

**THE MISSISSIPPI STATE BOARD OF LICENSURE FOR  
PROFESSIONAL ENGINEERS AND SURVEYORS  
841-00  
FIVE YEAR STRATEGIC PLAN  
FOR THE FISCAL YEARS 2020 - 2024**

**1. Comprehensive Mission Statement:**

The mission of the Mississippi Board of Licensure for Professional Engineers and Surveyors is to safeguard life, health, and property, and to promote the public welfare of the people of Mississippi by regulating the practice of engineering and the practice of surveying in the state through licensure of qualified individuals and compliance with the laws and rules.

**2. Philosophy**

The Mississippi Board of Licensure for Professional Engineers and Surveyors is committed to protecting the public by licensing qualified individuals and firms, enforcing the Mississippi Engineering and Surveying Practice Act and Board rules, and regulating the practice of professional engineering and professional surveying in Mississippi.

**3. Relevant Statewide Goals and Benchmarks**

**Statewide Goal #1.:** To insure the construction and maintenance of infrastructure (including roadways, waterways, railways, airports, water and sewer systems, pipelines, electricity lines, broadband connections, public buildings) adequate to meet the needs of citizens and the business community and to foster economic growth.

**Agency Regulatory Goal #1 related to the Statewide Goal cited above:** To ensure Mississippians are effective and efficiently served by the engineering and surveying activities licensed professionals, consulting firms, industries, and governing authorities by:

- Implementing clear requirements and standards
- Ensuring compliance
- Reducing the bureaucratic burden on people and business

### **Relevant Regulatory Benchmarks #1:**

- Percentage of new professional licenses as compared to the existing population
- Percentage of individuals given an exam for professional licensure who received a passing result
- Percentage of continuing education audits to total active licenses
- Percentage of formal complaints resolved within six months
- Percentage of renewed professional licenses issued online
- Percentage of new applications submitted online

### **4. Overview of the Agency 5-Year Strategic Plan:**

The Mississippi Board of Licensure for Professional Engineers and Surveyors will continue to examine and license qualified applicants and to investigate and discipline violators of the licensure law and Board rules. Over the next five years the Board will focus on converting & streamlining its applications and renewal procedures to an online process.

### **5. Agency's External/Internal Assessment**

1. Changes in state law that discourages engineering licensure such as an expanded industry/manufacturing exemption.
2. Changes in federal or state law which will require more individuals to be licensed as Professional Engineers and Professional Surveyors.
3. An engineering failure catastrophe.
4. Lost revenues due to significant reduction in number of applicants seeking licensure.
5. Lost revenues due to significant reduction in number of licensees renewing their license.
6. Additional legislative mandates to transfer portions of this agency's special fund to the Budget Contingency Fund.
7. A major natural disaster, such as a hurricane or an earthquake.

The Board meets regularly to review the success of this program. Budgetary constraints are considered when new or expanded procedures are considered. The Board meets twice a year with sister licensing Boards around the nation. At these meetings we participate in round table workshops and discussions, sharing ideas and information assisting us all in improved agency performance. Finally, our computer analysts at ITS and on private contract advise us on a routine basis about advances in data processing, making suggestions for improvements to our equipment and software.

## **6. Agency Goals, Objectives, Strategies and Measures by Program for FY2020 through FY2024:**

### **Program 1: Licensure and Regulation**

#### **GOAL A: License qualified individuals and firms** (Miss. Code Section 73-13-15)

**Objective A. 1.** Effectively evaluate applications and issue licensure to qualified applicants

*Outcome:* Change in number of licensed professionals and professional firms licensed to practice in Mississippi

**A.1. STRATEGY:** Provide an efficient and thorough process for applications and examinations to verify that each applicant meets Mississippi's requirements for licensure

*Output:* Number of new professional licenses and new licensed firms

*Output:* Number of examinations with a passing result

*Efficiency:* Cost of a professional application for an individual

*Efficiency:* Cost of a professional application for a firm

*Explanatory:* Availability of staff, number of applications received

#### **GOAL B: Ensure compliance with state law and Board rules** (Miss. Code 73-13-15)

**Objective B. 1.** Effectively investigate compliance with state law and Board rules, and adjudicate violations in a timely manner.

*Outcome:* Change in number of licensees disciplined for violations of state law and Board rules

**B.1. STRATEGY:** Provide and publish clearly-worded laws and rules to

licensees and the public, and adjudicate/resolve disciplinary cases within a six month time frame

*Output:* Number of continuing education audits

*Output:* Number of adjudicated/resolved cases

*Efficiency:* Number of audits and cases resolved within six months

*Explanatory:* Availability of staff, number of complaints received, and complexity of cases received

**GOAL C: Improve the application process and the license renewal process by providing and enhancing online capabilities** (Miss. Code 73-13-15)

**Objective C. 1.** Seek opportunities to convert paper processes to online processes

*Outcome:* Change in number of license renewals and applications that are submitted online

**C.1. STRATEGY:** Convert paper applications to online applications and give renewal fee discounts for online renewals

*Output:* Number of professional licenses renewed online

*Output:* Number of applications submitted via an online process

*Efficiency:* ITS consulting costs involved in converting paper processes to online processes and ITS consulting costs to maintain online processes

*Explanatory:* Availability of ITS staff and agency Executive Director and agency budget constraints

**PROGRAM PERFORMANCE INDICATORS AND MEASURES**  
**that would have been filed in the FY2020 Budget Request**

MS Board of Licensure for Prof. Engrs & Srvys

Program 1: Licensure & Regulation

**PROGRAM OUTPUTS:**

|                                  | FY2018<br>Actual | FY2019<br>Estimated | FY2020<br>Projected |
|----------------------------------|------------------|---------------------|---------------------|
| 1. New licenses issued           | 794              | 750                 | 750                 |
| 2. Passed examinations           | 201              | 225                 | 225                 |
| 3. Continuing education audits   | 387              | 350                 | 350                 |
| 4. Adjudicated/resolved cases    | 27               | 24                  | 24                  |
| 5. Online licensure renewals     | 12,764           | 11,900              | 11,900              |
| 6. Applications submitted online | 842              | 550                 | 600                 |

**PROGRAM EFFICIENCIES:**

|                                                        | FY2018<br>Actual | FY2019<br>Estimated | FY2020<br>Projected |
|--------------------------------------------------------|------------------|---------------------|---------------------|
| 1. Indiv. Prof. application cost                       | \$75             | \$75                | \$75                |
| 2. Firm COA application cost                           | \$100            | \$100               | \$100               |
| 3. No. of cases resolved within 6 mos.                 | 18               | 14                  | 14                  |
| 4. ITS consulting costs related<br>to online processes | \$0              | \$0                 | \$0                 |

**PROGRAM OUTCOMES:**

|                                                                                         | FY2018<br>Actual | FY2019<br>Estimated | FY2020<br>Projected |
|-----------------------------------------------------------------------------------------|------------------|---------------------|---------------------|
| 1. + or – number of licensees over<br>previous year                                     | +140             | +300                | +300                |
| 2. + or – number of licensees disciplined<br>over previous year                         | +2               | +1                  | +1                  |
| 3. + or – number of renewals AND<br>applications submitted online over<br>previous year | +368             | +100                | +100                |