMMARY: GENERAL FUNDS								
STATE SUPPORT SPECIAL FUNDS								
FEDERAL FUNDS								
OTHER SPECIAL FUNDS								
TOTAL FUNDS								

State of Mississippi Form MBR-1-D-4

## SCHEDULE D-4 WIRELESS COMMUNICATION DEVICES

MS Brd of Licensure for Professional Engrs & Srvyrs

	Device Inventory	Act FY	Ending June 30, 2010	Est FY	Ending June 30, 2011	Req FY	Req FY Ending June 30, 2012	
MINOR OBJECT OF EXPENDITURE	June 30, 2010	No. of Devices	Actual Cost	No. of Devices	Estimated Cost	No. of Devices	Requested Cost	
B. PAGERS (63434)								
63434 Pagers, Paging Equipment								
Total (B)								
C. WIRELESS PERSONAL DIGITAL ASSISTANTS (63	3435)							
63435 Wireless PDAs, Blackberry, etc								
Total (C)								
GRAND TOTAL (Enter on Line I-D-4 of Form MBR-1)								
FUNDING SUMMARY:								
GENERAL FUNDS								
STATE SUPPORT SPECIAL FUNDS								
FEDERAL FUNDS								
OTHER SPECIAL FUNDS					·			
TOTAL FUNDS			·				·	

## SCHEDULE E SUBSIDIES, LOANS & GRANT

MS Brd of Licensure for Professional Engrs & Srvyrs

MINOR OBJECT OF EXPENDITURE	(1) Actual Expenses FY Ending June 30, 2010	(2) Estimated Expenses FY Ending June 30, 2011	(3) Requested for FY Ending June 30, 2012
A. SCHOOL GRANTS TO COUNTIES & MUNICIPALITIES (6	64000-64599)		
TOTAL (A)			
B. GRANTS TO I.H.L. & OTHER POLITICAL SUBDIVISIONS	S (64600-64699)		
TOTAL (B)			
C. GRANTS TO NON-GOVERNMENT INSTNS & INDS (64700	0-64999)		
TOTAL (C)			
D. DEBT SERVICE & JUDGEMENTS (65000-65399)			
65040 Interest on Lease Purchases			
TOTAL (D)			
E. OTHER (66000-89999)			
TOTAL (E)			
GRAND TOTAL (Enter on Line I-E of Form MBR-1)			
FUNDING SUMMARY:			
GENERAL FUNDS			
STATE SUPPORT SPECIAL FUNDS			
FEDERAL FUNDS			
OTHER SPECIAL FUNDS			
TOTAL FUNDS			

### NARRATIVE 2012 BUDGET REQUEST

## MS Brd of Licensure for Professional Engrs & Srvyrs

Name of Agency

#### I. A. PERSONAL SERVICES

#### 1. Salaries, Wages & Fringe Benefits

The one change we are requesting in this category is an additional \$6,931 for educational benchmarks three of our employees will earn during FY2011 and FY2012. They will complete State Personnel Board coursework for Human Resource Administrators and Administrative Assistants.

We are repeating our usual request for \$10,000 per diem and expect it will be needed. Per diem was unusually low in FY2010 due to two Board members missing most of the year's meetings due to serious illness. Those members have been replaced, so the full amount of per diem will be needed.

#### 2. Travel

We aren't requesting an increase in travel, but we want to emphasize that the funding needs to remain at \$37,000, an amount appropriated by the legislature for many years.

Our investigator requires the travel funding around the state. There is a training course out of state which we'd like him to attend; we'd also like him to visit the Alabama and Louisiana PE/PS Licensing Boards to study their investigative programs for similar implementation here in Mississippi. Finally, even though we spent just \$17,000 in travel in FY2010, two Board members weren't able to attend most of our meetings due to serious illness; the Governor has recently made new appointments who are expected to attend regularly during FY11 and FY 12.

#### B. CONTRACTUAL SERVICES

#### a. Tuition

The board's philosophy is to have a well-trained staff. It is also important for Board members, especially the new members, to attend NCEES workshops regarding licensure, exams, and regulation issues at our zone and annual meetings.

#### b. Communications, Transportation & Utilities

The U.S. Postal Service has recently announced its intention to raise the first class postage rate again, so we've budgeted a slight increase accordingly for postage. Be advised that the law requires us to mail certain items to all 12,000+ licensees - so just one mailing cost almost \$6,000.

We no longer use the U. S. postal system to send highly confidential material, such as applications. We are using Federal Express now for security, reliability, and speed of delivery. The figures for FY11 and FY12 represent the anticipated expense for Federal Express.

#### c. Public Information

We are required to publish notice of our meetings. The new Administrative Procedures Act requires more notification, publications, and possible public meetings for rule changes.

#### d. Rents

FY11 will be the first full year of us occupying our new office space at 660 North Street; the annual rent is \$45,000.

### NARRATIVE 2012 BUDGET REQUEST

#### MS Brd of Licensure for Professional Engrs & Srvyrs

Name of Agency

#### e. Repairs

Some of our equipment is in the last half of its expected life, so repairs are going to be necessary. These repairs can be expensive; many technicians can charge up to \$100 an hour.

#### f. Fees, Professional and Other Services

Engineering - hiring expert engineering consultants to assist in our investigations continues to be very beneficial.

SAAS & MMRS - these amounts were furnished to us by DFA.

Audit - We are past due for an audit. This amount is based on the previous charge for an audit.

Legal - FY 2010 was an unusually low year for legal expenses; one complicated case can incur thousands of dollars of legal fees.

The FY11 and FY12 amounts are reflective of what we anticipate.

State Personnel Board - this is the usual amount.

Contract Personnel - we continue to use a part time contract worker for clerical assistance. This arrangement has worked very well for several years now and we want to continue it. It has allowed us to postpone requesting another employee position.

Until the economy improves, we are postponing the filling of our vacant investigator position, and instead we have a contractual investigator, working approximately 20 hours a week. The engineering and surveying professions have been greatly affected by the recession; consequently our investigative needs have not justified filling the position full time, so we plan to continue with the contractual investigator for the time being.

Also, as of July 1, 2011 new legislation requires us to pay the full employer contribution into the retirement system for any contract worker who is a retired state employee. This amounts to \$3000.00 for FY 2012.

#### Other fees and services -

Microfilming - more applications and licensees require more microfilming services to store and maintain these records in accordance with state law.

Mailing services - our goal is to publish two newsletters a year to keep our licensees informed of new rules and other pertinent Board actions.

Court Reporting - we are required to use a court reporter during our formal disciplinary hearings, typically costing about \$1,000 per "average length" hearing.

### NARRATIVE 2012 BUDGET REQUEST

## MS Brd of Licensure for Professional Engrs & Srvyrs Name of Agency

## g. Other Contractual Expense

This is a minor increase for insurance costs and membership dues.

### h. Information Technology

Our database of over 12,000 licensees is written in Fox Pro. Microsoft announced last year that they will no longer support Fox Pro; it is such "old technology". So ITS has recommended that we begin updating our database to a new language in FY11 and FY12. Based on our consultations with ITS we are budgeting approximately \$45,000 for this project between the two years.

#### C. COMMODITIES

We are not budgeting an increase for FY12 - we are requesting the same amount as appropriated for FY11 - \$23,250.00.

#### D. CAPITAL OUTLAY

Our ITS analyst recommends that we replace our oldest personal computers on an annual basis. It is also prudent that we budget sufficient funds to replace our server, if it should crash. In case of such a crash, our officer operations would cease until a new server was purchased and installed. We wouldn't spend these server funds unless it was necessary. We've also included funds for a chair and stationary cabinet.

## OUT-OF-STATE TRAVEL FISCAL YEAR 2010

## MS Brd of Licensure for Professional Engrs & Srvyrs

Agency Name

Note: All expenditures recorded on this form must be totaled and said total must agree with the out-of-state travel amount indicated for FY 2010 on Form Mbr-1, line I.A.2.b.

Employee's Name	Destination	Purpose	Travel Cost	Funding Source
David Clayborne, invstgtr	Denver, CO	2010 NCEES annual meeting	349	Special
David Clayborne, invstgtr	Louisville, KY	2009 NCEES annual meeting	453	Special
Joe Lauderdale, Brd Mbr	Tampa, FL	NCEES So. Zone meeting	1,376	Special
Shannon Tidwell, Brd Mbr	Tampa, FL	NCEES So. Zone meeting	1,442	Special
Joe Byrd, Brd Mbr	Louisville, KY	2009 NCEES annual meeting	1,425	Special
Rosemary Brister, Exec Dir	Tampa, FL	NCEES So. Zone meeting	79	Special
				  -

**Total Out of State Travel Cost** 

\$5,124

# FEES, PROFESSIONAL AND OTHER SERVICES (EXPENDITURE CODES 61600-61699)

MS Brd of Licensure for Professional Engrs & Srvyrs

TYPE OF FEE AND NAME OF VENDOR	Retired w/ PERS	(1) Actual Expenses FY Ending June 30, 2010	(2) Estimated Expenses FY Ending June 30, 2011	(3) Requested for FY Ending June 30, 2012	Fund Num.
61610 Engineering					
61610 Engineering / consulting			2,500	2,500	Special
Comp. Rate: unknown					
TOTAL 61610 Engineering			2,500	2,500	
61615 SAAS Fees - DFA					
61615-SAAS Fees - DFA / processing		1,023	1,150	1,200	Special
Comp. Rate: unknown					
TOTAL 61615 SAAS Fees - DFA		1,023	1,150	1,200	
61616 MMRS Fees					
61616-MMRS charges / processing		2,122	3,000	2,600	Special
Comp. Rate: unknown					
TOTAL 61616 MMRS Fees		2,122	3,000	2,600	
61620 Department of Audit					
61620-Audit Fees / required auditing		30	3,750	2,500	Special
Comp. Rate: unknown			,,,,,,	_,	27
TOTAL 61620 Department of Audit		30	3,750	2,500	•
6162X Accounting (61621-61624)					
TOTAL 6162X Accounting (61621-61624)					
6163X Legal (61630-61636)					
61631- Legal - Attorney Gen.'s office / legal representation		2,168	5,000	6,000	Special
Comp. Rate: \$75/hour		2,100	2,000	0,000	Special
TOTAL 6163X Legal (61630-61636)		2,168	5,000	6,000	
6164X Medical Services (61640-61646)					
TOTAL 6164X Medical Services (61640-61646)					
61650 State Personnel Board					
61650-State Personnel Board / regulatory		700	700	700	Special
Comp. Rate: \$150 per position		700	, , ,	, 00	Special
TOTAL 61650 State Personnel Board		700	700	700	
6165X Personnel Services Contracts (61651-61653)					
TOTAL 6165X Personnel Services Contracts (61651-61653)					
61659 Dersannal Services Contracts SDAUDS					
61658 Personnel Services Contracts - SPAHRS	37	24.262	25 500	26,000	g: 1
David Clayborne / investigative services  Comp. Rate: \$25/hour	Y	24,262	25,500	26,000	Special
Virginia Luke / clerical services		5,220	6,500	6,600	Special
Comp. Rate: \$11/hour		3,220	0,500	0,000	Special
TOTAL 61658 Personnel Services Contracts - SPAHRS		29,482	32,000	32,600	

## FEES, PROFESSIONAL AND OTHER SERVICES

## MS Brd of Licensure for Professional Engrs & Srvyrs

TYPE OF FEE AND NAME OF VENDOR	Retired w/ PERS	(1) Actual Expenses FY Ending June 30, 2010	(2) Estimated Expenses FY Ending June 30, 2011	(3) Requested for FY Ending June 30, 2012	Fund Num.
6166X Court Costs & Reporters (61661-61666)					
Court Reporter / court reporting		200		500	Special
Comp. Rate: unknown					
TOTAL 6166X Court Costs & Reporters (61661-61666)		200		500	
61670 Laboratory & Testing Fees					
TOTAL 61670 Laboratory & Testing Fees					
6168X Contract Worker (61682-61688)					
61683 Cntr Wrkrs FICA/Mcare/PERS / required expense		2,175	2,200	5,500	Special
Comp. Rate: unknown					
TOTAL 6168X Contract Worker (61682-61688)		2,175	2,200	5,500	•
61690 Other Fees & Services					
ACS Image Solutions / microfiching		2,990	4,000	4,500	Special
Comp. Rate: unknown					
Logista / printer refurbishing		166			Special
Comp. Rate: unknown					
Mississippi State University / scantron exam grading		45	50	50	Special
Comp. Rate: unknown					
Venture Technologies / labor for mounting projector		1,100			Special
Comp. Rate: unknown		004	2 000	2.000	0 1
Postage Savers / mailing  Comp. Rate: unknown		984	2,000	3,000	Special
Quality Group / moving office to new location		3,786			Special
Comp. Rate: unknown		5,760			Special
TOTAL 61690 Other Fees & Services		9,071	6,050	7,550	
TOTAL VIOLETTICS & SCITCES					
GRAND TOTAL (61600-61699)		46,971	56,350	61,650	

## VEHICLE PURCHASE DETAILS

MS Brd of	Licensure for Prof	essional Engrs & Srvyrs		
Name o	of Agency			
<b>V</b>	Model	Damage (a) Assigned To	Valiala Danis and Ulan	FY2012
Year	Model	Person(s) Assigned To	Vehicle Purpose/Use	Req. Cost
				0
				0
			TOTAL VEHICLE REQUEST	0

## VEHICLE INVENTORY AS OF JUNE 30, 2010

#### MS Brd of Licensure for Professional Engrs & Srvyrs

Name of Agency

Veh.	Vehicle	Model				Tag	Mileage	Average	Replaceme	ent Proposed
Type	Descript.	Year	Model	Person(s) Assigned To	Purpose/Use	Number	On 6-30-10	Miles per Year	FY 2011	FY 2012

 $Vehicle\ Type = \underline{Passenger/Work}$ 

# PRIORITY OF DECISION UNITS FISCAL YEAR 2012

MS Brd of Licensure for Professional Engrs & Srvyrs

Agency Name

Program	Decision Unit	Object	Amount
ority # 1			
Program # 1 : LICEN	NSURE & REGULATION		
	Educational Benchmarks		
		Salaries	6,931
		Total	6,931
		Other Special Funds	6,931
ority # 2			
Program # 1: LICEN	NSURE & REGULATION		
	ITS cnsltg-database upgrade		
		Contractual	5,000
		Total	5,000
		Other Special Funds	5,000
iority # 3			
Program # 1: LICEN	NSURE & REGULATION		
	Cntrct Worker retirement		
		Contractual	3,000
		Total	3,000
		Other Special Funds	3,000
iority # 4			
Program # 1: LICEN	NSURE & REGULATION		
	Inflation/Postage increase		
		Contractual	3,300
		Total	3,300
		Other Special Funds	3,300
iority # 5			
Program # 1: LICEN	NSURE & REGULATION		
	Reduction		
		Equipment	-2,800
		Total	-2,800
		Other Special Funds	-2,800

## CAPITAL LEASES

## MS Brd of Licensure for Professional Engrs & Srvyrs

	Original	Original Number	Number of Months	Last		Amount of Each Monthly/Yearly Payment		Total of Payments to be Made  Estimated FY 2011 Requested FY 2012						2	
Vendor/ Item Leased	Date of Lease	of Months of Lease	Remaining on 6-30-10	Payment Date	Interest Rate	Principal	Interest	Total	Actual FY 2010	Principal	Interest	Total	Principal	Interest	Total
/	//	0	0	//	.000										

## Summary of 3% General Fund Program Reduction to FY2011 Appropriated Funding by Major Object

MS Brd of Licensure for Professional Engrs & Srvyrs

Major Object	FY2011 GENERAL FUND REDUCTION	AFFECT ON FY2011 STATE SUPPORT SPECIAL FUNDS	AFFECT ON FY2011 FEDERAL FUNDS	AFFECT ON FY2011 OTHER SPECIAL FUNDS	TOTAL 3% REDUCTIONS
PERSONAL SERVICES					
TRAVEL					
CONTRACTUAL SERVICES					
COMMODITIES					
OTHER THAN EQUIPMENT					
EQUIPMENT					
VEHICLES					
WIRELESS COMM. DEVICES					
SUBSIDIES, LOANS, ETC					
TOTALS					